



**CITY OF KETCHUM, IDAHO**  
**REGULAR CITY COUNCIL MEETING**  
Monday, September 20, 2021, 4:00 PM  
480 East Avenue, North, Ketchum, Idaho

**CALL TO ORDER:**

The meeting was called to order by Mayor Bradshaw at 4:00 PM.

**ROLL CALL:** *(Time stamp 00:22:50).*

**PRESENT**

- Mayor Neil Bradshaw
- Council President Courtney Hamilton
- Councilor Amanda Breen
- Councilor Michael David
- Councilor Jim Slanetz

**COMMUNICATIONS FROM MAYOR AND COUNCILORS:** *(Time Stamp 00:23:17).*

Councilor Amanda Breen complimented the CSOs on disseminating information to the public on mask protocol.

**CONSENT AGENDA:** *Note: (ALL ACTION ITEMS) The Council is asked to approve the following listed items by a single vote, except for any items that a Council member asks to be removed from the Consent Agenda and considered separately. (Time Stamp 0:24:30).*

1. ACTION ITEM: Approve minutes of September 7, 2021.
2. ACTION ITEM: Authorization and approval of the payroll register, as submitted by Shellie Rubel, Treasurer.
3. ACTION ITEM: Authorization and approval of the Treasurer's Report, as submitted by Shellie Rubel, Treasurer.
4. ACTION ITEM: Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in a total sum of \$ 413,914.11, as submitted by Shellie Rubel, Treasurer.
5. ACTION ITEM: Recommendation to approve P.O. #20710 for ICRMP Insurance Renewal for the Annual Policy Period – 10/1/21 to 9/30/22, as submitted by Tara Fenwick, City Clerk.
6. ACTION ITEM: Recommendation to approve P.O. #20712 to Dr. Pipeline, LLC. for sewer main CIPP lining, as submitted by Mick Mummert, Utilities Supervisor.
7. ACTION ITEM: Recommendation to Approve Purchase Order #20715 With Xylem Water Solutions USA, Inc-WEDECO for UV Lamps, as submitted by Mick Mummert, Utilities Supervisor.
8. ACTION ITEM: Recommendation to approve Right-of-Way Encroachment Agreement #20646 for placement of snowmelt and gravel porous paver in the City Right-of-Way at 751 North Walnut Ave., as submitted by Sherri Newland, City Engineer.

9. ACTION ITEM: Recommendation to approve Right-of-Way Encroachment Agreement #20709 with Intermountain Gas Company for underground gas distribution lines within the City Rights-of-Way, as submitted by Sherri Newland, City Engineer.
10. ACTION ITEM: Recommendation to approve Agreement #20697 with Galena Engineering for survey of Sun Valley Road, as submitted by Sherri Newland, City Engineer.
11. ACTION ITEM: Recommendation to approve Agreement #20698 with American Geotechnics Inc. for geotechnical investigation of Sun Valley Road, as submitted by Sherri Newland, City Engineer.
12. ACTION ITEM: Extension Amendment to Warm Springs Option Agreement #20610, as submitted by Jade Riley, City Administrator.

**Motion to approve the Consent Agenda, items 1-11.**

*Motion made by Councilor Breen, Seconded by Council President Hamilton.*

*Voting Yea: Council President Hamilton, Councilor Breen, Councilor David, Councilor Slanetz.*

Mayor Bradshaw went over the current fund-raising efforts for Phase One and thanked the SPUR Foundation for helping with the fund raising for Warm Springs Ranch Preserve. Of the \$4,000,00 goal, \$1,300,000 has been committed and another \$2,000,00 has been pledged.

**Motion to approve the Consent Agenda, item 12.**

*Motion made by Council President Hamilton, Seconded by Councilor Slanetz.*

*Voting Yea: Council President Hamilton, Councilor David, Councilor Slanetz.*

*Voting Recuse: Councilor Breen.*

**NEW BUSINESS: (no public comment required).**

13. ACTION ITEM: Recommendation to approve Agreement #20714 with HDR for City of Ketchum Main Street (SH-75) Signal Timing as submitted by Sherri Newland, City Engineer and Jade Riley, City Administrator. *(Time stamp 00:32:38).*

Council President Hamilton asked about when the traffic study was to be taken. City Administrator Jade Riley related the traffic pattern data was taken over a 4-week period prior to Labor Day. Data from the last several years was also considered.

**Motion to approve Agreement #20714 with HDR for City of Ketchum Main Street Signal Timing.**

*Motion made by Councilor David, Seconded by Council President Hamilton.*

*Voting Yea: Council President Hamilton, Councilor Breen, Councilor David, Councilor Slanetz.*

14. ACTION ITEM: Direction to staff on preferred location for the relocation of glass and cardboard recycling, as submitted by Sherri Newland, City Engineer and Jade Riley, City Administrator. *(Time stamp 00:37:40).*

City Administrator introduced the changes to the city recycling program. A cardboard compactor and glass recycle center have been relocated to the YMCA south lot. The pros and cons of each site were discussed.

The Council declared a preference for location A at the south parking lot of the YMCA.

**PUBLIC HEARING:**

15. ACTION ITEM: Recommendation to conduct a public hearing and conduct first reading on Ordinance 1218 amending the City Alcohol License Expiration Date, as submitted by Deputy Treasurer, Genoa Beiser. *(Time stamp 00:53:31)*.

Mayor Bradshaw open the floor to Public Comment.

Being for No Public Comment, the floor was closed.

**Motion to approve the first reading of Ordinance 1218 by title only.**

*Motion made by Councilor Slanetz, Seconded by Councilor Breen.*

*Voting Yea: Council President Hamilton, Councilor Breen, Councilor David, Councilor Slanetz.*

Ordinance 1218 was read into the record by City Administrator Jade Riley.

16. ACTION ITEM: Recommendation to conduct a public hearing and conduct second reading on Ordinance 1224 amending KMC Title 17 Section 17.140.090 B and C and amending the Official District Zoning Map for Block 1 of the Warm Springs Large Block Plat, as submitted by Suzanne Frick, Director Planning and Building. *(Time stamp 00:57:43)*.

Councilor Breen recused herself from this item for conflict of interest.

Mayor Bradshaw open the floor to Public Comment.

Being for No Public Comment, the floor was closed.

**Motion to approve the second reading of Ordinance 1224 by title only.**

*Motion made by Council President Hamilton, Seconded by Councilor Slanetz.*

*Voting Yea: Council President Hamilton, Councilor David, Councilor Slanetz.*

*Voting Abstaining: Councilor Breen.*

Ordinance 1224 was read by City Administrator Jade Riley.

17. ACTION ITEM: Recommendation to Hold a Public Hearing and Approve the Maeda Final Plat for the Readjustment of Lot Lines, as submitted by Suzanne Frick, Director Planning and Building. *(Time stamp 01:00:07)*.

Senior Planner Morgan Landers noted this was to incorporate a vacated alley from 1958 to the adjacent parcel.

Mayor Bradshaw open the floor to Public Comment.

Being for No Public Comment, the floor was closed.

**Motion to approve the Maeda Final Plat Application, as Conditioned, as it conforms to all applicable subdivision regulations for a Final Plat and readjustment of lot lines and direct Staff to return with Findings of Fact and Conditions of Approval at the next City Council Meeting.**

*Motion made by Council President Hamilton, Seconded by Councilor David.*

*Voting Yea: Council President Hamilton, Councilor Breen, Councilor David, Councilor Slanetz.*

18. ACTION ITEM: Recommendation to Hold a Public Hearing and Approve a Lot Line Shift to Amend the Boundary of Unit 2 Within the Winter Sun Condominiums located at 420 Sage Road, as submitted by Suzanne Frick, Director Planning and Building. (Time stamp 01:05:11).

Senior Planner Abby Rivin gave an overview of the project.

Mayor Bradshaw opened the floor to Public Comment.

Being for No Public Comment, the floor was closed.

**Motion to approve the Winter Sun Condominiums Unit 2A Lot Line Shift Application subject to Conditions of Approval 1-6.**

*Motion made by Council President Hamilton, Seconded by Councilor Slanetz.*

*Voting Yea: Council President Hamilton, Councilor Breen, Councilor David, Councilor Slanetz.*

**ADJOURNMENT:** (Time stamp 01:09:30).

**Motion to adjourn.**

Motion made by Councilor Breen, Seconded by Councilor Slanetz.

Voting Yea: Mayor Bradshaw, Council President Hamilton, Councilor Breen, Councilor David, Councilor Slanetz.



Mayor, Neil Bradshaw



Clerk, Maureen Puddicombe