



CITY OF KETCHUM, IDAHO SPECIAL CITY COUNCIL MEETING

Monday November 26, 2018, 5:30 p.m.

480 East Avenue, North, Ketchum, Idaho

AGENDA

1. CALL TO ORDER: By Mayor Neil Bradshaw
2. ROLL CALL
3. COMMUNICATIONS FROM MAYOR AND COUNCILORS
4. COMMUNICATIONS FROM THE PUBLIC on matters not on the agenda (Comments will be kept to 3 minutes)
5. CONSENT AGENDA: Note: **(ALL ACTION ITEMS)** The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately.
 - a. Approval of Minutes: Regular Meeting November 5, 2018.
 - b. Authorization and approval of the payroll register
 - c. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \$878,421.93 as presented by the Treasurer.
 - d. Monthly & Quarterly Financial Report for the City for September & October 2018—Director of Finance and Internal Services Grant Gager
 - e. Recommendation to approve an Alcohol Beverage License for the Cookbook Restaurant - Director of Finance & Internal Services Grant Gager
 - f. Recommendation to approve Agreement #20296 with Molly Snee for design services – Assistant City Administrator Lisa Enourato
 - g. Recommendation to approve Agreement #20295 with AmeriGas for Propane – Director of Finance and Internal Services Grant Gager
 - h. Recommendation approve Resolution #18-029 for approval of Planning & Zoning Commission meetings.
 - i. Recommendation to approve Contract #20291 with Sun Valley Institute---Mayor Neil Bradshaw
 - j. Recommendation to approve Contract #20293 with Mountain Humane – Police Chief, Dave Kassner
 - k. Recommendation to approve Agreement #20298 with Whitehead Landscaping for Flower Installation and Maintenance Services – Facilities Maintenance Supervisor Juerg Stauffacher
 - l. Recommendation to approve Contract 20297 with Galena Engineering for survey and design of 2019 sidewalk infill segments---City Administrator Suzanne Frick
6. PUBLIC HEARINGS AND DISCUSSIONS (Public comment and input taken on the following items)
 - a. **ACTION:** Recommendation to hold a public hearing and approve the 2nd Reading of proposed administrative design review text amendments Ordinance #1190 – Director of Planning & Building John Gaeddert
7. STAFF AND COUNCIL COMMUNICATIONS (council deliberation, public comment not taken)
 - a. **ACTION:** Recommendation to approve Contract #20290 with City of Sun Valley for temporary Fire Chief--- Mayor Neil Bradshaw
 - b. **ACTION:** Recommendation to approve Contract #20242 with MuniCode for updating the Ketchum website--- Management Analyst Jake Losinski
 - c. **ACTION:** Discussion and direction to staff on use of Visitor Center screens – Assistant City Administrator Lisa Enourato
 - d. Discussion on establishing a Local Option Tax to support employee housing and transportation—Mayor Neil Bradshaw
 - e. **ACTION:** Recommendation to approve Contract 20299 with Cole Architects for Fire Station Design Services
8. EXECUTIVE SESSION
 - a. Discussion pursuant to 74-206 1 (f)
 - b. Discussion pursuant to 74-206 1 (c)
 - c. Discussion pursuant to 74-206 (a)
9. ADJOURNMENT

If you need special accommodations, please contact the City of Ketchum in advance of the meeting.

This agenda is subject to revisions and additions. Revised portions of the agenda are underlined in bold.

Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N. in Ketchum or by calling 726-3841.

Your participation and input is greatly appreciated. We would like to make this as easy as possible and familiarize you with the process. If you plan to speak, please follow the protocol below.

- Please come to the podium to speak.
- Stand approximately 4-6 inches from the microphone for best results in recording your comments.
- Begin by stating your name.
- Please avoid answering questions from audience members. All questions should come from City officials.
- Public comments will be limited by a time determined by the Mayor.
- You may not give your time to another speaker.
- If you plan to show a slide presentation or video, please provide a copy to the City Clerk by 5:00 p.m. on the meeting date.

Please note that all people may speak at public hearings.

Public comment on other agenda items is at the discretion of the Mayor and City Council.

Public comments may also be sent via email to participate@ketchumidaho.org

Visit www.ketchumidaho.org and sign up for notifications on agendas, meeting packets, dates and more.

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Thank you for your participation.

We look forward to hearing from you!