CITY OF KETCHUM, IDAHO TRAFFIC AUTHORITY MEETING MINUTES
Thursday, June 18, 2020 9:00AM
Ketchum City Hall Council Chambers
480 East Avenue North
Ketchum, Idaho

Present:
Suzanne Frick, City Administrator
David Kassner, Ketchum Chief of Police
Brian Christiansen, Director of Streets & Facilities
Michael David, Councilmember
Ben Varner, Director of Transit Operations, Mountain Rides (via Zoom remote)
Kelli Trapp, Recording Secretary

1. Opening of Meeting
Meeting called to order at 9:05 AM by City Administrator Suzanne Frick

New Business

2. Adoption of Minutes
December 12, 2019

MOTION:
Motion to approve the minutes of December 12, 2019
MOVER: Michael David
SECONDER: David Kassner
All in favor

Action Items

3. ACTION ITEM: Recommendation and action to move the Mountain Rides bus stop from in front of Pioneer/Sturtevant’s to the north side of the 4th Street/Main Street intersection (Mountain Rides presentation attached)
Ben Varner of Mountain Rides said that Mountain Rides has been considering this for a couple of years as they look to do improvements. One of the most difficult pieces is when valley or blue route comes in and lets people off at the current stop. A lot of people head to the west and use the 4th St crosswalk to make their move into West Ketchum or the other side of Main St. The busses drop off 8-10 people and half of those people are headed to the west and the bus gets held up there waiting for people to cross. There are real safety opportunities to avoid pedestrian conflict as this is the most important piece of infrastructure in the entire system Varner stated. Suzanne Frick said that it is her understanding they are discussing three components of this request:
1) Relocating the bus stop
2) Maintaining the 30’ of red curb at the corner of Sun Valley Road and Main Street
3) Adding an additional 10’ on the Wells Fargo side of the bus stop.

Michael David asked if Mountain Rides would use the existing bench at the southeast corner of the Formula Sports building as somewhere for people to sit or will it be a standing bus stop. Varner replied that the bench fits in well with what they are trying to do as they are losing some covered area for passengers waiting in the elements. David said that in the past there was not room for a shelter and that is what kept Mountain Rides from attempting this move. Brian Christiansen discussed with the Group his Proposed Bus Stop report which included site measurements, photos, MUTCD requirements and City options. (Proposed Bus Stop Report attached) Christiansen stated that with two busses arriving at a stop at the same time twice an hour, every hour, it creates a problem and they probably do need the extra room. Frick said with the area in front of Wells Fargo we can add 5’ to the red curb and add the other 5’ to the parking area. There would be 65’ left for Mountain Rides. Christiansen stated that he believes this is obvious and a very good recommendation.
MOTION:  
Motion to relocate the bus stop on the east side of Main St between Sun Valley Rd and 4th St providing for a 45’ red zone and 100’ of parking area and the shifting of the bus stop for 100’ for the bus zone and one parking space.  
MOVER: David Kassner  
SECONDER: Brian Christiansen  
All in favor  

MOTION:  
Motion to eliminate one parking space on the west side of Main St in front of Wells Fargo and add a 90’ red zone for the bus stop and a 20’ red zone at the corner  
MOVER: Brian Christiansen  
SECONDER: Michael David  
All in favor  

Discussion Items:  

4. Review of the draft Master Transportation Plan (Draft Master Transportation Plan attached)  
Frick said that this is our overall plan that we would put in place and it basically affords us to be able to pursue grants. This is the draft prepared by HDR and depending upon what the Ketchum Traffic Authority says, the next step would be to go before the Ketchum City Council. David asked for a little more time to review prior to the Plan going before Council. The Group discussed bulb outs and possibly a road diad for Main St. Christiansen discussed that they are actively seeking an asset management plan. All of the assets are documented but other than sign management, pavement, and lights, we do not have it somewhere that its able to be pulled up on the computer. A sign retro reflectivity check says that it is required by MUTCD that we must do it twice a year. The requirements are being met but they could be a lot more efficient, Christiansen added. The Group agreed to take some time to review the Plan and bring it to the next KTA meeting for discussion. Frick added they could talk to HDR about other issues and make revisions, then the Group can have another discussion on it before it goes to Council.  

5. Discussion on Ed Johnson’s request for a 4-Way stop to be added to 3rd Ave and 1st Street/Wood River Drive. This intersection is 1 of 2 ways for vehicles to access West Ketchum. Currently, it is a 2-Way stop on 1st St/Wood River Dr. In the winter especially it can be difficult to see traffic coming on 3rd Ave and with no sidewalk on Wood River Dr and a Bus Stop on 3rd it would increase safety to make this a 4-Way Stop (Map attached for reference)  
Christiansen said that over the years 3rd Ave has been looked at as the back door to the lift area. If we start putting stop signs on 3rd Ave it may shift traffic to another street. Kassner said that he prefers to not put a stop sign there as it takes pressure off of Main St. If visibility is an issue in the winter time they could call the Street Dept for snow removal Christiansen added. David said that it is worth taking a look at and agrees to not wanting to put pressure on Main St. The Group agreed this would require a traffic study and decided to place traffic counters at the intersection. Frick said that at the next meeting the Group can review the results of the traffic counts to determine the speed and the number of vehicles crossing the intersection.  

Items not on the agenda:  

6. David Kassner bought up the need for signage on Sun Valley Rd and Main St for cyclists to walk their bikes on sidewalks  
Kassner suggested small signs on stands for sidewalks on Sun Valley Rd and Main St. David suggested painting on the intersection “No Bikes This Way”. The Group agreed that signage would help in addition to painting on the sidewalk in getting cyclists to walk their bikes on sidewalks. Frick added that they should place signage strategically throughout town and have markings on the street. Christiansen will order signage.  

MOTION:  
Motion to adjourn at 10:06 AM  
MOVER: David Kassner  
SECONDER: Michael David  
All in favor  

ATT: 4 pdf files
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Mtn Rides Transportation Plan

4. DISCUSSION ITEM: Review of the draft Master Transportation Plan

Ketchum Transportation Plan

5. DISCUSSION ITEM: Discussion on Ed Johnson’s request for a 4-Way stop to be added to 3rd Ave and 1st Street/Wood River Drive.

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