



**CITY OF KETCHUM, IDAHO CITY COUNCIL MEETING**  
Monday, September 21, 2020, 4:00 PM  
480 East Avenue, North, Ketchum, Idaho

## Minutes

Due to safety and COVID-19 physical distancing requirements, there will be limited public attendance at Ketchum City Council meetings. Members of the public may observe the meeting live on the City's website at <https://www.ketchumidaho.org/meetings> or observe the meeting live outside of the building.

If you would like to comment on a PUBLIC HEARING item, please submit your comment to [participate@ketchumidaho.org](mailto:participate@ketchumidaho.org) by noon the day of the meeting. Comments will be provided to the City Council.

If you would like to phone in and provide comment on a PUBLIC HEARING item on the agenda, please dial the number below. You will be called upon for comment during that agenda item.

If you would like to provide comment on a PUBLIC HEARING item on the agenda in person, you may speak to the Council when called upon but must leave the room after speaking and observe the meeting outside City Hall.

**Dial-in: +1 253 215 8782**  
**Meeting ID: 940 5356 6533**

- CALL TO ORDER: By Mayor Neil Bradshaw

Mayor Neil Bradshaw called the meeting to order at 4:00pm.

- ROLL CALL

PRESENT

Mayor Neil Bradshaw  
Council President Amanda Breen (joined via teleconference at 4:07pm)  
Councilor Michael David (via teleconference)  
Councilor Courtney Hamilton  
Councilor Jim Slanetz

ALSO PRESENT

City Administrator Jade Riley

Director of Finance and Internal Services Grant Gager  
Director of Planning & Building Suzanne Frick

- COMMUNICATIONS FROM MAYOR AND COUNCILORS

Mayor Bradshaw provided an update from South Central Public Health District and noted the future consideration of the adoption of a plan for the County.

Councilors Slanetz, Hamilton, and David had no comments.

Mayor Bradshaw thanked the public for its recent participation in the fourth street feedback process and also reiterated the importance of being fire safe.

- CONSENT AGENDA: Note: **(ALL ACTION ITEMS)** The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately.

1. Approval of Minutes: Regular Meeting September 8, 2020
2. Authorization and approval of the payroll register
3. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \$295,799.27 as presented by the Treasurer.
4. Monthly Financial State of the City - Grant Gager, Director of Finance & Internal Services
5. Resolution 20-022 to appoint Grant Gager to the Mountain Rides Transportation Authority Board of Directors - Mayor Neil Bradshaw
6. Recommendation to approve Agreement #20502 for 511 River Street - Suzanne Frick, Director of Planning & Building
7. Recommendation to approve Encroachment Agreement #20507 for 820 Walnut - Suzanne Frick, Director of Planning and Building
8. Recommendation to approve Encroachment Agreement #20518 for 311 First Street located at Sun valley Road and First Avenue - Suzanne Frick, Director of Planning and Building
9. Approval of Purchase Order #20519 with Sherwin-Williams for a Paint Striper - Brian Christiansen, Street Superintendent
10. Recommendation to approve contract 20520 and purchase order 20523 for Computer-Aided Dispatch and authorize the Mayor to sign both - Bill McLaughlin, Fire Chief
11. Approval of Contract #20521 with Wood River Fire and Rescue for Auto-aid - Bill McLaughlin, Fire Chief
12. Approval of Contract #20522 with Workman & Company for Audit Services - Grant Gager, Director of Finance & Internal Services

Councilor Hamilton requested that item #4 be considered separately.

**Motion made to approve items #1-12 excluding item #4.**

***Motion made by Councilor Hamilton, Seconded by Councilor Slanetz.***

***Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz***

Councilor Hamilton inquired about the Local Option Tax chart and the magnitude of the decline in FY 20. Director of Finance and Internal Services Grant Gager offered a clarification of the data.

**Motion made to approve item #4.**

***Motion made by Councilor Hamilton, Seconded by Council President Breen.***

***Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz***

- NEW BUSINESS (no public comment required)

13. Discussion of Law Enforcement Services with Blaine County Sheriff's Office - Mayor Neil Bradshaw

Mayor Bradshaw introduced Sheriff Steve Harkins, Chief Deputy Sheriff Will Fruehling, and Lieutenant Jamie Shaw, the new Ketchum Police Chief.

Sheriff Harkins introduced his team and provided background on the new Chief. The Sheriff provided background on the Blaine County Sheriff's Office operations and services. The Sheriff talked about community policing efforts of the Ketchum Police Department. The Sheriff reported on call volumes, response, and training programs.

Mayor Bradshaw reiterated citizen's desire for more community policing and for officers to get out of their cars to interact. The Sheriff agreed with the importance of such efforts.

Councilor Hamilton asked about de-escalation training for officers. The Sheriff talked about crisis intervention training and other de-escalation measures and skills. Councilor Hamilton also inquired about implicit bias training. The Sheriff talked about past efforts and future goals for training deputies. Councilor Hamilton followed with a question on use of force within the department. The Sheriff talked about the use of force policy and stats on use of force in recent years.

Council President Breen asked about response to violations of the local mask orders. The Sheriff advised that certain calls are most appropriately handled via the non-emergency line.

Councilor David inquired about protocols related to the use of multiple units in a traffic stop. The Sheriff advised that the use of a back-up unit is at the officer's discretion. The Sheriff talked about different situations that may arise to necessitate additional resources. Councilor David followed up with a question on response across jurisdictions. The Sheriff talked about the different jurisdictions and noted that Sheriff's Deputies can respond throughout the County.

Councilor Slanetz asked about multi-lingual situations and resources. The Sheriff noted the number of multi-lingual officers in the department.

Mayor Bradshaw thanked the Sheriff and new chief for coming in and reiterated that we're all one team.

14. ACTION ITEM: Recommendation to provide direction on funding and potential approval of Encroachment Agreement #20494 with Idaho Power at 760 Washington Avenue - Suzanne Frick, Director of Planning and Building

Mayor Bradshaw introduced the item and turned it over to Director of Planning and Building Suzanne Frick to provide new information received concerning the project. Director Frick provided information on certain configurations and their respective costs to the Council. The Mayor turned the discussion to the Council for deliberation.

Council President Breen sought clarification on a configuration and its cost. Councilor Hamilton provided her thoughts on the project and benefits to neighbors. Council President Breen inquired about the balance of funds available for undergrounding. Director of Finance and Internal Services Grant Gager provided information on the balance and the franchise fee generally. Councilor Slanetz talked about the project and relative benefits to neighbors as well as the city. Councilor Slanetz expressed his preference for seeking additional contributions from neighbors. Councilor David talked about the project benefits and desire to do the project the right way.

Mayor Bradshaw talked about the process and flexibility the City has. Councilor Hamilton commented on the benefit of extending the project to the full length being contemplated. Councilor Hamilton inquired about the other utilities that share the poles which will be undergrounded; Director Frick provided background on that issue as related to the franchise agreements. Councilor Hamilton asked a clarifying question on the undergrounding funds available. Councilor Slanetz also inquired on the status of funding. Director Gager provided clarification on both items.

Council President Breen inquired about project phasing. Director Frick provided input on the project process and timelines. Councilor Slanetz advised his preference to engage additional neighbors. Councilor Hamilton expressed her willingness to wait. Councilor David concurred.

The item was continued to the September 29, 2020, Special City Council Meeting.

15. ACTION ITEM: Recommendation to approve Agreement #20505 with CSHQA for Architectural Services and Agreement 20506 with Core Construction for Construction Management Services at the 191 Fifth Street Building - Lisa Enourato, Public Affairs and Administrative Services Manager

Mayor Bradshaw introduced the item and turned the discussion over to City Administrator Jade Riley for a project update. Administrator Riley provided a project history and introduction to the next steps including two proposed contracts.

Councilor Hamilton thanked the project team and expressed her support for the proposed next steps. Councilor Hamilton reminded the team of the City's sustainability goals and her hope that they would be incorporated. Council President Breen expressed support for the project. Councilor David had no comments. Councilor Slanetz expressed support for the next steps and also to do less rather than more.

**Motion to approve contracts 20505 and 20506.**

***Motion made by Councilor Hamilton, Seconded by Council President Breen.***

***Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz***

16. Request to provide policy direction on the location of community housing units required for new development - Suzanne Frick, Director of Planning and Building

Mayor Bradshaw introduced the item and opened the item for Council discussion.

Councilor Slanetz advised that he was not in favor of the idea presented. Councilor David welcomed discussion of the idea and offered that a distance-based solution may be a possibility to consider. Council President Breen agreed with Councilor David that a distance-based solution should be considered. The President discussed the in-lieu fee and its usefulness. Mayor Bradshaw talked about the importance of a diversity of housing in Ketchum. Councilor Hamilton agreed that the proposed policy is not one she supports and noted that it was gentrification of the community. Councilor Hamilton also discussed the impact of HOA fees on affordability of the unit.

The Council deliberated the merits and impacts of the proposal on the future of Ketchum.

With support for the proposal mixed amongst the Council, the Mayor advised that staff would continue to work on the issue for future discussion.

- PUBLIC HEARING

17. ACTION ITEM: Recommendation to approve a condominium subdivision preliminary plat for 660 First Avenue - Suzanne Frick, Director of Planning and Building

Mayor Bradshaw introduced the item and opened the public hearing on the item. There was no public comment in-person, on-line, or on the phone. The applicant and representative were also present for this item. The Mayor closed the public hearing.

Councilor Slanetz inquired about the parking plan for the project. The Council discussed the parking plans for the project and the allocation of spaces. The Director of Planning and Building confirmed that the project has met the code for parking.

**Motion to approve the preliminary plat.**

***Motion made by Councilor David, Seconded by Council President Breen.***

***Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz***

18. ACTION ITEM: Consideration and Adoption of a revised Fee Schedule (Resolution 20-023) - Grant Gager, Director of Finance & Internal Services

The Mayor introduced the item and opened the public hearing. There were no public comments either in-person, on-line, or on the phone. The Mayor closed the public hearing as there was no one present.

Councilor Hamilton commented on the increases to utility fees and the possibility of not doing annual increases. Director of Finance and Internal Services Grant Gager offered background on relative utility rates and the use of funds derived from increases.

**Motion to approve Resolution 20-023.**

***Motion made by Councilor Hamilton, Seconded by Councilor Slanetz.***

***Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz***

● EXECUTIVE SESSION

19. Executive Session to Review Litigation Matters Pursuant to Idaho Code 74-206(1)(f)

**Motion to enter executive session pursuant to Idaho Code 74-206(1)(f).**

***Motion made by Councilor Slanetz, Seconded by Councilor Hamilton.***

***Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz***

● ADJOURNMENT

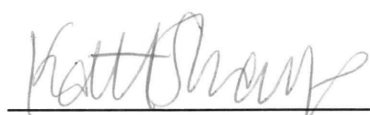
**Motion to adjourn at 6:22pm.**

***Motion made by Council President Breen, Seconded by Councilor Hamilton.***

***Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz***



Neil Bradshaw, Mayor



Katrin Sharp, Deputy City Clerk

