



Planning and Zoning Commission Special Meeting Minutes
Tuesday, November 16, 2021, at 4:30 PM
Ketchum City Hall
191 5th Street West, Ketchum, ID 83340

CALL TO ORDER

The meeting was called to order at 4:42 p.m. by Chairman, Neil Morrow.

PRESENT

Chairman, Neil Morrow
Vice-Chairman, Mattie Mead (*absent*)
Commissioner, Brenda Moczygemba
Commissioner, Tim Carter
Commissioner, Jennifer Cosgrove

OTHER STAFF

Director, Planning and Building - Suzanne Frick
Senior Planner – Abby Rivin
Senior Planner – Morgan Landers
Planner - Adam Crutcher

Partners - Logan Simpson

Jennifer Gardner
Melissa Ruth
Jen Levstik

COMMISSION REPORTS AND EX PARTE DISCUSSION DISCLOSURE

None.

CONSENT CALENDAR — ACTION ITEMS

1. Minutes of November 9, 2021.

Motion to approve the Minutes.

Motion made by Commissioner, Tim Carter, Seconded by Commissioner, Brenda Moczygemba.
Voting Yea: Morrow, Moczygemba, Carter, Cosgrove.

PUBLIC HEARINGS AND COMMUNICATIONS FROM STAFF – ACTION ITEMS

2. ACTION – Recommendation to provide comments and direction on proposed Ordinance and design review guidelines for the Community Core.

Jennifer Gardner, Logan Simpson shared a Design Review presentation with the Commission.

Chairman, Neil Morrow invited public comment.

Public Comment

Various representatives from the architect and developer community provided the Commission with feedback on Design Guidelines.

Chairman, Neil Morrow invited public comment.

Commissioners discussed:

- Approval of recommended changes to **Chapter 4 - 17.96.01.C, 17-20**
- Exempt projects over 11,000 Sq. Ft. from Design Review guideline requirements
- Make no other changes to the Design Review Code
- Recommending additional outreach to engage the larger community in reviewing the need for Design Guideline and Code changes

Motion to recommend to City Council approval to amend Chapter 4 - 17.96.01.C, and 17-20 as recommended. Additionally, recommend to City Council further engagement of public involvement on Design Guidelines.

Motion made by Commissioner, Tim Carter, Seconded by Commissioner, Brenda Moczygemba.

Voting Yea: Morrow, Moczygemba, Carter, Cosgrove.

STAFF REPORTS & CITY COUNCIL MEETING UPDATE


Director, Planning and Building, Suzanne Frick, reminded the Commission of a P&Z Special Meeting to be held on November 30, 2021.

ADJOURNMENT

Motion to adjourn at 7:59 p.m.

Motion made by Chairman, Neil Morrow, Seconded by Commissioner, Tim Carter.

Voting Yea: Morrow, Mead, Moczygemba, Carter.



Secretary, Tara Fenwick



Chairman, Neil Morrow
Planning and Zoning Commission