



Class Title: Summer Youth Counselor  
Pay Grade:  
FLSA Designation: Non-exempt  
Department: Recreation

#### Position Overview

The Summer Youth Counselor is a seasonal, part-time position responsible for mentoring, coaching and teaching specialized youth activities, including athletic, creative and stewardship endeavors. The work is performed under the direction of the Youth Recreation Supervisor.

#### Essential Functions

- Leads instruction and/or assistance for specialized youth activities, including athletic, creative and stewardship endeavors;
- Assists with the successful execution and delivery of care during the Summer Youth Recreation Program and Friday Adventures;
- Organizes and maintains equipment associated with assigned activity;
- Ensures a fun, safe, professional and age-appropriate environment with no exceptions;
- Performs other duties as assigned. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

#### Qualifications

- Elevated level of experience is preferable in athletic, creative and stewardship activities offered by Youth Recreation Programs;
- Ability to interact with children safely, enthusiastically, and professionally, co-workers, supervisors, and the public;
- Ability to work well with the public;
- Ability to operate various machines related to youth sports activities, such as pitching and tennis ball machines and field liner;

- Knowledge of and ability to use computers and Microsoft products;
- Comfortable working outdoors in all weather conditions;
- Ability to perform essential duties efficiently and accurately with or without reasonable accommodation and without endangering incumbent or other employees.

#### Licenses and Other Requirements

- Current First Aid and CPR certification or ability to achieve certification;
- Applicants must be able to pass a background check and drug testing.

#### Working Conditions and Physical Efforts

- Sufficient clarity of speech and hearing or other communication capabilities which permits the employee to understand verbal instructions and to communicate effectively;
- Sufficient visual acuity which permits the employee to perform the above duties;
- Sufficient manual dexterity to perform office functions and operate needed equipment;
- Sufficient physical ability to perform the above duties which may include bending, stooping, reaching, pushing, pulling, climbing, running, walking, standing, kneeling, crawling, lifting, grasping, etc.;
- While performing the duties of this job the employee will occasionally need to lift, carry, push or pull up to 20 pounds;
- Jobs in this class require performing repetitive hand movements and will require sitting, standing and walking;
- The physical effort characteristics and working environment described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.