

RESOLUTION 16-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO AMENDING THE MEDICAL AND VISION PLAN DOCUMENTS.

WHEREAS, the City of Ketchum has previously adopted Resolution No. 07-085 and 07-087 entering into a HRA Plan Service Agreement to obtain services associated with preparing and maintaining the City of Ketchum Medical and Vision HRA Plans, as well as all other administration services required for such Medical and Vision HRA Plans; and

WHEREAS, that the Administrator of the Plan was instructed to take such actions that were deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan; and

WHEREAS, the City entered into an agreement with National Benefit Services, LLC for services associated with maintaining the City of Ketchum Medical and Vision HRA Plans, as well as all other administration services required for such Plans; and

WHEREAS, NBS continually monitors changes in regulatory requirements for benefit plans and works to keep employer benefit plan documents in compliance with those requirements. Changes in health care regulations in recent years require updates to Health Reimbursement Arrangement (HRA) Summary Plan Descriptions (SPD's), which is the City of Ketchum's Medical and Vision Plans. NBS has completed these updates and attached are the Plans Highlights. In addition to updating the SPD, NBS has revised the Service Agreement with Schedule A and Schedule B. The revised agreement includes minor changes and NBS states it will better allow them to administer the City's benefit plan timely and accurately.

Below is a brief summary of all the changes:

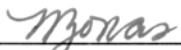
- SPD language has been updated so Plan Sponsors no longer need to attach each applicable Summary of Material Modification ("SMM") to their SPD on file. The SPD will contain all current plan provisions as well as any amendments the plan has requested or have been required since 2010.
- Service Agreement Package:
 - The Schedule A better defines the responsibilities of NBS and those of the Plan Sponsor.
 - Appendix 1-The NBS Discrimination Testing Appendix describes how NBS performs discrimination testing.
 - Appendix 2-The NBS Health HRA Claims Procedures Appendix describes in more detail how NBS handles participant claims.
 - The Schedule B lists additional miscellaneous services and reflects the fees for 2016.

WHEREAS, the Medical and Vision HRA Administration fee will remain at \$3.15/Monthly/Participant Fee and the Document Updates/Amendments Fee remains the same at \$150.

(As of September 2015 NBS eliminated the Vision charge of \$1.60/mo./participant, while keeping the Medical charge of \$3.15/mo./participant and calling it the Medical & Vision Fee.)

NOW THEREFORE BE IT RESOLVED, that the Ketchum City Council authorizes the Updates to the Medical and Vision Plans and authorizes the Mayor to sign the National Benefits Service Agreements.

This Resolution will be in full force and effect upon its adoption and approval this twenty (20th) day of June, 2016.



Nina Jonas
Mayor

ATTEST:



Robin Crotty
Interim City Clerk