

## **CITY COUNCIL CALENDAR OF THE CITY OF KETCHUM, IDAHO**

**Monday, March 3, 2014, beginning at 5:30 p.m.**

**480 East Avenue, North, Ketchum, Idaho**

Approximate starting time for each agenda item is indicated at left.



- 5:30 1. CALL TO ORDER.
2. COMMUNICATIONS FROM MAYOR AND COUNCILORS.
- 5:30 a) Fire Department Commendations - Chief Mike Elle. Tab 1
- 5:40 b) Recognizing Peter Everett for Mountain Rides Transportation Authority Board service - Mayor Jonas.
- 5:50 c) Mountain Rides Transportation Authority Board Appointment - Mayor Jonas.
3. COMMUNICATIONS FROM THE PUBLIC.
- 6:00 a) Communications from the public.
- 6:15 b) Report on Trout Friendly Lawns - Patti Lousen, Project Coordinator. Tab 2
- 6:35 4. COMMUNICATIONS FROM THE PRESS.
5. AGREEMENTS AND CONTRACTS.
- 6:40 a) FY13-14 Ketchum Community Development Corporation Contract for Services - Lisa Horowitz, Community and Economic Development Director. Tab 3
- 6:50 b) Approval of a Contract for the Interim City Administrator, Ray Silver - Stephanie Bonney, City Attorney. Tab 4
6. ORDINANCES AND RESOLUTIONS.
- 7:05 a) Ordinance 1114: Deleting Chapter 12 of Title 4 of the Ketchum City Code; providing a savings and severability clause, approving a summary of the ordinance; and providing an effective date - Stephanie Bonney, City Attorney. Tab 5
- 7:20 b) Ordinance 1115: Amending Title 12, Chapter 40, Ketchum City Code; which provides a percent for public art on all eligible capital improvement projects in the City of Ketchum; providing for savings and severability; repealing all ordinances and parts of ordinances in conflict herewith; and providing an effective date - Gary Marks, City Administrator. Tab 6
- 7:45 c) Resolution 14-008: Transferring \$16,000 from the General Fund Contingency to the General Fund Administrative Division for live and on-demand audio/video streaming and audio upgrade to Council Chambers - Gary Marks, City Administrator. Tab 7
- 7:55 7. CONSENT CALENDAR. Tab 8
- a) Approval of minutes from the February 18, 2014 Special Council meeting and February 18, 2014 Regular Council meeting.
- b) Recommendation to approve current bills and payroll summary.
- c) Resolution 14-007: Approving appointments to the Board of Commissioners of the Ketchum Urban Renewal Agency; and providing an effective date.
8. ADJOURNMENT.

Any person needing special accommodations to participate in the above noticed meeting should contact the City of Ketchum three days prior to the meeting at (208) 726-3841.

This agenda is subject to revisions and additions. NOTE: Revised portions of the agenda are underlined in bold. Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N in Ketchum or (208) 726-3841.

Check out our website: [www.ketchumidaho.org](http://www.ketchumidaho.org).

# City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



February 26, 2014

Mayor Jonas and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Jonas and City Councilors:

## March 3, 2014 City Council Agenda Report

The regular Council meeting will begin at **5:30 p.m.**

### 2. COMMUNICATION FROM MAYOR AND COUNCIL.

#### a) Fire Department Commendations - Chief Mike Elle.

Mayor Jonas will present commendations to members of the Ketchum Fire Department for recent life-saving actions. A staff report from Chief Elle has been provided in the packet for Council review.

RECOMMENDATION: None.

**RECOMMENDED MOTION: None.**

This is an executive action.

#### b) Recognizing Peter Everett for Mountain Rides Transportation Authority Board service - Mayor Jonas.

Mayor Jonas will recognize Peter Everett for his years of service to the Mountain Rides Transportation Authority Board.

RECOMMENDATION: None.

**RECOMMENDED MOTION: None.**

This is an executive action.

#### c) Mountain Rides Transportation Authority Board Appointment - Mayor Jonas.

Mayor Jonas will announce an appointment to the Mountain Rides Transportation Authority Board and seek Council ratification.

RECOMMENDATION: Mayor Jonas requests the City Council ratify the appointment to the Mountain Rides Transportation Authority Board.

**RECOMMENDED MOTION:** ***"I move to ratify the appointment of \_\_\_\_\_ to the City of Ketchum position on the Mountain Rides Transportation Authority Board."***

This is a legislative matter.

3. COMMUNICATIONS FROM THE PUBLIC.

b) Report on Trout Friendly Lawns - Patti Lousen, Project Coordinator.

Patti Lousen, Project Coordinator for Wood River Land Trust's "Trout Friendly Lawns" program, will report and provide informational materials on the Trout Friendly Lawns program and other water conservation efforts. A staff report from Jen Smith has been provided in the packet for Council review.

RECOMMENDATION: None. This is an informational matter only.

**RECOMMENDED MOTION: None.**

This is a legislative matter.

5. AGREEMENTS AND CONTRACTS.

a) FY13-14 Ketchum Community Development Corporation Contract for Services - Lisa Horowitz, Community and Economic Development Director.

The FY2013-14 Ketchum Community Development Corporation (KCDC) Contract for Services provides the contractual relationship between the City and KCDC during the fiscal year. The contract is in an amount not to exceed \$144,400, which includes the Council's recent action to approve \$28,000 to fund a new Ketchum Innovation Center. A staff report from Lisa Horowitz and a copy of the contract have been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve the FY2013-14 Ketchum Community Development Corporation contract for services in an amount not to exceed \$144,400.

**RECOMMENDED MOTION:** ***"I move to approve the FY2013-14 Ketchum Community Development Corporation contract for services in an amount not to exceed \$144,400."***

This is a legislative matter.

6. ORDINANCES AND RESOLUTIONS.

- a) Ordinance 1114: Deleting Chapter 12 of Title 4 of the Ketchum City Code; providing a savings and severability clause, and providing an effective date - Stephanie Bonney, City Attorney.

Bylaws are normally achieved through approval of a resolution by the City Council. However, it was recently discovered that the original bylaws of the Planning and Zoning Commission were adopted by ordinance with subsequent revisions approved by resolution. Because a resolution cannot amend an ordinance, a conflict exists between the documents. Attorney Bonney is recommending the City Council repeal the original ordinance (codified as Title 4, Chapter 12 of the City Code) thereby eliminating the conflict. A staff report from Attorney Bonney and a copy of Ordinance 1114 have been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council suspend the rules and adopt Ordinance 1114 deleting Chapter 12 of Title 4 of the Ketchum City Code.

**RECOMMENDED MOTION:**

**1<sup>st</sup> MOTION:** *"I move to waive the three readings of Ordinance 1114, and read by title only, pursuant to Idaho Code 50-902." (Roll call NOT required.)*

**2<sup>nd</sup> MOTION:** *"I move to adopt Ordinance 1114, an ordinance of the City of Ketchum, Idaho, deleting Chapter 12 of Title 4 of the Ketchum City Code; providing a savings and severability clause, and providing an effective date." (Roll call required.)*

This is a legislative matter.

- b) Ordinance 1115: Amending Title 12, Chapter 40, Ketchum City Code; which provides a percent for public art on all eligible capital improvement projects in the City of Ketchum; Providing for savings and severability; repealing all ordinances and parts of ordinances in conflict herewith; and providing an effective date - Gary Marks, City Administrator.

Ordinance 1115 streamlines the City's current percent for art program. The amendments specify that the most recently audited budget numbers for capital improvements funded through the General Fund will be used to calculate allocations for art as part of the annual budget preparation process. This change eliminates complexities and ambiguity that exists in the current program and will allow the City to provide funding information to the art community in advance of each budget year.

RECOMMENDATION: Staff respectfully recommends the City Council conduct the first reading of Ordinance 1115.

**RECOMMENDED MOTION: “I move to approve the first reading of Ordinance 1115, Amending Title 12, Chapter 40, Ketchum City Code; which provides a percent for public art on all eligible capital improvement projects in the City of Ketchum; providing for savings and severability; repealing all ordinances and parts of ordinances in conflict herewith; and providing an effective date and setting a second reading of the Ordinance for March 17, 2014.”**

This is a legislative matter.

- c) Resolution 14-008: Transferring \$16,000 from the General Fund Contingency to the General Fund Administrative Division for live and on-demand audio/video streaming and audio upgrade to Council Chambers - Gary Marks, City Administrator.

During the February 18, 2014 City Council meeting, the Council approved contracts enabling live streaming and audio improvements to the City Council Chambers. Resolution 14-008 provides a transfer of appropriations in the amount of \$16,000 within the General Fund to facilitate the approved projects. A staff report from Sandy Cady and a copy of the resolution have been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve Resolution 14-008, which provides for the transfer of \$16,000 of appropriation authority within the General Fund; from the contingency account to the Administrative Division to facilitate projects to enable live streaming and audio improvements to the City Council Chambers.

**RECOMMENDED MOTION: “I move to approve Resolution 14-008, authorizing the transfer of \$16,000 in appropriation authority from the General Fund Contingency to the “Repair and Maintenance of Buildings” account in the Administrative Division of the General Fund.”**

This is a legislative matter.

7. CONSENT AGENDA.

- a) Approval of minutes from the February 18, 2014 Special Council meeting and February 18, 2014 Regular Council meeting.

Copies of the minutes from the February 18, 2014 Special and Regular Council meetings have been provided in the packet for Council review.

- b) Recommendation to approve current bills and payroll summary.

A list of bills for approval and the payroll summary have been included in the packet for Council review.

- c) Resolution 14-007: Approving appointments to the Board of Commissioners of the Ketchum Urban Renewal Agency; and providing an effective date.

Resolution 14-007 memorializes appointments approved by the City Council to the Ketchum Urban Renewal Agency Board of Commissioners during the February 18, 2014 City Council meeting. A copy of the resolution has been provided in the packet for Council review.

Sincerely,

Gary B. Marks  
City Administrator

# City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



March 28, 2011

Mayor Jonas and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Jonas and City Councilors,

## **Ketchum Fire Department Departmental Commendations**

### Introduction/History

The Ketchum Fire Department has issued Fire Department Commendations in the past for extraordinary actions of our firefighters, EMT's and paramedics. The extra time and effort spent training by all of the Ketchum Fire Department members in order to be prepared for any necessary lifesaving action has once again shown incredible value. Several members demonstrated their dedication to training and emergency medical skill maintenance by directly saving not one but two lives.

### Current Report

The Ketchum Fire Department was dispatched to two recent incidents where patients went into cardiac arrest and were revived by Ketchum Fire Department emergency responders. Both patients have returned to normal lives thanks to the training and dedication of our firefighters, EMT's and paramedics.

### Financial Requirement/Impact

There is no financial impact with this commendation.

### Recommendation

I respectfully recommend that the City Council and the Mayor issue Ketchum Fire Department Commendations during the Presentations portion of the March 3<sup>rd</sup> City Council meeting.

### Recommended Motion

No motion needed.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Elle", is written over a light blue rectangular background.

Mike Elle  
Fire Chief



# City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



February 25, 2013

Mayor Jonas and City Councilors  
City of Ketchum  
Ketchum, Idaho

## **Presentation on Trout Friendly Lawns and Water Conservation Initiatives by Wood River Land Trust**

Mayor Jonas and City Councilors:

### Introduction/History

The City of Ketchum has enjoyed a decade-long partnership with the Wood River Land Trust (WRLT) in natural resource conservation and environmental stewardship endeavors. Ketchum's "pesticide-free parks system" and water conservation efforts on all City-owned public lands are due to the WRLT's joint efforts with the City's Parks & Recreation Department.

The City of Ketchum is a leading sponsor for the WRLT's "Trout Friendly Lawns" initiative which endeavors to minimize negative effects on in-stream habitat due to harmful practices such as inappropriate pesticide application, over-fertilization and over-watering of urban landscapes.

### Current Report

A presentation by WRLT Project Coordinator, Patti Lousen, will include informational materials from the Wood River Land Trust on the Trout Friendly Lawn program and other water conservation efforts.

### Financial Requirement/Impact

No financial requirement is necessary.

### Recommendation

No recommendation.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jen Smith".

Jennifer L. Smith  
Director of Parks & Recreation

### **Parks & Recreation Department**

Jennifer L. Smith, Director | [jsmith@ketchumidaho.org](mailto:jsmith@ketchumidaho.org)  
208.726.7820 | [www.ketchumidaho.org](http://www.ketchumidaho.org)

# City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



February 26, 2014

Mayor Jonas and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Jonas and City Councilors:

## **Recommendation of Approval of a Contract for Services With the Ketchum Community Development Corporation**

Attachment 1: 2013/2014 KCDC Contract for Services

### Introduction/History

The City has contracted with KCDC for the last seven (7) years to provide a variety of services related to their mission statement. On January 28 the Council voted to amend the current contract with the KCDC to fund a business incubator project called Ketchum Innovation Center (KIC) in an amount not to exceed \$28,000.

It has come to our attention that, while funds were allocated in the 2013/2014 budget, the 2013/2014 Contract for Services for the KCDC has never been formally adopted by the City. Therefore, the attached contract will cover both the base 2013/2014 contract the 2014 amendment.

### Current Report

The amended scope of services includes the approved expenditure for the KIC project, subject to reporting during the 2014/2015 budget process.

### Financial Requirement/Impact

The amended contract for services with KCDC includes a not to exceed figure of \$144,400, which includes the 2013/2014 budgeted contract amount of \$116,400 plus the recently approved KIC expenditure of \$28,000. The base contract of \$116,400 is budgeted in the LOT fund. The additional expenditure of \$28,000 was approved from the Contingency Fund.

### Recommendation

I respectfully recommend the City Council approve the 2013/2014 Contract for Services with KCDC in an amount not to exceed \$144,400.

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### Recommended Motion:

I move to approve the 2013/2014 Contract for Services with KCDC in an amount not to exceed \$144,400.

Sincerely,

Lisa Horowitz  
Community and Economic Development Director

**CONTRACT FOR SERVICES**  
(Ketchum/Ketchum CDC)

THIS CONTRACT FOR SERVICES (the "Agreement") is made and entered into this 3<sup>RD</sup> day of March, 2014, by and between the CITY OF KETCHUM, an Idaho municipal corporation ("City") and THE KETCHUM COMMUNITY DEVELOPMENT CORPORATION, an Idaho nonprofit corporation ("Contractor").

RECITALS

WHEREAS, the City is a municipal corporation duly organized and existing under the laws of the State of Idaho; and

WHEREAS, the Contractor is an Idaho nonprofit corporation duly organized and existing under the laws of the State of Idaho; and

WHEREAS, pursuant to Idaho Code §50-301, the City is empowered to enter into contracts as may be deemed necessary to promote the welfare of the City and its residents; and

WHEREAS, it is deemed in the best interest of the City to acquire, by contract, certain services to be performed by the Contractor such as affordable housing, green energy, town design, economic projects and community development; and

WHEREAS, the City and the Contractor entered into a contract for services on October 1, 2010, and various projects have been approved in concept by the City, including a 2011 amendment to said contract.

NOW, THEREFORE, on the basis of the foregoing recitals, and upon motion duly passed by the Ketchum City Council, the parties agree as follows:

1. Incorporation of Recitals. The Recitals set forth herein above are hereby incorporated into and made an integral part of this Agreement.
2. The Services. The Contractor shall provide administrative and management services reasonably necessary to support the Contractor in its efforts to support the City.

This includes the continued work of standing committees with the missions and initiatives outlined in for FY 2013/2014 in Attachment A, and specific reporting requirements back to the City Council during the 2014/2015 budget process regarding the funding for the Ketchum Innovation Center.

3. Consideration. Ketchum agrees to pay shall pay Contractor a sum not to exceed \$144,400.
4. Time of Performance. Contractor shall provide the Services in a professional and

timely manner.

5. Compliance With Laws/Public Records. Contractor, its agents and employees shall comply with all federal, state and local laws, rules and ordinances. This Agreement does not relieve Contractor of any obligation or responsibility imposed upon Contractor by law. Without limitation, Contractor hereby acknowledges that all writings and documents, including without limitation email, containing information relating to the conduct or administration of the public's business prepared by Contractor for City regardless of physical form or characteristics may be public records pursuant to Idaho Code Section 9-337 *et seq.* Contractor further acknowledges that, subject to certain limitations, the public may examine and take a copy of all such public writings and records. Accordingly, Contractor shall maintain such writings and records in such a manner that they may be readily identified, retrieved and made available for such inspection and copying.

6. Notice. All notices, requests, demands or other communication required or provided for under this Agreement, other than instructions given by Ketchum pursuant to Paragraph 2 herein above shall be in writing. Notices to Ketchum and Contractor shall be addressed as follows:

**KETCHUM:**

CITY OF KETCHUM

ATTN: CITY ADMINISTRATOR  
POST OFFICE BOX 2315  
KETCHUM, IDAHO 83340-2315

**CONTRACTOR:**

KETCHUM COMMUNITY  
DEVELOPMENT CORPORATION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Non-Assignment. Contractor hereby acknowledges that Ketchum has agreed to enter this Agreement based in part on Contractor's unique skills and reputation for professional work. Accordingly, Contractor may not assign or transfer in any manner this Agreement or any of Contractor's right, title or interest in or to this Agreement without the prior written consent of Ketchum which may be withheld for any reason.

8. Amendments. This Agreement may only be changed, modified, or amended in writing executed by all parties.

9. Headings. The headings in the Agreement are inserted for convenience and identification only and are in no way intended to describe, interpret, define, or limit the scope, extent, or intent of this Agreement or any provision hereof.

10. Attorney Fees and Costs. In the event that either party hereto is required to retain the services of an attorney to enforce any of its rights hereunder, the non-prevailing party shall pay to the prevailing party all reasonable costs and attorney fees incurred in such enforcement, whether or not litigation is commenced and including reasonable costs and attorney fees on appeal.

11. No Presumption. No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of the document.

12. Governing Law. This Agreement shall be governed by the laws and decisions of the State of Idaho.

13. Entire Agreement. This Agreement contains the entire Agreement between the parties respecting the matters herein set forth and supersedes all prior Agreements between the parties hereto respecting such matter.

14. Execution and Fax Copies and Signatures. This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

15. Authority. The parties executing this Agreement warrant, state, acknowledge, and affirm that they have the authority to sign the same and to bind themselves to the terms contained herein.

16. EFFECTIVE DATE: This is an at-will relationship; either party can terminate this agreement at any time, by written notice of such termination. KETCHUM also makes no assertions as to the number of hours required to perform these tasks.

IN WITNESS WHEREOF, the parties have signed this Agreement the day and year first above written.

CITY OF KETCHUM,  
an Idaho municipal corporation

KETCHUM COMMUNITY  
DEVELOPMENT CORPORATION,  
an Idaho nonprofit corporation

By: \_\_\_\_\_  
Nina Jonas, Mayor

By: \_\_\_\_\_  
Its: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Sandra E. Cady, CMC  
City Treasurer/Clerk

Reviewed and approved as to  
form and content exclusively for the City of Ketchum:

By: \_\_\_\_\_  
City Attorney

## **EMPLOYMENT AGREEMENT**

This employment agreement ("Agreement") is made and entered into as of this date by and between the City of Ketchum, Idaho, a municipal corporation ("City"), and Ramon Silver, ("Silver" or "Employee").

### **RECITALS:**

WHEREAS, City is municipal corporation organized under the laws of the State of Idaho; and

WHEREAS, City desires to employ the services of Silver as the Interim City Administrator of the City of Ketchum consistent with the laws of the State of Idaho and Ordinances and Resolutions of the City of Ketchum and;

WHEREAS, City desires to provide certain benefits and establish certain conditions of employment and to set general working conditions of Employee; and

WHEREAS, City desires to secure and retain the services of Employee as Interim City Administrator; and

WHEREAS, City desires to provide a means for terminating Silver' service; and

WHEREAS, Silver desires to accept employment as the Interim City Administrator in accordance with the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein contained the parties agree as follows:

**1. Duties.** Silver agrees to be employed by and to serve City as its Interim City Administrator, and City agrees to employ and retain Silver in such capacity. Silver shall devote his full and entire professional efforts toward the affairs of the City. The parties contemplate this will require a commitment consistent with "full time employment" of approximately forty (40) hours per week. Silver shall report to the Mayor during the term of this Agreement the status of those duties specified by the Mayor for the position of Interim City Administrator. In undertaking these duties, Silver shall communicate with City officers, staff, contractors and agents to insure timely and appropriate delegation, and completion of tasks, duties, and any other aspects of City's business as may be further assigned by the Mayor.

## 2. Term of Employment

2.1 Term. The effective date of this Agreement shall be March 4, 2014. This Agreement shall remain in effect until terminated by either party in the manner outlined herein.

2.2 Employment At Will. Pursuant to and consistent with the City Ordinances and the City of Ketchum Employee Handbook, as it now exists and as it may be amended from time to time (the "Employee Handbook"), Silver shall be an employee "at will" serving at the pleasure of the Mayor and may leave his position, or be terminated, at any time and for any reason or no reason. Silver's direct supervisor is the Mayor.

2.3 Notice of Termination. Either party may unilaterally terminate this Agreement by providing written notice to the other party, which shall be deemed to effect a termination of this Agreement upon thirty (30) days written notice or shorter period if desired by the party receiving the notice of termination. This Agreement may be mutually terminated at any time in a written document signed by both parties. This Agreement shall further be deemed terminated upon Silver's death or any disability which would prevent Silver from fully performing the duties of his job, subject to reasonable accommodation.

2.4 Silver may be terminated by the Mayor, with or without cause. Termination of Silver by the City is subject only to the provisions set forth in Section 4 of this Agreement and the laws of the State of Idaho.

2.5 Nothing in this Agreement shall prevent, limit or otherwise interfere with Silver's right to resign and terminate this Agreement at any time, subject only to the provisions set forth in Section 4 of this Agreement.

2.6 Silver agrees to remain in the exclusive employ of the City for an indefinite period of time and shall neither accept other employment or become employed by any other employer without the prior written approval of the Mayor until written notice of resignation is given by Silver.

2.7 The term "employed" (and derivation of that term as used in the preceding paragraph) shall include employment by another legal entity or self-employment, but shall not be construed to include occasional teaching, writing, or consulting service performed without the use of City equipment or resources, and with the advance written approval of the Mayor. In no case may Silver engage in any of the activities described in this section if those actions create any conflict of interest or interfere with his ability to fulfill the obligations of his job duties with the City.



3. Salary, Benefits and Compensation.

3.1 Salary. City agrees to pay Silver for his services hereunder a monthly salary of \$13,000. Silver is an exempt employee under the Fair Labor Standards Act.

3.2 Benefits. City shall, during the term of this Agreement, make available to Silver the following benefits:

A. Staff and Office Space. The City shall provide Silver dedicated clerical staff for him to perform his job duties. The City shall provide Silver with office space located in City Hall and provide such electronic and necessary office furniture and supplies.

B. Housing Stipend. The Interim City Administrator shall be provided a residence at a cost no higher than \$1,500 per month for the period of his employment. This shall be in addition to the salary set forth in Section 3.1.

C. Travel Expenses. The Interim City Administrator shall have use of a city vehicle to use in the Ketchum/Sun Valley area for business use. If a city vehicle is not available, the Interim City Administrator shall be reimbursed per mile at the City adopted rate for other employees, for use within the same Ketchum/Sun Valley area for business use and when he is on official City business outside of this area.

D. Vacation. Silver shall be entitled to two (2) vacation days for each calendar month, which may be carried over into subsequent years. The use of such vacation days shall be approved by the Mayor.

E. Sick Leave. Silver shall be entitled to sick leave at a rate of one (1) day for each calendar month. The accrual of sick leave shall not be subject to any maximum accrual limitations.

F. Bonding. City shall pay the cost of any fidelity or other bonds required of Silver.

G. Other Terms and Conditions of Employment. The Mayor may fix in writing any such other terms and conditions of employment as it may determine from time to time, relating to the performance of Silver, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Ordinances, the Employee Handbook or any other law. All provisions of the City Ordinances, Employee Handbook, regulations, rules or the job description as they now exist or hereafter may be amended, also shall apply to Silver as they would to other employees of the City except as set forth in this Agreement or subsequent written amendments hereto. In the event the provisions in this Agreement or its amendments conflict with City Ordinances, Resolutions, policies, regulations, or the Employee Handbook, this Agreement shall prevail.

3.3 Withholdings. All compensation and benefits to Silver hereunder shall be reduced by all federal, state, local and other withholdings and similar taxes and payments required by applicable law.

4. Confidentiality. Silver agrees that all confidential and proprietary information relating to the business of City shall be kept and treated as confidential both during and after the term of this Agreement, except as may be permitted in writing by the Council or as such information is within the public domain or comes within the public domain without any breach of this Agreement.

5. Notices. Notice under this Agreement shall be in writing and shall be effective when actually delivered. If mailed, notice shall be deemed effective forty-eight (48) hours after mailing as registered or certified mail, postage prepaid, directed to the other party at the address set forth below or such other address as the party may indicate by written notice to the other:

CITY  
City of Ketchum  
P.O. Box 2315  
Ketchum, Idaho 83340

SILVER  
Ramon Silver

6. Waiver. The waiver by either party of the breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach.

7. Law Governing. This Agreement shall be governed by and construed in accordance with the laws of the State of Idaho.

8. Mediation. The parties hereto shall cooperate in good faith to effectuate the terms of this Agreement. In the event a dispute arises which cannot be resolved by the aforesaid efforts, prior to initiating arbitration to address a violation of, or cause of action arising under, this Agreement, the parties agree to meet and confer regarding the same, and, if still unable to resolve the dispute, to submit to non-binding mediation in an attempt to resolve the dispute.

9. Arbitration. The Parties agree that any dispute arising between them shall be resolved through binding arbitration. The Parties further agree that an arbitration agreement setting forth the parameters of an arbitration proceeding shall be executed within forty-five (45) days from the execution date of this Agreement unless such timeframe is mutually extended by the Parties in writing.

10. Attorney Fees. In the event, following an unsuccessful attempt, in accordance with paragraph 9 above, to mediate a dispute arising hereunder, that a suit or action is instituted to enforce any of the terms of this Agreement, the prevailing party shall be entitled to recover from the other party such sum

as the court may adjudge reasonable as attorneys' fees at trial or on appeal of such suit or action, in addition to all other sums provided by law.

11. Titles and Captions. All section and paragraph titles or captions contained in this Agreement are for convenience only and shall not be deemed part of the context nor affect the interpretation of this Agreement.

12. Entire Agreement. This Agreement contains the entire understanding between and among the parties and supersedes any prior understandings and agreements, both written and oral, among them respecting the subject matter of this Agreement. If any provision or any portion thereof, contained in this Agreement held unconstitutional, invalid or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected and shall remain in full force and effect. In performing the provisions of this Agreement, City and Silver mutually agree to abide by the provisions of applicable law.

13. Appropriations. No commitment of public funds will be made prior to the approval of this Agreement. The terms of this Agreement are contingent upon sufficient appropriations being made by the City Council for the performance of this Agreement. If sufficient appropriations are not made, this Agreement shall terminate subject to the conditions subsequent concerning notice and severance payment being given by City to Silver as provided in Section 4. Termination pursuant to the terms of this Agreement shall not result in any claim for payment or damages by Silver or City. City's decision as to whether sufficient appropriations are available shall be accepted by Silver and shall be final.

14. Agreement Binding. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

15. Counterparts. This Agreement may be executed in several counterparts and all so executed shall constitute one Agreement, binding on all the parties hereto even though all the parties are not signatories to the original or the same counterpart. The parties further agree that any counterpart may be transmitted via facsimile, and any signature upon any counterpart transmitted via facsimile shall be deemed an original and shall fully reflect execution by the signatory thereto.

16. Parties in Interest. Nothing herein shall be construed to be to the benefit of any third party, nor is it intended that any provision shall be for the benefit of any third party.

17. Consultation with Attorney. Silver acknowledges that this is an important document that affects his legal rights and that he has been given ample opportunity to discuss this Agreement with his own independent private legal counsel prior to his signing.

18. Savings Clause. If any provision of this Agreement, or the application of such provision to any person or circumstance, shall be held invalid, the remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby.

RAMON SILVER

Ramon Silver

Date: 2/27/2014

CITYOF KETCHUM, IDAHO

By: \_\_\_\_\_  
Nina Jonas, Mayor

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Sandy Cady, City Clerk

# City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



February 21, 2014

Mayor Jonas  
City of Ketchum  
Ketchum, Idaho

## **Resolution of the conflict between the Planning and Zoning Bylaws and the City's Municipal Code concerning the Planning and Zoning Commission**

Mayor Jonas and City Councilors:

### Introduction/History

In general, ordinances are adopted in order to regulate the public and resolutions are adopted for internal regulation, such as implementing policies, adopting personnel manuals, establishing commissions, adopting bylaws, etc. However, the City adopted rules and regulations for the planning and zoning commission by ordinance. All ordinances are then codified into the City's municipal code.

When the City updating those rules and regulations by the adoption of bylaws, it did so by resolution. Unfortunately, since the City originally adopted the rules through ordinance, the adoption of the conflicting resolution does not amend city code, which is where the ordinance is codified.

### Recommendation

In order to address the conflict created between the bylaws for the planning and zoning commission, which were adopted by resolution, and the earlier rules that are codified in the City's municipal code, I recommend that the City delete the rules and regulations concerning the planning and zoning commission from the municipal code and use resolutions to provide for the regulation of the planning and zoning commission.

### Suggested Motion

*"I move to waive the three readings and read Ordinance 1113 by title only. (Read Title). I move to adopt Ordinance 1113."*

Respectfully Submitted,

Stephanie J. Bonney  
Moore Smith Buxton & Turke, Chtd.

**ORDINANCE NO. 1114**

**AN ORDINANCE OF THE CITY OF KETCHUM, BLAINE COUNTY, IDAHO, DELETING CHAPTER 12 OF TITLE 4 OF THE KETCHUM MUNICIPAL CODE; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE, APPROVING A SUMMARY OF THE ORDINANCE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Title 4, Chapter 12, provides for the rules and organization of the City's Planning and Zoning Commission; and

**WHEREAS**, such rules conflict with the bylaws adopted by the City for the Planning and Zoning Commission; and

**WHEREAS**, the adoption of such rules, policies, and organization is best done through resolutions of the City, rather than through ordinances, since such rules do not apply to the public; and

**WHEREAS**, to prevent conflicts in the future, the City desires to adopt bylaws, rules, and/or regulations through resolutions, and accordingly, such rules can be deleted from the City's Municipal Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF KETCHUM:**

**Section 1:** That Title 4.12 be deleted in its entirety

**Section 2. REPEALER CLAUSE.** All City of Ketchum Ordinances or parts thereof which are in conflict herewith are hereby repealed.

**Section 3. EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage, approval and publication according to law.

PASSED by the CITY COUNCIL and APPROVED by the MAYOR of Ketchum, Idaho on this 3<sup>rd</sup> day of March, 2014.

APPROVED:

\_\_\_\_\_  
Nina Jonas, Mayor

ATTEST:

\_\_\_\_\_  
SANDRA E. CADY, City Clerk

# City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



February 25, 2013

Mayor Jonas and City Councilors  
City of Ketchum  
Ketchum, Idaho

## **Recommendation for Adoption of Percent For Art Ordinance Amendments**

Mayor Jonas and City Councilors:

### Introduction/History

The City of Ketchum passed a "Percent For Art" Ordinance in 2011 (attached as Exhibit A with track changes). Common among municipalities throughout the U.S., a Percent for Art Ordinance ensures ongoing financial support for public art initiatives. Ketchum's Ordinance was created by the Ketchum Arts Commission with assistance from the City's legal team at Moore Smith Buxton Turke and was adopted by City Council. The current Ordinance assesses 1.33% of the final cost of Ketchum's applicable municipal capital projects to be deposited in the KAC Trust Fund and used for projects according to the Ordinance.

In September 2013, City Administrator Gary Marks added a column in each City department's Capital Improvement Plan list of capital projects and has communicated with each department head regarding the Percent for Art Ordinance.

On October 21, 2013 Mr. Marks proposed changes to the Percent for Art program aimed at reducing complexities and streamlining the budgeting process for art's projects. The City Council subsequently authorized appropriate amendments to the existing percent for art ordinance to facilitate the changes described by Mr. Marks.

### Current Report

Ordinance 1115 provides the changes reviewed by the City Council at the October 21, 2013 Council Meeting. A copy of the proposed ordinance is attached as Exhibit B.

### Financial Requirement/Impact

Financial impact is to be determined through the annual budget process; applicable projects will be identified during the process. At the time of this writing, compiling of project data is ongoing. Following identification of applicable

### **Parks & Recreation Department**

Jennifer L. Smith, Director | [jsmith@ketchumidaho.org](mailto:jsmith@ketchumidaho.org)  
208.726.7820 | [www.ketchumidaho.org](http://www.ketchumidaho.org)

projects, the City Administrator will compile actual cost data and attribute projects to the following fiscal year.


Recommendation

I respectfully recommend the City Council adopt Ordinance 1115.

Suggested Motion

*"I move to approve the first reading of Ordinance 1115, Amending Title 12, Chapter 40, Ketchum City Code; which provides a percent for public art on all eligible capital improvement projects in the City of Ketchum; providing for savings and severability; repealing all ordinances and parts of ordinances in conflict herewith; and providing an effective date and setting a second reading of the Ordinance for March 17, 2014.."*

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jen Smith". The signature is fluid and cursive, with the first name "Jen" and last name "Smith" clearly distinguishable.

Jennifer L. Smith  
Director of Parks & Recreation

**Parks & Recreation Department**

Jennifer L. Smith, Director | [jsmith@ketchumidaho.org](mailto:jsmith@ketchumidaho.org)  
208.726.7820 | [www.ketchumidaho.org](http://www.ketchumidaho.org)



## ORDINANCE NUMBER 1115

**AN ORDINANCE OF THE CITY OF KETCHUM IN BLAINE COUNTY, IDAHO, AMENDING TITLE 12, CHAPTER 40, KETCHUM CITY CODE; WHICH PROVIDES A PERCENT FOR PUBLIC ART ON ALL ELIGIBLE CAPITAL IMPROVEMENT PROJECTS IN THE CITY OF KETCHUM; PROVIDING FOR SAVINGS AND SEVERABILITY; REPEALING ALL ORDINANCES AND PARTS OR ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE HEREOF.**

**WHEREAS**, the Ketchum City Council has determined that it is in the public's best interest to promote and encourage the safe placement of public art within the City of Ketchum; and,

**WHEREAS**, the City Council established a Public Art Fund within the Parks & Recreation Fund to allocate monies for the administration and implementation of this Chapter; and,

**WHEREAS**, the City Council desires to amend Title 12, Chapter 40, to provide a more streamlined program for the Public Art Fund.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Ketchum, Idaho:

**SECTION 1.** That the following revisions be made to a Title 12, Chapter 40 of the Ketchum Municipal Code, to read as follows:

**12.40.010 Purpose:** It is the purpose of this Chapter and the policy of the City through the dedication of \_\_\_\_\_ (%) of the actual cost of all eligible Capital Improvement Projects, as defined herein, for the funding of art in public places in the City in order to beautify public areas, to enhance the quality of life for Ketchum citizens, to attract tourism and to enhance community interest in municipal facilities, thereby expanding the City's economic base.

### **12.40.030 Eligible Capital Improvement Projects:**

A. Eligible capital improvement projects shall include, for the purposes of this chapter, every capital municipal construction or improvement project or portion thereof, paid for wholly or in part by the City of Ketchum General Fund including, but not limited to, construction, renovation or remodel of any public park, public building or structure, street or road, or public parking facility developed by the city or developed privately and leased back to the City.

B. All completed artworks commissioned or purchased through the Percent for Art program will be owned, insured and maintained by the City.

C. Nothing contained herein shall preclude funding or the acquisition or

commission of other public art for municipal property through other sources or mechanisms including contributions, matching monies, donations, or grants.

#### **12.40.060 Source of Funds:**

B. From each qualifying and funded capital improvement project, the City shall place in the Public Art Account an amount equal to \_\_\_\_\_ (%) of such capital improvement project's actual costs to the City regardless of whether or not such capital improvement project is completed. The City will review the prior year's budget, as set forth in the most recently completed annual audit, to determine the amount of money spent on capital improvements and will budget that amount into the Public Art Fund.

C. In computing the amount to place in the Public Art Fund, the projected actual costs to the City shall include all amounts paid by the City to third parties in connection with the projects, including, but not limited to, amounts paid on contracts relating to the project and consultant fees incurred in connection with the project.

**SECTION 2. PUBLICATION OF ORDINANCE BY SUMMARY.** In lieu of publishing this Ordinance in its entirety, the City of Ketchum shall publish the summary of this Ordinance, attached hereto as Exhibit A, and incorporated herein by reference. The City Council hereby finds that said summary is true and complete and provides adequate notice of the contents of this Ordinance to the public in compliance with law.

**SECTION 3. SAVINGS AND SEVERABILITY CLAUSE.** It is hereby declared to be the legislative intent that the provisions and parts of this Ordinance shall be severable. If any paragraph, part, section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid for any reason by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

**SECTION 4. REPEALER CLAUSE.** All City of Ketchum ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**SECTION 5. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and APPROVED by the Mayor of Ketchum this \_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF KETCHUM, IDAHO

\_\_\_\_\_  
Nina Jonas, Mayor

ATTEST:

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Sandra E. Cady, CMC  
Clerk/Treasurer

# City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



March 3, 2014

Mayor Jonas and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Jonas and City Councilors:

## **Recommendation to Approve Resolution No. 14-008**

### Introduction/History

The City Council at the January 21, 2014 Council Meeting directed staff to research alternatives for providing live streaming of Council meetings for public viewing. CivicPlus, Granicus and IQM2 were considered.

In addition to the live streaming option, staff received three proposals from AATronics, Soundwave and Maestro Technologies for an upgrade to the sound system in the Council chambers.

The City Council on February 18, 2014 was presented with a recommendation from staff to approve (1) the IQM2 platform proposal and (2) the Maestro Technologies proposal for the sound system upgrade and system to operate the live streaming platform.

### Current Report

Funding the \$16,000 appropriation would be realized from a transfer of funds from the General Fund Contingency.

A budget transfer is not appropriating additional monies, therefore does not require amending the Annual Appropriation Ordinance.

A budget amendment to transfer \$16,000 from the General Fund Contingency account to the "Repair and Maintenance of Buildings" account in the Administrative Division of the General Fund was approved at the February 18, 2014 City Council Meeting.

### Financial Requirement/Impact

Resolution No 14-008 finalizes the approval of a budget amendment to transfer \$16,000 from the General Fund Contingency account to the "Repair and Maintenance of Buildings" account in the Administrative Division.

Recommendation

I respectfully recommend that the Ketchum City Council approve Resolution No. 14-008 finalizing the approval of a budget amendment to transfer \$16,000 from the General Fund Contingency account to the "Repair and Maintenance of Buildings" account in the Administrative Division of the General Fund.

Suggested Motion

*"I move to approve Resolution No. 14-008 transferring \$16,000 from the General Fund Contingency to the "Repair and Maintenance of Buildings" account in the Administrative Division of the General Fund.*

*Sincerely,*

Sandra E. Cady, CMC  
City Treasurer/Clerk

## RESOLUTION NUMBER 14-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO  
TRANSFERRING \$16,000 FROM GENERAL FUND CONTINGENCY TO THE  
ADMINISTRATIVE DIVISION FOR LIVE AND ON-DEMAND AUDIO/VIDEO  
STREAMING AND AUDIO UPGRADE TO COUNCIL CHAMBERS.

WHEREAS, the City Council at the January 21, 2014 Council Meeting directed staff to research alternatives for providing live streaming of Council meetings for public viewing. CivicPlus, Granicus and IQM2 were considered, and

WHEREAS, in addition to the live streaming option, staff received three proposals from AAtronics, Soundwave and Maestro Technologies for an upgrade to the sound system in the Council chambers, and

WHEREAS, the City Council on February 18, 2014 was presented with a recommendation from staff to approve (1) the IQM2 platform proposal and (2) the Maestro Technologies proposal for the sound system upgrade and system to operate the live streaming platform, and

WHEREAS, funding the \$16,000 appropriation would be realized from a transfer of funds from the General Fund Contingency, and

WHEREAS, the City Council approved the initiation of a budget amendment to transfer \$16,000 from the General Fund Contingency account to the "Repair and Maintenance of Buildings" account in the Administrative Division of the General Fund, and

WHEREAS, a budget transfer is not appropriating additional monies, therefore does not require amending the Annual Appropriation Ordinance, and

WHEREAS, this Resolution finalizes the approval of a budget amendment to transfer \$16,000 from the General Fund Contingency account to the Repair and Maintenance of Buildings account in the Administrative Division.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ketchum, Idaho, that a transfer of \$16,000 from General Fund Contingency (01-4193-9930) to Repair and Maintenance of Buildings (01-4150-5900) is approved.

This Resolution will be in full force and effect upon its adoption this 3rd day of March 2014.

CITY OF KETCHUM, IDAHO

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Nina Jonas,  
Mayor

ATTEST:

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Sandra E. Cady, CMC  
City Treasurer/Clerk



**SPECIAL KETCHUM CITY COUNCIL MEETING**  
**Tuesday, February 18, 2014 at 4:30 p.m.**  
**Ketchum City Hall, Ketchum, Idaho**

**Present:** Mayor Nina Jonas  
Councilor Anne Corrock  
Councilor Baird Gourlay  
Councilor Jim Slanetz

**Absent:** Council President Michael David

**URA Board** Chairman Mark Eshman  
**Members** Commissioner Trina Peters  
**Present:** Commissioner Tim Eagan

**Also Present:** Ketchum City Administrator Gary Marks  
Ketchum City Attorney Stephanie Bonney  
Ketchum Community and Economic Development Director Lisa Horowitz  
Recording Secretary Sunny Grant (arrived late)

**1. The meeting was called to order by Mayor Nina Jonas at 4:30pm.**

**2. JOINT MEETING WITH THE KETCHUM URBAN RENEWAL AGENCY**  
**Mountain Rides Transit Hub Presentation**

**Also Present:** *Mountain Rides Transit Hub Team: Kurt Eggers, team lead*  
*Dale Bates*  
*Mountain Rides Executive Director Jason Miller*  
*Ryan Hales, traffic engineer*

**Not Present:** *Susan Desko, architect*  
*Jeff Loomis, civil engineer*

Design Team lead Kurt Eggers presented a master site plan. The intersection of Sun Valley Road and East Avenue can be relatively chaotic, so design elements were added to make it safe and pleasant for pedestrians and cyclists and functional for buses. There are bulb-outs on each corner of the intersection; and center tree islands on East Avenue on both sides of the intersection.

The transit hub team met with City staff, Planning and Zoning, and City Street, Parks, Fire and Police departments. Seattle-based public works artist and urban planner Jack Mackie met with the transit hub team in a daylong charette to integrate art and storytelling into the pavers, tree grates, and bollards.

The bulb-outs are outlined by a rolled curb and gutter, making them easy for bikes and pedestrians to cross. Sun Valley Road is not a designated bike route, but the hub shouldn't in any way inhibit bike use through the intersection. The bulb-outs intrude six feet into Sun Valley Road, but parallel parked cars intrude nine feet into the roadway. There will be room for bike racks and BikeShare bikes in the hub area.

Bulb-outs and bollards are for pedestrian safety. Pavers in the streets connect the corner bulb-outs and define the pedestrian crosswalks. East Avenue is a 100ft wide right-of-way, but bulb-outs reduce it to 40 feet wide, diminishing the pedestrian-vehicle conflict time. Bulb-outs also allow the pedestrian to step out into the street sightline to see when traffic gaps are coming vs. having to step out past parked cars.

Eight parking spaces are forfeited: three parking spaces on Sun Valley Road in front of The Perch, one space in front of The Visitors Center, and one space in the center parking lane of each side of East Avenue. Parking studies done as part of several Ketchum master plans show that Ketchum has plenty of parking available.

The bus stops are designed for benches outdoors as well as in shelters. Benches will be concrete base with wood seats. Shelters will have directional "pointers", lights, signs and maps.

The hub team would like to begin construction early summer if possible, to have some elements ready for 4<sup>th</sup> of July weekend.

Two-way traffic on East Avenue nearing the intersection converges as the middle parking lane disappears. Tree islands at the end of the middle parking lane add more distance to the actual intersection, facilitating drivers making a U-turn at the end of East Avenue before they get to the intersection. Ketchum Street Superintendent Brian Christiansen is okay with the tree islands, although they will decrease the amount of middle-of-street snow storage.



All curbs have been designed to accommodate City snowplows and the street sweeper.

- URA Commissioner Tim Eagan asked if trees on the bulb-outs are a safety hazard, and warned about City snowplows damaging curbs. He was against removing any parking spaces.

Bulb-outs are always subject to wear and tear, but the curbs are flat. The hub design team will pay careful attention to sightlines at the entire intersection, especially the bulb-outs and street trees. Parking spaces on East Avenue are forfeited to allow street traffic to converge as it enters the intersection, not to accommodate the tree islands.

Traffic engineer Ryan Hales said the trees on the bulb-outs will have a high enough canopy that drivers can see under the canopy. Bulb-outs give drivers a visual clue to slow down and pay attention. Stop sign, currently hard to see behind parked cars, but will be moved out on the bulb-out and clearly visible to drivers.

#### PUBLIC COMMENT:

- Christy Julio asked about a history of accidents at that intersection.

CED Director Lisa Horowitz will bring statistics to the next Council meeting.

- A citizen asked about the distance between the rear bumper of a car parked on East Avenue to the planter. Eggers didn't know the distance and how it would affect a U-turn, but said the intersection dimensions—curbs, parking, etc.—would stay the same.

- Will there be a diagonal crosswalk at the intersection?

No. Traffic on Sun Valley Road makes a diagonal crosswalk potentially unsafe.

- Mickey Garcia said the intersection was designed to be traffic-calming, but would create congestion. He wanted the parking spaces back.

Hales said bulb-outs are a traffic-calming feature, and will help calm traffic at a 4-way stop. Congestion will remain about the same, but be safer for pedestrians crossing between buses on both sides of the street. Tree canopies are about 8ft off the ground; tree trunks and stop signs are about 15 feet apart and shouldn't affect line of sight to the stop signs. Mountain Rides Executive Director Jason Miller said the time for pedestrians to cross a narrow street width will be shorter, decreasing the time buses have to wait at the bus stops. Safety is everyone's first concern.

- Are buses subject to Ketchum's idling code?

Buses are mid-route at the hub, so people onboard are in transit to somewhere. Buses unload and load without waiting. Councilor Baird Gourlay added that the buses run very clean.

- Mayor Nina Jonas asked about maintenance of the hub intersection, facilities and landscaping.

The Parks Department's Town Square contractor will probably maintain the transit hub; but the Parks Department won't absorb the cost. The City's tree inventory doesn't change. CED Director Lisa Horowitz will put together a maintenance budget. The tree wells are larger, and the trees should be healthier and longer-lived than many current street trees.

- Councilor Anne Corrock would like to hear P&Z's comments and asked for a clear financial picture of the whole project.

Mountain Rides did not want to spend money on the P&Z process until Council approved right-of-way encroachments in concept.

- Councilor Baird Gourlay would like to hear from the Street Department about the bulb-outs and the City arborist about trees in the middle of the street. This is a very busy intersection early in the morning. Councilor Gourlay suggested there be only two bus spaces in front of the perch, and one parking space put back on both sides of Sun Valley Road. He agreed that there's a surplus of parking in town, but not around the Ketchum Core.

- Councilor Gourlay asked if semi-trucks could make the turn.

The radius is a 40-ft radius, which Ketchum Street Superintendent Brian Christiansen said was ideal. The turning radii meet Fire Chief Mike Elle's inside turning specifications, and even exceed them because the bollards are set back 18". Chief Elle liked the streetlights on the corner because they're tall enough that he can see them in his mirrors.

The hub was presented for P&Z pre-application. P&Z requested the bulb-outs be reduced and they have been. The Council will ultimately decide if the applicant can use the City's right-of-way in this manner.

- Councilor Corrock is uncomfortable with the use of the right-of-way as presented with bulb-outs and islands. It may be pedestrian friendly, but is not all-user friendly. It's tough on bikes, large vehicles, and the Street Department.

- Councilor Gourlay did not like the islands, but was okay with the bulb-outs, with some refinements.

- Councilor Jim Slanetz is okay with the bulb-outs, but was not sure about the islands. He wasn't sure space for three buses was necessary.

- URA Commissioner Eagan said the URA had not been involved with the design to this point.

Council Gourlay agreed that the URA is a funding partner, and needs to lend its opinion on functionality of the hub.

- Mayor Jonas requested an operations plan. She suggested it go to P&Z for Design Review.

Mountain Rides Executive Director Jason Miller said there currently is only one bus at the intersection because that's all the room there currently is. When the system is improved, buses will meet at the intersection for transfers.

### **3. ADJOURNMENT**

**Councilor Baird Gourlay moved to adjourn at 5:50pm. Councilor Anne Corrock seconded the motion, and it passed unanimously.**

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Nina Jonas  
Mayor

ATTEST:

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Sandra E. Cady, CMC  
City Clerk



**REGULAR KETCHUM CITY COUNCIL MEETING**  
**Monday, February 18, 2014 at 5:30 p.m.**  
**Ketchum City Hall, Ketchum, Idaho**

**Present:** Mayor Nina Jonas  
Councilor Anne Corrock  
Councilor Baird Gourlay  
Councilor Jim Slanetz

**Absent:** Council President Michael David

**Also Present:** Ketchum City Administrator Gary Marks  
Ketchum City Attorney Stephanie Bonney  
Ketchum Community and Economic Development Director Lisa Horowitz  
Ketchum Planning Manager Joyce Allgaier  
Ketchum Associate Planner Rebecca Bundy  
Ketchum Special Projects Manager Lisa Enourato  
Recording Secretary Sunny Grant

**1. The meeting was called to order by Mayor Nina Jonas at 5:50pm.**

**Communications from Mayor and Councilors**

**2. [5:50:00 PM](#) Resolution 14-005: Creating the Ketchum Energy Advisory Committee.**

A group of people initially formed to talk about Idaho Power's proposed redundant power line from Hailey; and then offered to assist Ketchum in its energy needs, energy efficiency and saving money, programs and funding, etc. The members are dedicated and talented in their diverse energy fields.

Councilors are very supportive. The Ketchum Community Development Corporation once had an Energy Advisory Board, which may facilitate some basic funding for this committee in the future.

**Councilor Baird Gourlay moved to approve Resolution 14-005 creating the Ketchum Energy Advisory Committee. Motion seconded by Councilor Jim Slanetz, and passed unanimously.**

**3. [6:01:04 PM](#) Recommendation to approve revised Ketchum Urban Renewal Board Bylaws**

Council has discussed revising the KURA bylaws to re-establish the URA Board as a seven-member Board, with three elected officials and four at-large citizens of Blaine County, one of which is required to be a registered City of Ketchum voter. Once the bylaws are adopted, Mayor Jonas will present recommendations for the new URA Board and suggestions on how to stagger their terms.

**Councilor Baird Gourlay moved to approve the new bylaws for the Ketchum Urban Renewal Agency. Motion seconded by Councilor Jim Slanetz, and passed with two in favor. Councilor Anne Corrock opposed the motion, since she felt the bylaws should be sustainable now and in the future and this doesn't solve the potential of problematic issues in the future.**

**4. Request to ratify mayoral appointments to the Ketchum Urban Renewal Agency Board of Commissioners**

*Also Present: URA Board candidates Tim Eagan, Mark Eshman, and Gary Lipton.*

Mayor Jonas recommended elected officials Councilor Baird Gourlay, Councilor Jim Slanetz and Councilor Anne Corrock to the URA Board; Mark Eshman and Trish Wilson to URA Board Seats 4 and 5, which expire Jan 5, 2015; and Tim Eagan and Gary Lipton to URA Board Seats 6 and 7, which expire in 2017.

**[6:07:06 PM](#) Councilor Baird Gourlay moved to ratify the Mayor's slate for the URA Board of Commissioners. Motion seconded by Councilor Anne Corrock, and passed unanimously.**

Councilor Gourlay thanked Commissioner Trina Peters for her service on the URA Board of Commissioners, and encouraged Peters to stay involved in the City.

City Attorney Stephanie Bonney said a resolution with these appointees will be on the next Council meeting's Consent Calendar.

**5. Communications from Mayor and Councilors**

- [6:07:22 PM](#) Councilor Gourlay conveyed Ketchum's congratulations to Kaitlyn Farrington for winning Olympic Gold.
- Mayor Jonas noted that the local environment was conducive to big Olympic excitement and also disasters resulting in the loss of two locals to an avalanche and snowmobile accident.

**6. [6:09:37 PM](#) Communications from the Public.**

No public comment at this time.

**Communications from City Staff**

**7. [6:09:42 PM](#) Resolution 14-004: Supporting two Community Choices for Idaho Grant Applications and authorizing staff to submit the grant applications**

Ketchum Senior Planner Rebecca Bundy submitted letters of intent to apply for two federal grants that would support alternative modes of transportation and walkability in Ketchum. ITD approved the letters of intent, so Planning staff is looking for community support from the Mayor and Council to apply for the two federal grants:

- A grant request for \$180,000 to complete 17 missing links of sidewalk in the Community Core and remaining streetlights. The grant requires matching funds of at least 7.34%, or about \$15,000. Galena Engineering has provided pro bono engineering services of about \$6,500, which increases the match on the application to about 10%.
- [6:13:18 PM](#) About \$50,000 in additional funds to help complete construction of sidewalk improvements on the four corners of the transportation hub intersection at East Avenue and Sun Valley Road, as presented to the URA this evening. Matching funds will come out of \$100,000 already committed by URA.

Councilor Corrock said sidewalk and streetlight improvements were well worth the match requirement. Ketchum City Administrator Gary Marks said no money had been budgeted in FY2014 for Walkability, and providing the match would require a budget amendment. Marks cautioned against taking the money out of the Ketchum General Fund and LOT. He suggested staff ask the URA Board, which budgeted \$50,000 for the transit hub [6:17:25 PM](#).

Councilors supported both grant applications. Sidewalks have been in Ketchum's Capital Improvement Plan (CIP) for years. Councilor Corrock suggested the two applications be separated, since she wasn't sure the hub would be approved as proposed.

**PUBLIC COMMENT: [6:22:12 PM](#)**

- Mickey Garcia asked if the Capital Improvement Plan was a list of projects organized by priority. City Administrator Marks explained that the CIP is a list of projects that the City would like to complete in the next five years. The only ready-funded projects in the CIP are water/wastewater projects that include funding in their rate structure. Projects in the CIP are color-coded by funding potential—green have funding, yellow have potential funding and red projects do not have funding. Several are contingent upon receiving grant funding such as this.

[6:25:24 PM](#) Councilor Anne Corrock moved to approve Resolution 14-004 expressing City Council approval of two Community Choices for Idaho Grant Applications and authorizing staff to submit the grant applications. Motion seconded by Councilor Jim Slanetz, and passed unanimously.

**8. [6:29:11 PM](#) Recommendation to approve contracts for live streaming capability and upgrades to the Council Chamber sound system**

*Also Present: Ketchum IT Tech Todd Mandeville  
Kyle Baysinger, Maestro Technologies*

Ketchum Special Projects Manager Lisa Enourato said all contract bids were within \$1,000 of each other. Public comment should be made from the podium, but a wireless mic will be available for people who can't get to the podium. Speakers will project voices in the meeting room and in the City Hall lobby. A website page will present and archive agendas, meeting packets and videos. Ketchum Keystone will be hard-wired into the system. Most of the system can move if Ketchum City offices are relocated. There are still questions about whether the live stream will be audio and video.

[6:37:02 PM](#) City Administrator Marks encouraged Council to install a better sound system, in compliance with the Americans with Disabilities Act; but warned Council to be careful about using the Contingency Fund for any additional expenses in this Fiscal Year. Marks suggested the expense could be moved from the Contingency to Administrative and other departments of the General Fund.

[6:43:46 PM](#) Councilors all supported the contract.

**PUBLIC COMMENT:**

- [6:43:58 PM](#) Gary Hoffman was totally in favor of live streaming. He asked that a website viewer be able go directly to a particular section of the meeting.

- Mickey Garcia said he'd been waiting for this for a long time. He asked if a cameraman would be present to pan the Council, focus on a speaker at the podium, and focus on the projection screen.
- Bob Jonas suggested a drone camera could be programmed to focus on whomever is speaking.

**6:48:03 PM Councilor Baird Gourlay moved to approve the IQM2 platform proposal for live streaming and approve the Maestro Technologies proposal for the sound system upgrade and system to operate the live streaming platform. Motion seconded by Councilor Anne Corrock, and carried unanimously.**

**9. 6:48:36 PM Public Hearing: Resolution 14-006: Adopting the 2014 Ketchum Comprehensive Plan**

Mayor Nina Jonas said the Comprehensive Plan is an essential document for the community, and should have solid public input. It is being continued to a special Council meeting on February 26.

**10. City of Ketchum Fire Department Two-Party Study on the McGrath Report**

*Also Present: Tim McGrath Ph.D, Project Manager  
Fire/EMS Consultant Mike Stried  
Ketchum Fire Chief Mike Elle  
Ketchum firefighters  
Sun Valley Mayor DeWayne Briscoe*

Ketchum Fire/Ketchum Rural Fire District Chief Mike Elle introduced consultants who had done a consolidation study of the Ketchum and Sun Valley fire departments in 2006, and recently performed an update audit of the Ketchum Fire department. McGrath's current audit of the Ketchum Fire Department looked for changes since 2006, to help the Fire Department master plan for the future and assess the cost for Ketchum to provide fire services for other jurisdictions.

**6:49:59 PM** Dr. Tim McGrath said they were charged with two things:

- Assess the value of Ketchum Fire Department resources to other municipalities. McGrath said this was difficult, because there is no agreement on how best to do this.
- Look at all the components of the 2006 consolidation report and assess where Ketchum Fire Department was then and is today.

The Ketchum Fire Department is funded by the City of Ketchum and the Ketchum Rural Fire District. McGrath and Chief Elle examined the operational budgets of the two agencies, minus revenue, divided by calls, and took a five-year average to get a cost per call of \$1,595.35. **7:00:39 PM**

**7:02:45 PM** Chief Elle said the real point was readiness ... for personnel and resources to be trained and ready to go when they are needed.

**7:05:01 PM** Dr. McGrath and retired Fire Chief Mike Stried submitted a comprehensive report on personnel, apparatus, and emergency activities. They commended fire personnel on their willingness to help.

- Overall minimal increase (1.24% increase) in emergency activities in the last 10 years (EMS increased 6.3%; fire decreased 5%).
- Chief Elle has already put in place a data quality control program, as recommended. **7:07:58 PM**
- Ketchum has a 4.68% rate of false alarms, higher than the national average, probably because so many local homes are unoccupied. Every time emergency service personnel respond, there is a safety issue for the community and the responders.
- Simultaneous calls 11% of the time ... when there is more than one call at the same time. Busiest time is 10:00am to 3:00pm, busiest day is Saturday, busiest months are July and September. **7:11:13 PM** When a department gets simultaneous calls 15% of the time, they should consider increasing resources.
- Ketchum receives mutual aid from other departments 57% of the time; Ketchum gives mutual aid about 43% of the time.
- McGrath was never able to contact Blaine County Dispatch **7:13:01 PM** and was unable to get data from their Public Safety Answering Point (PSAP). McGrath explained Fire Department turnout times, which he said are not truly representative of the KFD, partially because he didn't have data from the Dispatch PSAP.
  - Detection time – Fire Department has no control until someone dials 911.
  - Notification time – When PSAP answers the phone, they should notify emergency service within 60 seconds. McGrath wasn't able to get this number from Dispatch.
  - Turnout time – Emergency personnel should be able to get out the door in 60 seconds for an EMS call and 80 seconds for a fire call. Ketchum data averages four minutes, at least partly because the department does backcountry rescue calls, etc., that have to be staged before they leave the station. Chief Stried said staff must document details on the report form. If it's not on the form, it didn't happen, regardless of who saw and says otherwise. Chief Elle said Dispatch is understaffed to handle the call volume of all of Blaine County, and doesn't always document the exact time that emergency personnel leave the station.
- Travel time is not available because Dispatch numbers were not available. **7:20:00 PM**

- Mitigation time – from the time personnel arrive until they start doing something. No reason to believe this is not immediate.

Fire services use National Fire Protection Association (NFPA) standards [7:20:51 PM](#), but membership is not mandated. Occupational Safety and Health Administration (OSHA) standards are mandatory. Ketchum's ISO (Insurance Services Office, Inc.) Class 3 rating is impressive. Idaho is a "bureau" state that reviews ratings before they send them to the city. Stried suggested Council should read the Center for Public Excellence's 220 criteria.

- [7:26:28 PM](#) Stried said the relationship between Ketchum career personnel and volunteers was tremendous. Department personnel watch out for each other and work hand-in-hand.
- Stried strongly recommended there be three personnel on duty at all times.
- An engine shouldn't leave the station without an officer and two firefighters.
- McGrath said Ketchum will begin a new collective bargaining agreement process in September, 2014. He suggested consensus bargaining, where both sides agree upfront that they want and need the same thing.
- Ketchum's paid-on-call volunteer compensation should be simplified. The application process, City employee handbook and Standard Operating Guidelines all need to be reviewed. Ketchum's performance evaluations elicited complaints from everyone.

[7:36:30 PM](#) Stried said the Ketchum Fire Department's main headquarters station needs to be replaced. There are safety issues; the personnel living quarters and apparatus housing are unacceptable. There is no training room. McGrath suggested the City put no more money into the building. Ketchum's rural stations are in pretty good shape. The McGrath audit recommends a best practices replacement schedule for fire apparatus. Several vehicles have been replaced; but reserve units have been kept for longer than advised.

McGrath suggested Ketchum look at a practice relatively common in the industry for ambulances. The patient compartment in an ambulance—the "box"—is usually in better shape than the vehicle. The box can be updated and transferred to a new ambulance vehicle to save a lot of money.

Stried said the Ketchum Fire Department had increased training levels significantly since 2006. Lesson plans and documentation were improved. He suggested training hours for career personnel be increased to 20 hours/month, and said training could be done in several ways, including online classes that are available anytime. [7:44:27 PM](#) Volunteers should have 68 hours/year training. Officers should have some form of training 1½ hours/month. All personnel should be proficiency tested twice a year. If someone has a deficiency, you can help them and retain them.

[7:49:08 PM](#) Fire prevention and safety education. All buildings in Ketchum should get inspected annually. Chief Elle does fire prevention/safety inspections, and he doesn't have time. Ketchum needs a fire prevention code enforcement officer, who should make inspections helpful and not threatening. Fire hydrants should be inspected, preferably by experts.

McGrath and Stried reiterated that documentation was crucial. In addition:

- Fire department fees should be reviewed every couple years.
- McGrath encouraged Ketchum to look at joint ownership opportunities.
- Make every decision based on the people you serve. Look to the future and take advantage of opportunities.

PUBLIC COMMENT: [7:58:36 PM](#)

- Sun Valley Mayor DeWayne Briscoe said there was new leadership in both Ketchum and Sun Valley that were willing to work together.

[8:02:10 PM](#) Councilors thanked the firefighters for coming to the meeting, and acknowledged that the fire station quarters were terrible.

#### 11. [8:03:44 PM](#) Communications from the Press.

There were no questions at this time.

#### 12. Public Hearing: Resolution 14-006: Adopting the 2014 Ketchum Comprehensive Plan

As Mayor Jonas stated earlier in the meeting, the Comprehensive Plan will be continued to a special Council meeting on February 26.

**Councilor Baird Gourlay moved to continue the Comprehensive Plan Public Hearing to February 26, 2014 at 5:30pm. Motion seconded by Councilor Jim Slanetz, and passed unanimously.**

#### 13. CONSENT CALENDAR

- Approval of minutes from the Special February 3, 2014 and Regular February 3, 2014 Council meetings**
- Recommendation to approve current bills and payroll summary**

**Councilor Baird Gourlay moved to approve the Consent Calendar for February 18, 2014. Motion seconded by Councilor Jim Slanetz, and passed unanimously.**

**14. EXECUTIVE SESSION**

**Councilor Baird Gourlay moved to go into Executive Session, pursuant to Idaho Code §67-2345 1(f) potential litigation, at 8:07p.m., to discuss the Kannellitsas' sidewalk issue. Motion seconded by Councilor Jim Slanetz. Roll call: Councilor Anne Corrock yes, Councilor Baird Gourlay yes, and Councilor Jim Slanetz yes. Motion passed unanimously.**

**Council Baird Gourlay moved to come out of Executive Session. Motion seconded by Councilor Anne Corrock, and passed unanimously.**

**15. ADJOURNMENT**

**Councilor Baird Gourlay moved to adjourn at 8:22 pm. Councilor Anne Corrock seconded the motion, and it passed unanimously.**

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Nina Jonas  
Mayor

ATTEST:

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Sandra E. Cady, CMC  
City Clerk

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449008022", "9910000000"- "9911810000"

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>GENERAL FUND</b>			
<b>01-2171-2000 P/R TAXES PBL--STATE W/H</b>			
STATE TAX COMMISSION	PR0221141	State Withholding Tax Pay Period: 2/21/2014	6,227.00
<b>01-2171-4000 P/R TAXES PBL -- WORKERS COMP</b>			
STATE INSURANCE FUND	020514	Workmen's Comp	17,975.00
<b>01-2171-9000 P/R DEDUC PBL--HEALTH INSURANC</b>			
III-A	PR0221141	Health Ins - Family Pay Period: 2/21/2014	10,395.12
III-A	PR0221141	Health Ins - Employee Pay Period: 2/21/2014	17,640.00
III-A	PR0221141	Health Ins - Employee + Spouse Pay Period: 2/21/2014	223.16
III-A	PR0221141	Health Ins - Employee + Spouse Pay Period: 2/21/2014	16,814.16
III-A	PR0221141	Health Ins - Family Pay Period: 2/21/2014	631.32
III-A	PR0221141	Health Ins - Family Pay Period: 2/21/2014	28,586.58
III-A	PR0221141	Health Ins - Employee + 1 Chld Pay Period: 2/21/2014	40.05
III-A	PR0221141	Health Ins - Employee + 1 Chld Pay Period: 2/21/2014	3,495.90
III-A	PR0221141	Health Ins - Employee + 2 Chld Pay Period: 2/21/2014	103.70
III-A	PR0221141	Health Ins - Employee + 2 Chld Pay Period: 2/21/2014	10,833.12
III-A	PR0221141	Health Ins - Family Pay Period: 2/21/2014	157.83
III-A	PR0221141	Health Ins - Family Pay Period: 2/21/2014	7,796.34
III-A	PR0221141	Health Ins - Family Pay Period: 2/21/2014	105.22
<b>01-2172-1000 P/R DEDUC PBL--AFLAC INSURANCE</b>			
AFLAC	PR0221141	AFLAC After-Tax Pay Period: 2/21/2014	198.82
AFLAC	PR0221141	AFLAC Pre-Tax Pay Period: 2/21/2014	754.77
<b>01-2172-2000 P/R DEDUC PBL--LIFE &amp; L.T.DISB</b>			
LifeMap Billing	PR0221141	Long Term Disability Pay Period: 2/21/2014	1,159.93
<b>01-2172-3000 P/R DEDUC PBL--DELTA DENTAL</b>			
DELTA DENTAL PLAN OF IDAH	PR0221141	Dental Insurance - 1 Child Pay Period: 2/21/2014	198.44
DELTA DENTAL PLAN OF IDAH	PR0221141	Dental Insurance - Employee Pay Period: 2/21/2014	823.84
DELTA DENTAL PLAN OF IDAH	PR0221141	Dental Insurance - Spouse Pay Period: 2/21/2014	148.56
DELTA DENTAL PLAN OF IDAH	PR0221141	Dental Insurance - Spouse Pay Period: 2/21/2014	565.40
DELTA DENTAL PLAN OF IDAH	PR0221141	Dental Insurance - Family Pay Period: 2/21/2014	739.52
DELTA DENTAL PLAN OF IDAH	PR0221141	Dental Insurance - Family Pay Period: 2/21/2014	1,019.15
DELTA DENTAL PLAN OF IDAH	PR0221141	Dental Insurance - 2+ Child Pay Period: 2/21/2014	91.71
DELTA DENTAL PLAN OF IDAH	PR0221141	Dental Insurance - 2+ Child Pay Period: 2/21/2014	217.28
DELTA DENTAL PLAN OF IDAH	PR0221141	Dental Insurance - 1 Child Pay Period: 2/21/2014	69.28
<b>01-2173-3000 P/R DEDUC PBL--PEBS CO</b>			
NATIONWIDE RETIREMENT SOL	PR0221141	Nationwide Fire - 0035424-001 Pay Period: 2/21/2014	2,823.19
NATIONWIDE RETIREMENT SOL	PR0221141	Nationwide - 0026904-001 Pay Period: 2/21/2014	886.56
<b>01-2174-0000 P/R DEDUC PBL--GARNISHMENTS</b>			
CHILD SUPPORT SERVICES	PR0221141	Child Support Pay Period: 2/21/2014	269.68
<b>01-2175-0000 P/R DEDUC PBL--PIONEER FED.CR.</b>			
PIONEER FEDERAL CREDIT UNI	PR0221141	Pioneer Federal Credit Union Pay Period: 2/21/2014	2,350.00
<b>01-2175-8000 P/R DEDUC PBL--EMPLOYEE CAF-MD</b>			
NBS-NATIONAL BENEFIT SERVI	PR0221141	125 Medical Savings Pay Period: 2/21/2014	1,071.79
<b>01-2175-9000 P/R DEDUC PBL--EMPLOYEE CAF-DC</b>			
NBS-NATIONAL BENEFIT SERVI	PR0221141	125 Dependant Care Pay Period: 2/21/2014	650.00
Total :			135,062.42

**LEGISLATIVE & EXECUTIVE**



Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4110-2500 HEALTH INSURANCE-CITY STARLEY-LEAVITT INS. AGENC	415344	Service Fee	15.75
<b>01-4110-3100 OFFICE SUPPLIES &amp; POSTAGE</b> PITNEY BOWES - RESERVE ACC	672113	Postage Supplies	16.78
<b>01-4110-3200 OPERATING SUPPLIES</b> SUN VALLEY NATURAL SPRING	27535	Water Cooler & Bottles for Meeting Room	13.97
SUN VALLEY NATURAL SPRING	27580	Water Cooler & Bottles for Meeting Room	18.22
<b>01-4110-4200 PROFESSIONAL SERVICES</b> NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	10.97
<b>01-4110-4910 MYR/CNCL-TRAINING/TRAVEL/MTG</b> ASSOCIATION OF IDAHO CITIES	5272623	City Officials Day	25.00
GROVE HOTEL	271597	Lodging for Anne Corrock	93.00
Total LEGISLATIVE & EXECUTIVE:			193.69
<b>ADMINISTRATIVE SERVICES</b>			
<b>01-4150-2500 HEALTH INSURANCE-CITY</b> STARLEY-LEAVITT INS. AGENC	415344	Service Fee	27.45
<b>01-4150-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b> NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	794.92
<b>01-4150-2515 VISION REIMBURSEMENT ACCT(HRA)</b> NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	16.84
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	195.00
<b>01-4150-3100 OFFICE SUPPLIES &amp; POSTAGE</b> COPY & PRINT, L.L.C.	56419	Office Supplies	11.60
COPY & PRINT, L.L.C.	56476	Office Supplies	2.06
COPY & PRINT, L.L.C.	56492	Office Supplies	9.24
COPY & PRINT, L.L.C.	56606	Office Supplies	4.24
FEDEX	255074633-02/	Shipping	36.19
GREAT AMERICA LEASING COR	14915337	Agreement #013-0734181-000	57.66
INTEGRATED TECHNOLOGIES	C1Y433	Copier Maintenance	50.00
INTEGRATED TECHNOLOGIES	C1Y584	Copier Maintenance	12.23
INTEGRATED TECHNOLOGIES	C1Y585	Copier Maintenance	53.01
PITNEY BOWES - RESERVE ACC	672113	Postage Supplies	16.78
SUN VALLEY NATURAL SPRING	27535	Water Cooler & Bottles for Meeting Room	13.97
SUN VALLEY NATURAL SPRING	27580	Water Cooler & Bottles for Meeting Room	18.22
UNIFIED OFFICE SERVICES	178023	Office Supplies	24.84
<b>01-4150-4200 PROFESSIONAL SERVICES</b> CASELLE, INC.	021414	Overcharged for support Nov. - Feb.	97.34
GRANT, SUZANNE	021914	CC Minutes 02/18/14	202.50
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	21.25
NIMBUS CREATIVE GROUP	214	Posters for Lisa's office and Ads	200.00
RED SKY PUBLIC RELATIONS	10075	Communications	5,095.06
TORY TAGLIO	101	Images for Website	200.00
<b>01-4150-4800 DUES, SUBSCRIPTIONS &amp; MEMBERSH</b> ASSOCIATION OF PUBLIC TREA	22014A	Membership - Katie Carnduff	100.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>01-4150-5100 TELEPHONE &amp; COMMUNICATIONS</b>			
CENTURY LINK	2087260034189	ACCT. L-208-726-0034 189M	906.31
CENTURY LINK	2087275060239	ACCT. 208-727-5060 239b	14.69
CENTURY LINK	2087880257262	ACCT. L-208-788-0257 262M	389.35
<b>01-4150-5200 UTILITIES</b>			
IDAHO POWER	2203990334-02	ACCT. 2203990334	120.66
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	885.62
<b>01-4150-5900 REPAIR &amp; MAINTENANCE-BUILDINGS</b>			
MAESTRO TECHNOLOGY SOLU	11090	Audio Equipment for Council Chambers	17,898.00
Total ADMINISTRATIVE SERVICES:			27,276.23
<b>COMMUNITY PLANNING/DEVELOPMENT</b>			
<b>01-4170-2500 HEALTH INSURANCE-CITY</b>			
STARLEY-LEAVITT INS. AGENC	415344	Service Fee	36.00
<b>01-4170-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	57.83
<b>01-4170-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	137.70
<b>01-4170-3100 OFFICE SUPPLIES &amp; POSTAGE</b>			
COPY & PRINT, L.L.C.	56419	Office Supplies	23.24
COPY & PRINT, L.L.C.	56476	Office Supplies	4.13
COPY & PRINT, L.L.C.	56492	Office Supplies	18.50
COPY & PRINT, L.L.C.	56606	Office Supplies	8.50
GREAT AMERICA LEASING COR	14915337	Agreement #013-0734181-000	115.28
INTEGRATED TECHNOLOGIES	C1Y584	Copier Maintenance	24.44
INTEGRATED TECHNOLOGIES	C1Y585	Copier Maintenance	105.88
NIMBUS CREATIVE GROUP	214	Posters for Lisa's office and Ads	250.00
PITNEY BOWES - RESERVE ACC	672113	Postage Supplies	16.78
<b>01-4170-4200 PROFESSIONAL SERVICES</b>			
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	29.80
<b>01-4170-4960 TRAINING/TRAVEL/MTG-HOTEL</b>			
ASSOCIATION OF IDAHO CITIES	5272623	City Officials Day	25.00
Total COMMUNITY PLANNING/DEVELOPMENT:			844.82
<b>CONTRACT FOR SERVICES</b>			
<b>01-4196-4200 PROF.SRVCS-BLM/RIVER PARK</b>			
S2O DESIGN AND ENGINEERING	110214	Environmental Assessment	12,388.70
Total CONTRACT FOR SERVICES:			12,388.70
<b>BUILDING</b>			
<b>01-4240-2500 HEALTH INSURANCE-CITY</b>			
STARLEY-LEAVITT INS. AGENC	415344	Service Fee	5.40
<b>01-4240-3200 OPERATING SUPPLIES</b>			
COPY & PRINT, L.L.C.	56419	Office Supplies	8.71

Vendor Name	Invoice Number	Description	Net Invoice Amount
COPY & PRINT, L.L.C.	56476	Office Supplies	1.55-
COPY & PRINT, L.L.C.	56492	Office Supplies	4.63
COPY & PRINT, L.L.C.	56606	Office Supplies	2.13
GREAT AMERICA LEASING COR	14915337	Agreement #013-0734181-000	43.23
INTEGRATED TECHNOLOGIES	C1Y584	Copier Maintenance	9.16
INTEGRATED TECHNOLOGIES	C1Y585	Copier Maintenance	39.70
<b>01-4240-4200 PROFESSIONAL SERVICES</b>			
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	4.47
Total BUILDING:			115.88
Total GENERAL FUND:			175,881.74
<b>STREET MAINTENANCE FUND</b>			
<b>STREET</b>			
<b>04-4310-2500 HEALTH INSURANCE-CITY</b>			
STARLEY-LEAVITT INS. AGENC	415344	Service Fee	67.05
<b>04-4310-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	349.54
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	107.20
<b>04-4310-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	6.74
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	30.00
<b>04-4310-3200 OPERATING SUPPLIES</b>			
BUSINESS AS USUAL	117566	Office Supplies	270.75
PITNEY BOWES - RESERVE ACC	672113	Postage Supplies	16.77
WAKE UP AND LIVE, INC.	021014	Street Department Breakfast	11.31
ZEE MEDICAL COMPANY	161553282	Supplies	113.85
<b>04-4310-3400 MINOR EQUIPMENT</b>			
IDAHO LUMBER & HARDWARE	558528	Supplies	29.98
<b>04-4310-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
LUTZ RENTALS	32610	Propane	30.40
UNITED OIL	756686	ACCT. 37269	10,961.48
<b>04-4310-4200 PROFESSIONAL SERVICES</b>			
CENTRAL DRUG SYSTEM, INC.	230840	Annual Admin Fees	6.67
ERWIN EXCAVATION, S	14-115	Snow Hauling	2,437.50
ERWIN EXCAVATION, S	14-127	Snow Hauling	225.00
HIATT TRUCKING, INC.	1626	SNOW HAULING	337.50
LUNCEFORD EXCAVATION, INC.	5218	Snow Hauling	1,950.00
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	38.98
RICK'S EXCAVATION, INC.	263	Snow Hauling	337.50
WESTERN STATES EQUIPMENT	MR000510722	Rental Equipment	5,202.00
<b>04-4310-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
SAFETY SERVICES COMPANY	532202	Training Kit	424.99
<b>04-4310-5200 UTILITIES</b>			
IDAHO POWER	2204882910-02	ACCT. 2204882910	587.08
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	910.77
INTERMOUNTAIN GAS	119369000011-	ACCT. 11936900-001-1	315.89

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>04-4310-6100 REPAIR &amp; MAINT--MACHINERY &amp; EQ</b>			
A.C. HOUSTON LUMBER CO.	14-366737	Supplies	12.90
A.C. HOUSTON LUMBER CO.	14-369867	Supplies	36.48
FREIGHTLINER OF IDAHO	147940	Parts & Supplies	27.70
GO-FER-IT	35678	Shipping Services	25.00
NAPA AUTO PARTS	767666	Supplies	9.34
NAPA AUTO PARTS	767752	Supplies	32.20
NAPA AUTO PARTS	768017	Supplies	97.50
NAPA AUTO PARTS	768206	Supplies	80.08
NAPA AUTO PARTS	768269	Supplies	33.96
NAPA AUTO PARTS	768406	Parts & Supplies	20.62
NAPA AUTO PARTS	769052	Supplies	44.98
NORCO	12839782	ACCT. 53271	607.50
RIVER RUN AUTO PARTS	6538-69504	Supplies	13.18
RIVER RUN AUTO PARTS	6538-69764	Supplies	15.96
US BANK	01/27/14	Global Industrial	153.74
UTILITY TRAILER SALES OF BOI	AI46442	Parts & Supplies	523.88
WESTERN STATES EQUIPMENT	PC040210022	Parts	115.88
WESTERN STATES EQUIPMENT	WO040090303	Repairs	651.85
<b>04-4310-6910 OTHER PURCHASED SERVICES</b>			
AMERIPRIDE LINEN	2400297262	ACCT. 241076800	68.80
AMERIPRIDE LINEN	2400299022	ACCT. 241076800	32.61
NORCO	12768498	ACCT. 53271	292.70
NORCO	12895145	ACCT. 53271	210.18
<b>04-4310-6920 SIGNS &amp; SIGNALIZATION</b>			
ECONO SIGNS LLC	10-913101	Signage	68.50
<b>04-4310-6930 STREET LIGHTING</b>			
C & R ELECTRIC, INC.	70203	Street Light Maintenance	120.00
CHATEAU DRUG CENTER	1148958	Supplies	48.42
CHATEAU DRUG CENTER	1148995	Supplies	56.96
CHATEAU DRUG CENTER	1149207	Supplies	10.44
IDAHO POWER	2200059315	ACCT. 2200059315	5.40
IDAHO POWER	2200506786-02	ACCT. 2200506786	25.90
IDAHO POWER	2201174667-02	ACCT. 2201174667	9.23
IDAHO POWER	2202627564-02	ACCT. 2202627564	21.40
IDAHO POWER	2203027632-02	ACCT. 2203027632	7.87
IDAHO POWER	2204882910-02	ACCT. 2204882910	767.39
IDAHO POWER	2205963446-02	ACCT. 2205963446	116.93
PLATT	B636936	Street Lights	28.80
PLATT	B638676	Street Lights	99.88
PLATT	B671291	Supplies	14.40
PLATT	B671480	Supplies	62.86
PLATT	B677943	Supplies	101.78
Total STREET:			29,316.43
Total STREET MAINTENANCE FUND:			29,316.43
<b>STREET CAPITAL IMPROVEMENT FND</b>			
<b>STREET CIP EXPENDITURES</b>			
<b>05-4310-7600 STREET EQUIPMENT</b>			
METROQUIP, INC.	1027	Crack Sealer	18,685.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
Total STREET CIP EXPENDITURES:			18,685.00
Total STREET CAPITAL IMPROVEMENT FND:			18,685.00
<b>FIRE &amp; RESCUE FUND</b>			
<b>FIRE &amp; RESCUE</b>			
<b>10-4230-2500 HEALTH INSURANCE-CITY</b>			
STARLEY-LEAVITT INS. AGENC	415344	Service Fee	45.36
<b>10-4230-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	497.34
<b>10-4230-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	95.77
<b>10-4230-3200 OPERATING SUPPLIES</b>			
BUSINESS AS USUAL	117961	Supplies	5.93
CHATEAU DRUG CENTER	1154096	Supplies	11.61
COPY & PRINT, L.L.C.	56419	Office Supplies	4.36
COPY & PRINT, L.L.C.	56476	Office Supplies	.77-
COPY & PRINT, L.L.C.	56492	Office Supplies	2.31
COPY & PRINT, L.L.C.	56606	Office Supplies	1.06
EASY PACK INC	170641	Shipping	5.59
EASY PACK INC	170697	Shipping	34.59
GALL'S	1564845	Uniforms	100.48
GREAT AMERICA LEASING COR	14915337	Agreement #013-0734181-000	21.62
INTEGRATED TECHNOLOGIES	C1Y584	Copier Maintenance	4.59
INTEGRATED TECHNOLOGIES	C1Y585	Copier Maintenance	19.86
L.N. CURTIS & SONS	3142988-02	Uniforms	311.40
L.N. CURTIS & SONS	3143870-00	Supplies	395.00
PITNEY BOWES - RESERVE ACC	672113	Postage Supplies	8.39
UNIFIED OFFICE SERVICES	178021	Office Supplies	11.53
UNITED STATES POSTAL SERVI	1262-2014	Postage Box Fee for 1262	29.00-
<b>10-4230-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
UNITED OIL	756684	ACCT. 37267	246.82
<b>10-4230-4200 PROFESSIONAL SERVICES</b>			
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	31.29
<b>10-4230-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
A.C. HOUSTON LUMBER CO.	14-365842	Supplies	4.78
<b>10-4230-5100 TELEPHONE &amp; COMMUNICATIONS</b>			
RIVER RUN AUTO PARTS	6538-69161	Supplies	22.96
WHITE CLOUD COMMUNICATIO	76197	Programming	12.50
<b>10-4230-5900 REPAIR &amp; MAINTENANCE-BUILDINGS</b>			
AIRPRO, INC.	50755	Vehicle Exhaust Removal System	3,062.50
<b>10-4230-6000 REPAIR &amp; MAINT--AUTOMOTIVE EQU</b>			
RIVER RUN AUTO PARTS	6538-69415	Supplies	55.48
RIVER RUN AUTO PARTS	6538-69593	Supplies	14.95
Total FIRE & RESCUE:			4,998.30

Vendor Name	Invoice Number	Description	Net Invoice Amount
Total FIRE & RESCUE FUND:			4,998.30
<b>AMBULANCE SERVICE FUND</b>			
<b>AMBULANCE SERVICE</b>			
<b>14-4260-2500 HEALTH INSURANCE-CITY</b>			
STARLEY-LEAVITT INS. AGENC	415344	Service Fee	75.24
<b>14-4260-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	746.00
<b>14-4260-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	143.65
<b>14-4260-3200 OPERATING SUPPLIES</b>			
BUSINESS AS USUAL	117961	Supplies	5.93
CHATEAU DRUG CENTER	1154096	Supplies	11.61
COPY & PRINT, L.L.C.	56419	Office Supplies	4.35
COPY & PRINT, L.L.C.	56476	Office Supplies	.78-
COPY & PRINT, L.L.C.	56492	Office Supplies	2.31
COPY & PRINT, L.L.C.	56606	Office Supplies	1.06
EASY PACK INC	170641	Shipping	5.58
EASY PACK INC	170697	Shipping	34.59
GALL'S	1564845	Uniforms	100.48
GREAT AMERICA LEASING COR	14915337	Agreement #013-0734181-000	21.61
INTEGRATED TECHNOLOGIES	C1Y584	Copier Maintenance	4.58
INTEGRATED TECHNOLOGIES	C1Y585	Copier Maintenance	19.85
L.N. CURTIS & SONS	3142988-02	Uniforms	311.40
L.N. CURTIS & SONS	3143870-00	Supplies	395.00
PITNEY BOWES - RESERVE ACC	672113	Postage Supplies	8.39
ST. LUKES	IW247	Acct. 342	522.62
ST. LUKES	IW249	Acct. 342	30.96
UNIFIED OFFICE SERVICES	178021	Office Supplies	11.53
UNITED STATES POSTAL SERVI	1262-2014	Postage Box Fee for 1262	29.00-
<b>14-4260-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
UNITED OIL	756684	ACCT. 37267	534.64
<b>14-4260-4200 PROFESSIONAL SERVICES</b>			
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	50.84
<b>14-4260-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
MARTIN, GREG	021014	NREMT Certification	15.00
<b>14-4260-5100 TELEPHONE &amp; COMMUNICATIONS</b>			
RIVER RUN AUTO PARTS	6538-69161	Supplies	22.97
WHITE CLOUD COMMUNICATIO	76197	Programming	12.50
<b>14-4260-5900 REPAIR &amp; MAINTENANCE-BUILDINGS</b>			
AIRPRO, INC.	50755	Vehicle Exhaust Removal System	3,062.50
<b>14-4260-6000 REPAIR &amp; MAINT--AUTOMOTIVE EQU</b>			
RIVER RUN AUTO PARTS	6538-69415	Supplies	55.47
RIVER RUN AUTO PARTS	6538-69593	Supplies	14.95
Total AMBULANCE SERVICE:			6,195.83

Vendor Name	Invoice Number	Description	Net Invoice Amount
Total AMBULANCE SERVICE FUND:			6,195.83
<b>PARKS AND RECREATION FUND</b>			
<b>PARKS AND RECREATION</b>			
<b>18-4510-2500 HEALTH INSURANCE-CITY</b>			
STARLEY-LEAVITT INS. AGENC	415344	Service Fee	51.75
<b>18-4510-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	2,378.67
<b>18-4510-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	334.00
<b>18-4510-3100 OFFICE SUPPLIES &amp; POSTAGE</b>			
INTEGRATED TECHNOLOGIES	C1Y580	Copier Maintenance	50.00
OFFICE VALUE	44678-001	Office Supplies	54.54
PITNEY BOWES - RESERVE ACC	672113	Postage Supplies	16.78
<b>18-4510-3200 OPERATING SUPPLIES</b>			
CHATEAU DRUG CENTER	1155306	Supplies	32.07
CHATEAU DRUG CENTER	1156494	Supplies	5.22
SYSCO	602868090	Supplies	55.50
<b>18-4510-3250 RECREATION SUPPLIES</b>			
CHATEAU DRUG CENTER	1142174	Supplies	4.74
KEARNEY, JOHN	022114	Friday Adventure at Magic Lantern - Reimbursement	80.00
<b>18-4510-3300 RESALE ITEMS-CONCESSION SUPPLY</b>			
SYSCO	602868090	Supplies	651.77
<b>18-4510-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
LUTZ RENTALS	33761	Propane	36.26
LUTZ RENTALS	33887	Propane	40.82
UNITED OIL	756685	ACCT. 37268	689.42
<b>18-4510-4200 PROFESSIONAL SERVICES</b>			
BIG WOOD LANDSCAPE, INC.	218	Snow Removal	2,176.55
BIG WOOD LANDSCAPE, INC.	219	Snow Removal	357.00
BIG WOOD LANDSCAPE, INC.	220	Snow Removal	346.50
BIG WOOD LANDSCAPE, INC.	223	Snow Removal	325.50
BIG WOOD LANDSCAPE, INC.	224	Snow Removal	514.50
BIG WOOD LANDSCAPE, INC.	225	Snow Removal	772.50
BIG WOOD LANDSCAPE, INC.	226	Snow Removal	795.00
BIG WOOD LANDSCAPE, INC.	227	Snow Removal	590.25
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	31.78
WILRO PLUMBERS LLC	5315	Plumbing Service	148.52
<b>18-4510-4210 PROFESSIONAL SERVICE-CITY TREES</b>			
KENERSON GROUP	700	TreeWorks Software Maintenance	800.00
<b>18-4510-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
BLAINE COUNTY EXTENSION O	021414	Water Conservcation Seminar Registration - Jen & Juerg	30.00
<b>18-4510-6510 COMMUNITY SPECIAL EVENTS</b>			
CLEAR CREEK DISPOSAL	784783	ACCT. 56339	162.50

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>18-4510-6950 MAINTENANCE &amp; IMPROVEMENTS</b>			
A.C. HOUSTON LUMBER CO.	14-367810	Supplies	9.09
A.C. HOUSTON LUMBER CO.	14-370937	Supplies	20.98
Total PARKS AND RECREATION:			11,562.21
Total PARKS AND RECREATION FUND:			11,562.21
<b>LOCAL OPTION SALES TAX FUND</b>			
<b>LOCAL OPTION SALES TAX</b>			
<b>22-4910-2500 HEALTH INSURANCE-CITY</b>			
STARLEY-LEAVITT INS. AGENC	415344	Service Fee	10.35
<b>22-4910-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	64.86
<b>22-4910-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	3.37
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	15.00
<b>22-4910-4200 PROFESSIONAL SERVICES</b>			
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	7.83
<b>22-4910-6600 REFUNDS-LOT OVERPAYMENT</b>			
KETCHUM GROCERY LLC	020614	Refund of Ketchum Sales Tax	334.65
Total LOCAL OPTION SALES TAX :			436.06
Total LOCAL OPTION SALES TAX FUND:			436.06
<b>UNDERGROUNDING IMPROVEMENT FND</b>			
<b>UNDERGROUNDING EXPENDITURES</b>			
<b>UNDERGROUNDING</b>			
<b>50-4800-7179 5TH STREET UNDERGROUNDING</b>			
C & R ELECTRIC, INC.	70173	Undergrounding - Replacement Light	120.00
C & R ELECTRIC, INC.	70318	Undergrounding - Replacement Light	240.00
IDAHO POWER COMPANY	27384457	5th Street Undergrounding	488.00
Total UNDERGROUNDING EXPENDITURES:			848.00
Total UNDERGROUNDING IMPROVEMENT FND:			848.00
<b>WATER FUND</b>			
<b>WATER EXPENDITURES</b>			
<b>63-4340-2500 HEALTH INSURANCE-CITY</b>			
STARLEY-LEAVITT INS. AGENC	415344	Service Fee	51.30
<b>63-4340-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	362.74
<b>63-4340-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	16.84
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	30.00
<b>63-4340-3100 OFFICE SUPPLIES &amp; POSTAGE</b>			
PITNEY BOWES - RESERVE ACC	672113	Postage Supplies	16.77



Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>63-4340-3200 OPERATING SUPPLIES</b>			
A.C. HOUSTON LUMBER CO.	14-369289	Supplies	9.58
A.C. HOUSTON LUMBER CO.	14-369294	Supplies	6.58
AMERIPRIDE LINEN	2400296635	ACCT. 241076901	19.16
AMERIPRIDE LINEN	2400296636	ACCT. 241076900	116.80
CHATEAU DRUG CENTER	1110867	Supplies	5.68
CHATEAU DRUG CENTER	1153590	Supplies	6.64
CHATEAU DRUG CENTER	1156030	Supplies	56.89
CHATEAU DRUG CENTER	1156503	Supplies	60.76
D AND B SUPPLY	11041-02/06/14	Supplies- Acct. 11041	67.99
RIVER RUN AUTO PARTS	6538-69163	Supplies	6.95
SAFETY-KLEEN CORP.	59786766	Supplies	217.22
<b>63-4340-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
UNITED OIL	756688	ACCT. 37271	630.37
<b>63-4340-4200 PROFESSIONAL SERVICES</b>			
CASELLE, INC.	021414	Overcharged for support Nov. - Feb.	97.33-
CENTRAL DRUG SYSTEM, INC.	230840	Annual Admin Fees	6.66
DEPARTMENT OF WATER RESO	022114	Water bank rental fee	2,741.59
GO-FER-IT	35678	Shipping Services	28.00
MAGIC VALLEY LABS, INC.	46110	Testing	66.00
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	37.89
<b>63-4340-4800 DUES, SUBSCRIPTIONS, &amp; MEMBERS</b>			
WATER DISTRICT 37 & 37M	02,14	Water Rights Annual	1,203.74
WATER DISTRICT 37 & 37M	03,14	Water Rights Annual	159.07
<b>63-4340-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
COOLEY, PAT	031214	2014 Idaho Rural Water Conference	49.50
ROBYN MATTISON	012714	Training Expenses	41.70
<b>63-4340-5100 TELEPHONE &amp; COMMUNICATIONS</b>			
CENTURY LINK	2087250715195	ACCT. 208-725-0715 195B	108.15
CENTURY LINK	2087255045103	ACCT. 208-725-5045 103b	47.16
DIG LINE	48974	Monthly Fee	31.91
<b>63-4340-5200 UTILITIES</b>			
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	39.40
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	221.06
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	406.42
LUTZ RENTALS	33788	Propane	18.14
<b>63-4340-6000 REPAIR &amp; MAINT-AUTO EQUIP</b>			
LES SCHWAB	11700129518	Tires	1,129.56
RIVER RUN AUTO PARTS	6538-69505	Supplies	6.44
<b>63-4340-6100 REPAIR &amp; MAINT-MACH &amp; EQUIP</b>			
A.C. HOUSTON LUMBER CO.	14-370966	Supplies	18.00
CHARLIE'S HEATING &	14.60	Heater Repairs	142.00
PLATT	B631337	Supplies	26.04
PLATT	B703770	Parts & Supplies	27.66
Total WATER EXPENDITURES:			8,141.03

**WATER DEBT SERVICE EXPENDITRES**

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>63-4800-8200 DEBT SRVC ACCT INTEREST-2006B</b>			
BANK OF NEW YORK MELLON T	020114	Water Bonds - 2006B	50,582.15
<b>63-4800-8210 DEBT SRVC ACCT INT-2006A</b>			
BANK OF NEW YORK MELLON T	020114	Water Bonds - 2006A	60,538.40
Total WATER DEBT SERVICE EXPENDITRES:			111,120.55
Total WATER FUND:			119,261.58
<b>WASTEWATER FUND</b>			
<b>WASTEWATER EXPENDITURES</b>			
<b>65-4350-2500 HEALTH INSURANCE-CITY</b>			
STARLEY-LEAVITT INS. AGENC	415344	Service Fee	96.30
<b>65-4350-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	1,351.02
<b>65-4350-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	16.84
NBS-NATIONAL BENEFIT SERVI	CP0114485	January HRA Claims	421.84
<b>65-4350-3100 OFFICE SUPPLIES &amp; POSTAGE</b>			
PITNEY BOWES - RESERVE ACC	672113	Postage Supplies	16.77
<b>65-4350-3200 OPERATING SUPPLIES</b>			
AMERIPRIDE LINEN	2400296635	ACCT. 241076901	19.16
CHATEAU DRUG CENTER	1161432	Supplies	13.28
SAFETY-KLEEN CORP.	59786766	Supplies	153.52
USA BLUEBOOK	260715	Supplies	32.93
<b>65-4350-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
UNITED OIL	755397	ACCT. 37270	197.87
UNITED OIL	756687	ACCT. 37270	160.44
<b>65-4350-3800 CHEMICALS</b>			
GEM STATE WELDERS SUPPLY,I	E237565	Supplies	45.00-
<b>65-4350-4200 PROFESSIONAL SERVICES</b>			
ANALYTICAL LABORATORIES, I	26641	Testing	260.00
CASELLE, INC.	021414	Overcharged for support Nov. - Feb.	97.33-
CENTRAL DRUG SYSTEM, INC.	230840	Annual Admin Fees	6.67
NBS-NATIONAL BENEFIT SERVI	443138	HRA Admin Fees	66.29
<b>65-4350-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
MUMMERT, MICK	022014	Idaho Power WW Energy Efficiency Training	30.00
MUMMERT, MICK	031914	Idaho Power WW Energy Efficiency Training	30.00
RIVERSIDE HOTEL	10769	Lodging for Jeff Vert	98.00
VERT, JEFF	012814	Idaho Power Wastewater Energy Efficiency Training	30.00
VERT, JEFF	031914	Idaho Power Wastewater Energy Efficiency Training	30.00
ROBYN MATTISON	012714	Training Expenses	41.69
ROBYN MATTISON	031914	Idaho Power Wastewater Energy Efficiency Training	30.00
<b>65-4350-5100 TELEPHONE &amp; COMMUNICATIONS</b>			
DIG LINE	48974	Monthly Fee	31.91

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>65-4350-5200 UTILITIES</b>			
IDAHO POWER	2202158701-02	ACCT. 2202158701	14,348.88
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	39.39
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	215.31
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	608.31
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	461.02
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	337.45
<b>65-4350-6000 REPAIR &amp; MAINT-AUTO EQUIP</b>			
LES SCHWAB	11700130152	Flat Repair	33.95
NAPA AUTO PARTS	760477	Return	18.87-
NORTHWEST EQUIP SALES MAC	38201	Supplies	2,282.81
<b>65-4350-6100 REPAIR &amp; MAINT-MACH &amp; EQUIP</b>			
A.C. HOUSTON LUMBER CO.	14-363465	Supplies	6.29
AQUA-AEROBIC SYSTEMS, INC.	997618	Parts & Supplies	73.14
CHARLIE'S HEATING &	14.60	Heater Repairs	142.00
CHARLIE'S HEATING &	14.98	Heater Repair	228.08
McMASTER-CARR SUPPLY CO.	71540182	Supplies	82.11
<b>65-4350-6900 COLLECTION SYSTEM SERVICES/CHA</b>			
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	13.91
UNITED OIL	755397	ACCT. 37270	91.11
UNITED OIL	756687	ACCT. 37270	89.30
Total WASTEWATER EXPENDITURES:			22,026.39
<b>WASTEWATER DEBT SERVICE EXP</b>			
<b>65-4800-4200 PROF.SERVICES-PAYING AGENT</b>			
US BANK	3593239	acct. 788065000 - Ketchum Sewer Bonds 2004	500.00
<b>65-4800-8210 DEBT SRVC ACCT INT-2006</b>			
BANK OF NEW YORK MELLON T	020114	Wastewater 2006	27,672.15
Total WASTEWATER DEBT SERVICE EXP:			28,172.15
Total WASTEWATER FUND:			50,198.54
Grand Totals:			417,383.69

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449008022", "9910000000"- "9911810000"

## **RESOLUTION NUMBER 14-007**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO, TO APPROVE THE APPOINTMENTS TO THE BOARD OF COMMISSIONERS OF THE KETCHUM URBAN RENEWAL AGENCY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Idaho Code § 50-2001 *et seq.*, the “Idaho Urban Renewal Law of 1965”, the City of Ketchum created the Ketchum Urban Renewal Agency (the “Agency”); and

WHEREAS, pursuant to Idaho Code § 50-2006, the City established a Board of Commissioners for the Agency to transact the business and exercise the powers established by Idaho Code § 50-2001 *et seq.*; and

WHEREAS, on February 18, 2014 the City of Ketchum adopted the revised Ketchum Urban Renewal Board Bylaws; and

WHEREAS, the new bylaws established a new composition on the KURA Board consisting of three positions populated with City elected officials and four positions populated with non-elected individuals. The terms of these positions have been staggered to substantially comply with Idaho Statutes (See Attachment A); and

WHEREAS, All appointments to the Board are made by the Mayor and ratified by the City Council; and

WHEREAS, the Mayor presented a slate of appointments and terms which consisted of:

Elected Officials Baird Gourlay, Jim Slanetz, and Anne Corrock;  
Non-Elected Individuals Mark Eshman, Trish Wilson, Tim Eagan and Gary Lipton.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO:

That Baird Gourlay, Jim Slanetz, Anne Corrock, Mark Eshman, Trish Wilson, Tim Eagan and Gary Lipton were approved to serve as members of the Board of Commissioners of the Ketchum Urban Renewal Agency, for terms described in Attachment A.

This Resolution will be in full force and effect upon its adoption this 3rd day of March, 2014.

CITY OF KETCHUM, IDAHO

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Nina Jonas,  
Mayor

ATTEST:

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Sandra E. Cady, CMC  
City Treasurer/Clerk

# ATTACHMENT A

## **KETCHUM URA BOARD MEMBERS**

<u>Position Classification</u>	<u>Name</u>	<u>Initial Term</u>		<u>Subsequent Terms</u>	
		Length	End Date	Length	End Date
Elected	Baird Gourlay	2 years	January 4, 2016	2 years	January 2, 2018
Elected	Jim Slanetz	2 years	January 4, 2016	2 years	January 2, 2018
Elected	Anne Corrock	2 years	January 4, 2016	2 years	January 2, 2018
Non-Elected	Mark Eshman	1 year	January 5, 2015	4 years	January 7, 2019
Non-Elected	Trish Wilson	1 year	January 5, 2015	4 years	January 7, 2019
Non-Elected	Tim Eagan	3 years	January 2, 2017	4 years	January 4, 2021
Non-Elected	Gary Lipton	3 years	January 2, 2017	4 years	January 4, 2021