



CITY COUNCIL AGENDA OF THE CITY OF KETCHUM, IDAHO
Tuesday, February 17, 2015, beginning at 5:30 p.m.
480 East Avenue, North, Ketchum, Idaho

1. CALL TO ORDER
2. CONSENT CALENDAR
 - a. Approval of Minutes: January 20, 2015.
 - b. Approval of Current Bills and Payroll Summary.
 - c. Findings of Fact, Conclusions of Law and Decision regarding:
 - i. Vue Subdivision and Townhouse Subdivision – Preliminary Plat.
3. COMMUNICATIONS FROM MAYOR AND COUNCILORS.
 - a. Communications from Mayor & Council
4. COMMUNICATIONS FROM THE PUBLIC.
 - a. Communications from the public. *For items not on the agenda.*
5. COMMUNICATIONS FROM STAFF.
 - a. Discussion of Bridge and Road Levy – Suzanne Frick, City Administrator.
 - b. Discussion of Events – Jen Smith, Director of Parks and Recreation.
 - c. Discussion of the Comprehensive Zoning Code Revision and Interim Zoning Ordinance – Micah Austin, Director of Planning and Building.
6. AGREEMENTS AND CONTRACTS.
 - a. Collections Bureau Incorporated (CBI): Public Agency Collection Services Agreement – Dave Kassner, Police Chief.
7. ORDINANCES AND RESOLUTIONS.
 - a. Ordinance 1128: Amending the idling penalty (third reading) – Dave Kassner, Police Chief.
8. COMMUNICATIONS FROM THE PRESS.
9. ADJOURNMENT.

If you need special accommodations, please contact the City of Ketchum in advance of the meeting.

This agenda is subject to revisions and additions. Revised portions of the agenda are underlined in bold.

Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N. in Ketchum or by calling 726-3841.

Your participation and input is greatly appreciated. We would like to make this as easy as possible and familiarize you with the process. If you plan to speak, please follow the protocol below.

- Please come to the podium to speak.
- Stand approximately 4-6 inches from the microphone for best results in recording your comments.
- Begin by stating your name.
- Please avoid answering questions from audience members. All questions should come from City officials.
- Public comments will be limited by a time determined by the Mayor.
- You may not give your time to another speaker.
- If you plan to show a slide presentation or video, please provide a copy to the City Clerk by 5:00 p.m. on the meeting date.

Please note that all people may speak at public hearings.

Public comment on other agenda items is at the discretion of the Mayor and City Council.

Public comments may also be sent via email to participate@ketchumidaho.org

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Thank you for your participation.

We look forward to hearing from you!



City of Ketchum
City Hall

February 12, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

February 17, 2015 City Council Agenda Report

The Regular Council meeting will begin at 5:30 p.m.

2. CONSENT CALENDAR.

a) Approval of Minutes: January 20, 2015.

The January 20, 2015 minutes have been provided in the packet for council review.

b) Approval of Current Bills and Payroll Summary.

A list of bills for approval and the payroll summary have been included in the packet for Council review.

c) Findings of Fact, Conclusions of Law and Decision regarding:

i) Vue Subdivision and Townhouse Subdivision – Preliminary Plat.

Morgan Brim, Senior Planner has provided the Findings of Fact, Conclusions of Law and Decision regarding Vue Subdivision and Townhouse Subdivision, preliminary plat in the packet for council review.

5. COMMUNICATIONS FROM STAFF.

a) Discussion of Bridge and Road Levy – Suzanne Frick, City Administrator.

The Blaine County Board of Commissioners is moving forward with placing a Road and Bridge Levy before the voters in May. The city of Ketchum has been asked to take a position on the proposed levy, and to identify priority projects that would be funded if the levy was passed. Suzanne Frick has provided a detailed staff report in the packet for council review.

RECOMMENDATION: Staff respectfully recommends the Council support the proposed levy and approve the proposed project priorities.

RECOMMENDED MOTION: *“I move to communicate to the County Commissioners that the city of Ketchum supports the proposed two year Bridge and Road Levy, and approve the proposed projects for funding if the levy is approved.”*

b) Discussion of Events – Jen Smith, Director of Parks and Recreation.

In an effort evaluate and assess event management and address issues that arose in the past year from events Jen Smith, Director of Parks and Recreation is proposing black-out dates and additional fees. Jen has provided a detailed staff report in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the Council provide staff with direction on the proposed event black-out dates, additional fees for facility use and music licensure, and input on management, operations, and execution of events and filming in Ketchum.

RECOMMENDED MOTION: *“I move to approve black-out dates for events at the Ketchum Town Square and surrounding two-block radius; the addition of a ‘facility fee’ of \$100 per day for events that take place in public parks and use existing city infrastructure; and an additional ‘public music licensing fee’ of \$10 for events that play music publicly and who do not have BMI/SESAC/ASCAP licensure as proposed by staff be implemented for events beginning this summer.”*

c) Discussion of the Comprehensive Zoning Code Revision and Interim Zoning Ordinance – Micah Austin, Director of Planning and Building.

The Ketchum Zoning Ordinance, Title 17, is due for a rewrite to bring it into compliance with the newly adopted Comprehensive Plan. Micah Austin, Director of Planning and Building, will discuss the proposed three phase approach with the Council. Micah has provided a detailed staff report in the packet for Council review.

RECOMMENDATION: None – this item is informational only.

6. AGREEMENTS AND CONTRACTS.

a) Collections Bureau Incorporated (CBI): Public Agency Collection Service Agreement – Dave Kassner Police Chief.

CBI is requested the city of Ketchum sign a new and updated Public Agency Collection Services Agreement. CBI currently provides collections for dishonored checks and delinquent parking fines for the city of Ketchum. Sandra Cady, City Treasurer/Clerk has provided a staff report in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the Council authorize the Mayor to sign the Public Agency Collection Services Agreement.

RECOMMENDED MOTION: *“I move to approve the Public Agency Collection Services Agreement with CBI.”*

7. ORDINANCES AND RESOLUTIONS.

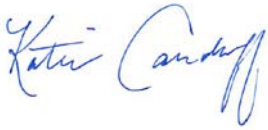
a) Ordinance 1128: Amending the Idling Penalty (Third Reading) – Dave Kassner, Police Chief.

Ordinance 1128 amends the idling penalty to a fixed penalty of \$25.00. Dave Kassner has provided a staff report and a copy of the ordinance in the packet for council review.

RECOMMENDATION: Staff respectfully recommends the Council adopt Ordinance 1128 changing the idling fee to a fixed penalty and a person that violates this be issued a civil penalty of twenty-five dollars (\$25.00).

RECOMMENDED MOTION: *"I move to adopt Ordinance 1128 amending Title 8, Chapter 9, Ketchum City Code; which provides penalties for excessive idling of motor vehicles; providing for savings and severability; repealing all ordinances and parts or ordinances in conflict herewith; and providing an effective date hereof."*

Sincerely,

A handwritten signature in blue ink that reads "Katie Carnduff". The signature is written in a cursive, flowing style.

Katie Carnduff
Administrative Clerk



City Council

Regular Meeting

~ Minutes ~

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

Tuesday, January 20, 2015

5:30 PM

Ketchum City Hall

Present: Mayor Nina Jonas
Council President Michael David
Councilor Anne Corrock
Councilor Baird Gourlay
Councilor Jim Slanetz

Also Present: Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Stephanie Bonney
Director of Planning and Building Micah Austin
Ketchum City Treasurer/Clerk Sandra Cady
Ketchum Police Chief Dave Kassner
Ketchum Fire Chief Mike Elle
Director of Parks and Recreation Jen Smith
Street Superintendent Brian Christiansen

1. CALL TO ORDER.

Mayor Nina Jonas called the meeting to order at 5:33 p.m.

2. CONSENT CALENDAR.

- a. **Approval of Minutes: September 3, 2014 and January 5, 2015.**
- b. **Approval of Current Bills and Payroll Summary**

Motion to approve the consent calendar

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

3. COMMUNICATIONS FROM MAYOR AND COUNCILORS.

Councilor Anne Corrock requested the enforcement officer for the local option tax be discussed on an upcoming agenda.

Councilor Baird Gourlay would like to see sidewalks get de-iced.

Mayor Nina Jonas commented that the Council will be on a town series team.

Mayor Nina Jonas commented that there are changes to the Air Service Board bylaws that she and Mayor Briscoe would like to make. One is that the City of Ketchum always takes care of books, and City

of Sun Valley always takes care of the agenda. The other is that the Treasurer, Vice Chair and Chair positions are not required to rotate. The Council was okay with the changes.

Motion to appoint Mayor Nina Jonas as the city's representative on the Sun Valley Air Service Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

Mayor Nina Jonas updated the council on Representative Michael Simpson, he has asked administration to hold off on the Boulder White Clouds Monument. He is again working on a wilderness bill. The wilderness area is smaller, but still with the idea of preserving the Boulder White Clouds wilderness. Mayor Jonas will send a letter that the City of Ketchum is in support of seeing this land protected.

b. Appointments & Proclamations:

i. Proclamation honoring Mark Eshman for his service on the KURA Board.

Mayor Nina Jonas commended Mark Eshman for his service on the KURA Board.

ii. Proclamation honoring Trish Wilson for her service on the KURA Board.

Mayor Nina Jonas commended Trish Wilson on her service on the KURA Board.

4. COMMUNICATIONS FROM THE PUBLIC.

a. Communications from the public. For items not on the agenda.

Sean Tierney requested support from the city for a conference facility at the Walnut Avenue Mall, which is owned by Chip Fisher. In order to be successful and competitive they would like to get a non-transferable liquor license for the space.

Councilor Baird Gourlay would like to be sure the wording is general enough that it would apply to other facilities as well.

Sean said the definition they are looking at is "Conference Facility;" they are looking to amend Section 23-94 of that law.

Council President Michael David asked if the liquor license has to be a part of this, or can it still go forward.

Sean clarified the liquor license is incredible important in order to have a full service facility.

Councilor Jim Slanetz would like it to be more inclusive of other properties, so that it is not exclusively for the one spot.

Sean Tierney clarified that it needs to be pretty specific. They will also be involving other resort communities.

Councilor Anne Corrock would like to have a broader discussion about the liquor laws.

Sean clarified that this is not about the liquor license it's about a full service facility for Ketchum.

Council President Michael David would like to get more input before a letter is sent out.

Councilor Jim Slanetz said he is in favor of a loose letter of support.

Councilor Baird Gourlay said he does not want something specific, but is in favor of anything that supports the economy, and liquor reform.

Mayor Nina Jonas said they would write a letter about liquor reform or comprehensive review.

Phylis Shafran commented on the hearing notices in the paper, and requested public input be allowed at the budget meetings.

5. PUBLIC HEARINGS.

a. Ordinance 1127 to amend the FY2014-15 Budget – Sandra Cady, City Treasurer/Clerk.

Sandy Cady, City Treasurer/Clerk, introduced Ordinance 1127 amending the budget.

Councilor Baird Gourlay requested ridership information.

Mayor Nina Jonas opened the public hearing.

There was no public comment.

Councilor Anne Corrock commented that consistency is important.

Councilor Jim Slanetz suggested routing it during busy times and during the summer as well. Mayor Nina Jonas asked about the possibility of doing those levels of change. Council President Michael David said it is very difficult to not be consistent.

Motion to waive the three readings of Ordinance Number 1127, and read by title only, pursuant to Idaho Code 50-902.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

Motion to adopt Ordinance Number 1127, and ordinance of the city of Ketchum, Idaho, amending Ordinance Number 1119, the annual appropriation ordinance for the fiscal year beginning October 1, 2014, and ending September 30, 2015: appropriating additional monies to be received by the City of Ketchum, Idaho, in the sum of \$5,000; and, providing an effective date.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

b. Resolution 15-006 setting the fee schedule for the City of Ketchum Fire Department – Mike Elle, Fire Chief.

Mike Elle, Fire Chief introduced the resolution, the fire codes were adopted on December 15th, and new fees need to be adopted accordingly. Mike Elle went over the changes to the fees.

Mayor Nina Jonas opened the public hearing.
There was no public comment.

Motion to approve Resolution 15-006 as the fee schedule for the city of Ketchum Fire Department.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

c. Resolution 15-007 setting the fee schedule for the building permit fees – Micah Austin, Director of Planning and Building.

Micah Austin, Director of Planning and Building, presented Resolution 15-007 updating the building permit fees. Micah Austin went over the fees that are being added or changed.

Mayor Nina Jonas opened the public hearing.
There was no public comment.

Motion to approve Resolution Number 15-007, adopting updated building permit fees.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

6. ORDINANCES AND RESOLUTIONS.

a. Ordinance 1128 amending the idling penalty – Dave Kassner, Police Chief.

Dave Kassner, Police Chief, presented the ordinance and went over the history of enforcement. The proposed ordinance changes the fine to a flat fee.

Councilor Baird Gourlay suggested focusing on the places where the problem locations are.

Council President Michael David wanted to continue the education.

Councilor Anne Corrock clarified that there will be no warning and moving right to the \$10 ticket.

Phyllis Shafran commented on the amount of the fine.

Aimee Christiansen commented on idling laws and fines in other communities.

Mary Jane Conger commented on the amount of the fine.

The council agreed that \$25 would be reasonable.

Motion to approve the first reading of Ordinance 1128 amending Title 8, Chapter 9, Ketchum City Code; which provides penalties for excessive idling of motor vehicles; providing for savings and severability; repealing all ordinances and parts of ordinances in conflict herewith; and providing an effective date hereof, and scheduling a second reading for February 2, 2015. With the change of the penalty being \$25.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Anne Corrock, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

6. COMMUNICATIONS FROM STAFF.

a. Discussion of parking enforcement – Dave Kassner, Police Chief.

Dave Kassner, Police Chief, went over the history of the parking ordinances and enforcement and the current enforcement practices.

Dave Kassner made the following suggestions:

- 1) Extend two hour parking enforcement to eight o'clock p.m.
- 2) Change the two city lots to two hour parking.
- 3) Grade the Dollhouse lot for parking
- 4) Convert the right of way at the end of East Avenue for parking.

Dave Kassner discussed educational efforts and suggested a well written letter to the businesses would be appropriate.

Mayor Nina Jonas opened public comment.

Aimee Christiansen commented on the Washington Avenue lot, the available spots in town, and requested additional signage.

Phyllis Shafran commented on need for more enforcement.

Mary Jane Conger commented on paid parking.

Mayor Nina Jonas commented on the infrastructure needs including lighting; there is a need for a comprehensive plan around parking. There is an option of doing paid lots within the city parking lots as an experiment. Mayor Jonas requested council comments regarding expanding the two hour parking lots.

Councilor Jim Slanetz encouraged incentives to push people out to other parking.

Councilor Baird Gourlay clarified that the objective is to create more spaces for tourists. Councilor Gourlay suggested printing business names in the paper as chronic violators. Councilor Gourlay agreed the city lots be changed to two hour parking, likes the idea of paid parking and suggested a subcommittee.

Council President Michael David suggested a parking management plan, commented on the lot at the Mormon Church that is not used.

Councilor Anne Corrock commented that improving sidewalks and lighting is key to encouraging businesses to use the lot at the Mormon church. Councilor Corrock agreed the two city owned lots should be turned into two hour parking. Councilor Corrock suggested staff look into parking requirements for new buildings that are being built in the core. Councilor Corrock likes the idea of creating more parking where possible. Councilor Anne Corrock suggested making sure there is enough staff to enforce the parking, perhaps look into hiring seasonal help.

Mayor Nina Jonas commented that in the short term they will increase enforcement. Staff will look through the plan and come back with more comprehensive ideas.

b. Ketchum events report – Jen Smith, Director of Parks and Recreation.

Jen Smith, Parks and Recreation Director, presented the annual report for events in Ketchum. Jen Smith went over the history of the events being handled by the City of Ketchum since 2009, events that are scheduled for the 2014-15 fiscal year, emerging events, issues from past years and future improvements.

Councilor Baird Gourlay commented on the filming of the commercial, it was challenging because it shut down town the whole time. Councilor Gourlay suggested the only appropriate time for something like that would be two to six a.m. It is hard to know what the benefits are, it closed the busiest quadrant and businesses were not happy.

Councilor Baird Gourlay commented the Holiday Market stressed the downtown core, and shut down the alley. If it could be moved to Forest Service Park it would be less impactful there. Jen Smith commented that Forest Service Park does not have snow removal. Jen Smith suggested blackout dates for events at the Town Square.

Councilor Anne Corrock feels the blackout dates are appropriate for certain locations. Councilor Corrock suggested that popular events move to other locations once they are established. Councilor Corrock felt the city wasn't prepared for the filming, and the benefits are positive.

Sharon Arms, Event Coordinator, went over the economic impact from the filming crew, but emphasized the need to be more prepared for these kind of opportunities.

Council President Michael David suggested that events like the filming or the Holiday Bazaar go through Council.

Sharon Arms went over the process that goes on for special event applications and can include the council on the email list for feedback and review.

Suzanne Frick clarified that staff will do a better job of keeping the council informed, but will not be running every event by the council.

Sharon Arms commented that Hemingway School is a great location that they are hoping to utilize more.

Mayor Nina Jonas directed staff to identify blackout dates.

c. Chip seal date recommendation – Brian Christiansen, Street Superintendent.

Brian Christiansen, Street Superintendent, is recommending scheduling chip sealing in the west side of the core for the week of July 13, 2015.

Motion to approve the chip seal dates of July 13-July 16, 2015 for the streets identified in the staff report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

d. Vue Townhomes preliminary plat – Micah Austin, Director of Planning and Building.

Micah Austin, Director of Planning and Building presented the subdivision application.

Morgan Brim, Senior Planner went over the conditions 1-8. Staff is recommending approval of the preliminary plat with conditions 1-8.

Councilor Jim Slanetz requested clarification on the turnaround driveway.

Alex Monge, Infinity Projects, clarified that they are not required to have a turnaround driveway.

Motion to approve the Vue Townhomes preliminary plat for townhouse subdivision of Lot 19A and 19B, Parkwood Subdivision into sublots 1-4, with conditions 1-8.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

e. Discussion of Council travel budget and CAST attendance – Suzanne Frick, City Administrator.

Suzanne Frick, City Administrator presented the travel budget for the council so they can decide what training opportunities they would like to attend.

Mayor Nina Jonas commented there may be an opportunity to attend the Rocky Mountain Institute, ELab Accelerator.

Aimee Christiansen said they are still waiting to see if they will be chosen, and would like to send a team down jointly with Idaho Power. The cost is \$1,300. It is March 23-26, 2015.

Councilor Anne Corrock mentioned the Mountain Town Planning Conference in McCall, SHIFT, and CAST.

Suzanne Frick requested clarification of how Council travel be approved.

Councilor Baird Gourlay suggested each Councilor do one trip a year.

Councilor Baird Gourlay feels it is more valuable when the Council goes together, and suggested saving for bigger trips.

Councilor Anne Corrock said that more going to CAST would be more appropriate.

Council President Michael David said some training would be appropriate for elected officials and staff.

Mayor Nina Jonas suggested identifying when it was more staff appropriate and when it was more elected official appropriate.

Aimee Christiansen said the ELab Accelerator would be more staff appropriate. Councilor Baird Gourlay would be interested in going.

Mayor Nina Jonas suggested that one of the measuring sticks should be more ideas driven conference versus technical conference. Technical Conferences are better attended by staff. Mayor Jonas also likes working together as a group.

Councilor Baird Gourlay suggested Mayor Nina Jonas and Suzanne Frick decide how to spend budget. If Council would like to attend more it can be discussed in the budget process.

Councilor Baird Gourlay offered to attend the meeting in Breckinridge.

Councilor Anne Corrock commented that the networking is very valuable.

7. EXECUTIVE SESSION to discuss:

a. Personnel pursuant to Idaho Code §§67-2345 1(b).

Motion to go into executive session at 8:41 p.m. pursuant to Idaho Code §§67-2345 (b).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

9. ADJOURNMENT.

Council Baird Gourlay motioned to adjourn at 9:18 p.m. Councilor Jim Slanetz seconded, motion passed unanimously.

Nina Jonas
Mayor

ATTEST:

Sandra E. Cady, CMC
City Clerk

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449008045", "9910000000"- "9911810000"

Vendor Name	Invoice Number	Description	Net Invoice Amount
GENERAL FUND			
01-2171-2000 P/R TAXES PBL--STATE W/H			
STATE TAX COMMISSION	PR0206151	State Withholding Tax Pay Period: 2/6/2015	5,819.00
01-2171-4000 P/R TAXES PBL -- WORKERS COMP			
STATE INSURANCE FUND	10768394	Workmen's Comp	8,225.00
01-2171-9000 P/R DEDUC PBL--HEALTH INSURANC			
III-A	013015	Health Ins - Employee Pay Period: 1/23/2015	156.06-
III-A	PR0206151	Health Ins - Family Pay Period: 2/6/2015	315.66
III-A	PR0206151	Health Ins - Employee + Spouse Pay Period: 2/6/2015	478.20
III-A	PR0206151	Health Ins - Family Pay Period: 2/6/2015	473.49
III-A	PR0206151	Health Ins - Employee + 1 Chld Pay Period: 2/6/2015	40.05
III-A	PR0206151	Health Ins - Employee + 2 Chld Pay Period: 2/6/2015	103.70
III-A	PR0206151	Health Ins - Family Pay Period: 2/6/2015	157.83
01-2172-1000 P/R DEDUC PBL--AFLAC INSURANCE			
AFLAC	013015	AFLAC After-Tax Pay Period: 1/23/2015	12.62-
AFLAC	PR0206151	AFLAC Pre-Tax Pay Period: 2/6/2015	719.31
AFLAC	PR0206151	AFLAC After-Tax Pay Period: 2/6/2015	140.10
01-2172-2000 P/R DEDUC PBL--LIFE & L.T.DISB			
LifeMap Billing	013015	Long Term Disability Pay Period: 1/23/2015	4.95-
NCPERS IDAHO	013015	Group Life Insurance Unit C376	64.00
01-2172-3000 P/R DEDUC PBL--DELTA DENTAL			
DELTA DENTAL PLAN OF IDAH	PR0206151	Dental Insurance - 1 Child Pay Period: 2/6/2015	51.96
DELTA DENTAL PLAN OF IDAH	PR0206151	Dental Insurance - Spouse Pay Period: 2/6/2015	297.12
DELTA DENTAL PLAN OF IDAH	PR0206151	Dental Insurance - Family Pay Period: 2/6/2015	785.74
DELTA DENTAL PLAN OF IDAH	PR0206151	Dental Insurance - 2+ Child Pay Period: 2/6/2015	122.28
01-2173-3000 P/R DEDUC PBL--NATIONWIDE			
NATIONWIDE RETIREMENT SOL	PR0206151	Nationwide Fire - 0035424-001 Pay Period: 2/6/2015	1,081.13
NATIONWIDE RETIREMENT SOL	PR0206151	0064-0017 Nationwide - 0064-0017 Pay Period: 2/6/2015	3,432.39
NATIONWIDE RETIREMENT SOL	PR0206151	0064-0017 Nationwide/Roth - 0064-0017 Pay Period: 2/6/2015	293.57
01-2174-0000 P/R DEDUC PBL--GARNISHMENTS			
CHILD SUPPORT SERVICES	PR0206151	Child Support Pay Period: 2/6/2015	269.68
IDAHO STATE TAX COMMISSIO	PR0206151	Garnishments Pay Period: 2/6/2015	37.50
01-2175-0000 P/R DEDUC PBL--PIONEER FED.CR.			
PIONEER FEDERAL CREDIT UNI	PR0206151	Pioneer Federal Credit Union Pay Period: 2/6/2015	1,800.00
01-2175-1000 P/R DEDUC PBL--UNION DUES			
KETCHUM FIREFIGHTERS LOCA	PR0206151	Union Dues Union Dues Pay Period: 2/6/2015	715.00
01-2175-8000 P/R DEDUC PBL--EMPLOYEE CAF-MD			
NBS-NATIONAL BENEFIT SERVI	PR0206151	125 Medical Savings Pay Period: 2/6/2015	1,317.51
01-2175-9000 P/R DEDUC PBL--EMPLOYEE CAF-DC			
NBS-NATIONAL BENEFIT SERVI	PR0206151	125 Dependant Care Pay Period: 2/6/2015	564.86
Total :			27,131.45

LEGISLATIVE & EXECUTIVE**01-4110-2500 HEALTH INSURANCE-CITY**

STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	20.97
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01-4110-3200 OPERATING SUPPLIES

ATKINSONS' MARKET	1856-01/15	ACCT. 1856	72.93
SUN VALLEY NATURAL SPRING	27952	Water Cooler & Bottles for Meeting Room	29.72

Vendor Name	Invoice Number	Description	Net Invoice Amount
US BANK	01/26/15	Flowers for Rebecca	31.60
US BANK	01/26/15	Laptop Battery	68.84
01-4110-4200 PROFESSIONAL SERVICES			
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	13.86
01-4110-4910 MYR/CNCL-TRAINING/TRAVEL/MTG			
US BANK	01/26/15	Travel for Michael David	462.08
COLORADO ASSOCIATION OF S	661	Dinner at Dillon Meeting	50.00
MICHAEL DAVID	01-25-15	Travel Expenses to Dillon CO	530.29
01-4110-5100 TELEPHONE & COMMUNICATIONS			
COX COMMUNICATIONS	1240103612901	ACCT. 001 2401 036012901	92.54
VERIZON WIRELESS, BELLEVUE	9738836290	ACCT. 365459737-00001	108.80
Total LEGISLATIVE & EXECUTIVE:			1,481.63
ADMINISTRATIVE SERVICES			
01-4150-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	26.73
01-4150-2505 HEALTH REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	23.86
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	.02
01-4150-2515 VISION REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP04103	HRA Fees	283.49
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	283.49
01-4150-3100 OFFICE SUPPLIES & POSTAGE			
ATKINSONS' MARKET	1856-01/15	ACCT. 1856	11.36
ATKINSONS' MARKET	1856-01/15	ACCT. 1856	50.00
COPY & PRINT, L.L.C.	63236	Office Supplies	103.74
COPY & PRINT, L.L.C.	63240	Office Supplies	9.50
SUN VALLEY NATURAL SPRING	27952	Water Cooler & Bottles for Meeting Room	29.72
UNIFIED OFFICE SERVICES	197001	Office Supplies	18.37
US BANK	01/26/15	Phonecase - Lisa	31.75
US BANK	01/26/15	Business Card Holders	39.96
US BANK	01/26/15	Coffee	3.82
01-4150-3310 STATE SALES TAX-GEN.GOV. & PAR			
STATE TAX COMMISSION	013015	Sales Tax - 01/01/2015-01/31/2015	10.92
01-4150-4200 PROFESSIONAL SERVICES			
CASELLE, INC.	63139	CONTRACT SUPPORT	522.00
KETCHUM COMPUTERS, INC.	11248	Computer Maintenance	75.00
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	23.25
01-4150-4400 ADVERTISING & LEGAL PUBLICATIO			
EXPRESS PUBLISHING, INC.	2196-01/15	Acct. 2196	1,289.84
01-4150-4900 PERSONNEL TRAINING/TRAVEL/MTG			
US BANK	01/26/15	Red Lion Hotel for Lisa	.93
01-4150-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1328254680	ACCT. 74754376	59.04
CENTURY LINK	2087260034189	ACCT. L-208-726-0034 189M	908.71

Vendor Name	Invoice Number	Description	Net Invoice Amount
CENTURY LINK	2087275060239	ACCT. 208-727-5060 239b	14.69
US BANK	01/26/15	Phone Insurance	11.88
VERIZON WIRELESS, BELLEVUE	9738836290	ACCT. 365459737-00001	202.94
01-4150-5110 COMPUTER NETWORK			
KETCHUM COMPUTERS, INC.	11223	Computer Maintenance	1,560.00
01-4150-5150 COMMUNICATIONS			
EXPRESS PUBLISHING, INC.	2196-01/15	Account 2196	174.08
MURRAY, JO	828	Public Relation Services	3,718.40
MURRAY, JO	925	Public Relation Services	6,712.20
US BANK	01/26/15	Facebook Ads	80.00
US BANK	01/26/15	Constant Contact	95.00
LIBBY MAYNARD DESIGN	1412	Nordic Ad & Holiday Tag & Poster	800.00
01-4150-5200 UTILITIES			
CLEAR CREEK DISPOSAL	864069	ACCT. 951449	60.00
CLEAR CREEK DISPOSAL	864522	ACCT. 960	34.00
IDAHO POWER	2200749261-01	ACCT. 2200749261	1,898.80
IDAHO POWER	2203855230-01	ACCT. 2203855230	137.70
INTERMOUNTAIN GAS	102495000014-	Meter #441150	1,056.78
01-4150-5900 REPAIR & MAINTENANCE-BUILDINGS			
BIG WOOD LANDSCAPE, INC.	1831	Paver Repair	405.00
KEARNEY PAINTING, JOHN	020515	Paint Upstairs Rooms and Offices	1,409.00
WAXIE SANITARY SUPPLY	75060057	Supplies	508.88
Total ADMINISTRATIVE SERVICES:			22,684.85
LEGAL			
01-4160-4200 PROFESSIONAL SERVICES			
MOORE SMITH BUXTON & TUR	51934	1536-27 - General P&Z	2,747.04
MOORE SMITH BUXTON & TUR	51935	1536-53 MSSV Lawsuit	1,805.98
MOORE SMITH BUXTON & TUR	51936	1536-03 - General	6,065.07
Total LEGAL:			10,618.09
PLANNING & BUILDING			
01-4170-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	43.20
01-4170-2505 HEALTH REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	109.37
01-4170-3100 OFFICE SUPPLIES & POSTAGE			
ATKINSONS' MARKET	1856-01/15	ACCT. 1856	13.28
COPY & PRINT, L.L.C.	63240	Office Supplies	36.44
UNIFIED OFFICE SERVICES	196603	Office Supplies	4.48
US BANK	01/26/15	Labels	29.39
US BANK	01/26/15	Coffee	18.98
01-4170-4200 PROFESSIONAL SERVICES			
HAAVIK CONSULTING, LLC	1114	Interim Planning & Building Director - January Services	1,090.00
KETCHUM COMPUTERS, INC.	11250	Computer Maintenance	487.50
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	32.62

Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4170-4900 PERSONNEL TRAINING/TRAVEL/MTG			
US BANK	01/26/15	Planning Training - Rebecca	440.26
01-4170-4970 TRAINING/TRAVEL/MTG-P&Z COMM			
ATKINSONS' MARKET	1856-01/15	ACCT. 1856	13.09
01-4170-7400 OFFICE FURNITURE & EQUIPMENT			
COPY & PRINT, L.L.C.	63042	Dry Erase Board	344.20
UNIFIED OFFICE SERVICES	197007	Office Supplies	291.95
Total PLANNING & BUILDING:			2,954.76
CONTINGENCY			
01-4193-9930 GENERAL FUND OP. CONTINGENCY			
PERRY'S	012915	Department Head Meeting with Diann Craven	107.14
Total CONTINGENCY:			107.14
CONTRACT FOR SERVICES			
01-4196-6500 KCDC (KIC INNOVATION CENTER)			
KETCHUM COMMUNITY DEVEL	020615	Monthly Contract Payment	8,963.99
Total CONTRACT FOR SERVICES:			8,963.99
POLICE			
01-4210-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	.72
01-4210-4200 PROFESSIONAL SERVICES			
IDAHO STATE POLICE	012315	Fingerprint Processing	207.50
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	.38
Total POLICE:			208.60
Total GENERAL FUND:			74,150.51
WAGON DAYS FUND			
WAGON DAYS EXPENDITURES			
02-4530-4200 PROFESSIONAL SERVICES			
WINDYCITY ARTS, INC.	2014-619	Wagon Days Signs	200.00
Total WAGON DAYS EXPENDITURES:			200.00
Total WAGON DAYS FUND:			200.00
STREET MAINTENANCE FUND			
STREET			
04-4310-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	60.03
04-4310-2505 HEALTH REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	591.17

Vendor Name	Invoice Number	Description	Net Invoice Amount
04-4310-2800 STATE UNEMPLOYMENT INSURANCE			
IDAHO DEPARTMENT OF LABO	7001592-02/15	Account: 0007001592	1,148.57
04-4310-3200 OPERATING SUPPLIES			
TREASURE VALLEY COFFEE IN	2160:03933789	COFFEE	57.10
WAKE UP AND LIVE, INC.	10918	Street Department Breakfasts	326.99
ZEE MEDICAL COMPANY	161-535429	Supplies	59.55
04-4310-3500 MOTOR FUELS & LUBRICANTS			
LUTZ RENTALS	44780	Propane	27.06
UNITED OIL	788226	ACCT. 37269	2,954.80
04-4310-4200 PROFESSIONAL SERVICES			
EXPRESS PUBLISHING, INC.	2196-01/15	Account 2196	611.67
JOE'S BACKHOE SERVICES	18154	Snow Hauling	3,900.00
JOE'S BACKHOE SERVICES	18246	Snow Hauling	375.00
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	40.83
RICK'S EXCAVATION, INC.	298	Snow Hauling	2,100.00
WESTERN STATES EQUIPMENT	MR000510895	Supplies	5,176.50
04-4310-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1328254680	ACCT. 74754376	3.04
VERIZON WIRELESS, BELLEVUE	9738836290	ACCT. 365459737-00001	82.01
04-4310-5200 UTILITIES			
IDAHO POWER	2204882910-01	ACCT. 2204882910	597.56
INTERMOUNTAIN GAS	102495000014-	Meter #85667	864.66
INTERMOUNTAIN GAS	102495000014-	Meter #084471	285.42
INTERMOUNTAIN GAS	119369000011-	acct. 11936900-001-1	90.17
04-4310-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
LES SCHWAB	11700211361	Firestone Air bag	561.92
NAPA AUTO PARTS	763975	Parts & Supplies	266.05
NAPA AUTO PARTS	800621	Supplies	26.78
RIVER RUN AUTO PARTS	6538-82215	Supplies	395.00
04-4310-6100 REPAIR & MAINT--MACHINERY & EQ			
BARRY EQUIPMENT RENTAL	128866-1	Snow Blades	282.69
FASTENAL COMPANY	IDJER53598	Supplies	85.14
FREIGHTLINER OF IDAHO	165122	Parts & Supplies	84.00
NAPA AUTO PARTS	765385	Supplies	108.00-
NAPA AUTO PARTS	766353	Supplies	270.50-
NAPA AUTO PARTS	769766	Supplies	17.52-
NAPA AUTO PARTS	800965	Supplies	84.82
NAPA AUTO PARTS	800983	Supplies	7.58
NAPA AUTO PARTS	801013	Supplies	31.98
NAPA AUTO PARTS	801245	Supplies	24.58
NAPA AUTO PARTS	801641	Supplies	78.72
RIVER RUN AUTO PARTS	6538-81942	Supplies	74.90
RIVER RUN AUTO PARTS	6538-82137	Supplies	22.67
RIVER RUN AUTO PARTS	6538-82138	Supplies	1.50
RIVER RUN AUTO PARTS	6538-82262	Lamp Lens	3.00
WESTERN STATES EQUIPMENT	PC040225567	Supplies	48.63
YANKE MACHINE SHOP	228684	Bushings	94.90
04-4310-6910 OTHER PURCHASED SERVICES			
AMERIPRIDE LINEN	2400388005	ACCT. 241076800	44.03

Vendor Name	Invoice Number	Description	Net Invoice Amount
AMERIPRIDE LINEN	2400389975	ACCT. 241076800	80.08
AMERIPRIDE LINEN	2400391631	ACCT. 241076800	38.20
KETCHUM COMPUTERS, INC.	11225	Computer Maintenance	170.00
04-4310-6930 STREET LIGHTING			
IDAHO POWER	2201013857-01	ACCT. 2201013857	34.22
IDAHO POWER	2204535385-01	ACCT. 2204535385	180.06
IDAHO POWER	2204882910-01	ACCT. 2204882910	768.96
IDAHO POWER	2206773224-01	ACCT. 2206773224	13.83
PLATT	F973806	Street Lights	21.14
04-4310-6950 MAINTENANCE & IMPROVEMENTS			
A.C. HOUSTON LUMBER CO.	14-449467	Supplies	9.88
K & T STEEL CORP.	16560	Handrail Material	346.50
Total STREET:			22,837.87
Total STREET MAINTENANCE FUND:			22,837.87
FIRE & RESCUE FUND			
FIRE & RESCUE			
10-4230-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	45.54
10-4230-2505 HEALTH REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	1,681.27
10-4230-2515 VISION REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP04103	HRA Fees	53.79
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	53.79
10-4230-2800 STATE UNEMPLOYMENT INSURANCE			
IDAHO DEPARTMENT OF LABO	7001592-02/15	Account: 0007001592	311.23
10-4230-2900 PERFORMANCE AWARDS			
DAVIS EMBROIDERY	24201	Embroider Services	77.00
US BANK	01/26/15	Patagonia Jackets for Performance Awards	1,417.09
10-4230-3200 OPERATING SUPPLIES			
A.C. HOUSTON LUMBER CO.	14-449392	Supplies	8.80
ALSCO - AMERICAN LINEN DIVI	LBOI1223741	Cleaning Services	15.37
ALSCO - AMERICAN LINEN DIVI	LBOI1228092	Cleaning Services	14.93
ALSCO - AMERICAN LINEN DIVI	LBOI1232356	Cleaning Services	15.81
ALSCO - AMERICAN LINEN DIVI	LBOI1236634	Cleaning Services	14.93
CHATEAU DRUG CENTER	13333923	Supplies	1.90
CHATEAU DRUG CENTER	1336793	Supplies	14.00
COPY & PRINT, L.L.C.	63240	Office Supplies	4.75
DAVIS EMBROIDERY	24208	Embroider Services	12.50
UPS STORE #2444	01/05/15	Shipping	49.29
UPS STORE #2444	120414	Shipping	6.36
US BANK	01/26/15	Boots	69.42
US BANK	01/26/15	Coffee	13.24
US BANK	01/26/15	Software	211.48
US BANK	01/26/15	Software	10.35-
10-4230-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	788224	ACCT. 37267	61.90

Vendor Name	Invoice Number	Description	Net Invoice Amount
10-4230-4200 PROFESSIONAL SERVICES			
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	35.35
10-4230-5100 TELEPHONE & COMMUNICATIONS			
GLOBALSTAR USA	6201508	ACCT. 1.10022032	138.81
VERIZON WIRELESS, BELLEVUE	9738869334	ACCT. 765494480-00001	88.30
10-4230-6000 REPAIR & MAINT--AUTOMOTOVE EQU			
HUGHES FIRE EQUIPMENT, INC.	489864	Supplies	109.88
HUGHES FIRE EQUIPMENT, INC.	489941	Supplies	60.15
HUGHES FIRE EQUIPMENT, INC.	490028	Supplies	423.02
NAPA AUTO PARTS	781565	Supplies	7.29
RIVER RUN AUTO PARTS	6538-82222	Supplies	2.95
10-4230-6910 OTHER PURCHASED SERVICES			
MTE COMMUNICATIONS	56983-02/15	DSL	17.22
US BANK	01/26/15	Cable	23.09
Total FIRE & RESCUE:			5,050.10
Total FIRE & RESCUE FUND:			5,050.10
AMBULANCE SERVICE FUND			
AMBULANCE SERVICE			
14-4260-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	75.42
14-4260-2505 HEALTH REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	3,413.50
14-4260-2515 VISION REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP04103	HRA Fees	109.21
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	109.21
14-4260-2800 STATE UNEMPLOYMENT INSURANCE			
IDAHO DEPARTMENT OF LABO	7001592-02/15	Account: 0007001592	311.22
14-4260-2900 PERFORMANCE AWARDS			
DAVIS EMBROIDERY	24201	Embroider Services	77.00
US BANK	01/26/15	Patagonia Jackets for Performance Awards	1,417.09
14-4260-3200 OPERATING SUPPLIES			
A.C. HOUSTON LUMBER CO.	14-449392	Supplies	8.79
ALSCO - AMERICAN LINEN DIVI	LBOI1223741	Cleaning Services	15.37
ALSCO - AMERICAN LINEN DIVI	LBOI1228092	Cleaning Services	14.92
ALSCO - AMERICAN LINEN DIVI	LBOI1232356	Cleaning Services	15.80
ALSCO - AMERICAN LINEN DIVI	LBOI1236634	Cleaning Services	14.92
BOUNDTREE MEDICAL	81664398	Supplies	18.74
BOUNDTREE MEDICAL	81664399	Supplies	205.80
BOUNDTREE MEDICAL	81667531	Supplies	19.98
BOUNDTREE MEDICAL	81678096	Supplies	36.27
CHATEAU DRUG CENTER	13333923	Supplies	1.89
CHATEAU DRUG CENTER	1336793	Supplies	14.00
CHATEAU DRUG CENTER	1337506	Supplies	18.95
COPY & PRINT, L.L.C.	63240	Office Supplies	4.75
DAVIS EMBROIDERY	24208	Embroider Services	12.50

Vendor Name	Invoice Number	Description	Net Invoice Amount
MOORE MEDICAL CORPORATIO	82626888	Supplies	38.67
ST. LUKES	CR03973	Credit for Pharmacy Supplies	233.75-
ST. LUKES	IN03974	Medical & Pharmacy Supplies	417.62
UPS STORE #2444	01/05/15	Shipping	49.28
UPS STORE #2444	120414	Shipping	6.36
US BANK	01/26/15	Boots	69.43
US BANK	01/26/15	Coffee	13.24
US BANK	01/26/15	Software	211.48
US BANK	01/26/15	Software	10.35-
14-4260-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	788224	ACCT. 37267	215.66
14-4260-4200 PROFESSIONAL SERVICES			
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	57.63
14-4260-4900 PERSONNEL TRAINING/TRAVEL/MTG			
STEPHENS, CHRIS	020215	Reimbursement for Recertifications	357.45
14-4260-5100 TELEPHONE & COMMUNICATIONS			
GLOBALSTAR USA	6201508	ACCT. 1.10022032	138.80
VERIZON WIRELESS, BELLEVUE	9738869334	ACCT. 765494480-00001	108.93
14-4260-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
KETCHUM AUTOMOTIVE	63272	Repairs	137.50
RIVER RUN AUTO PARTS	6538-82222	Supplies	2.95
14-4260-6910 OTHER PURCHASED SERVICES			
MTE COMMUNICATIONS	56983-02/15	DSL	17.22
US BANK	01/26/15	Cable	23.10
Total AMBULANCE SERVICE:			7,536.55
Total AMBULANCE SERVICE FUND:			7,536.55
PARKS AND RECREATION FUND			
PARKS AND RECREATION			
18-4510-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	50.94
18-4510-2800 STATE UNEMPLOYMENT INSURANCE			
IDAHO DEPARTMENT OF LABO	7001592-02/15	Account: 0007001592	87.84
18-4510-3100 OFFICE SUPPLIES & POSTAGE			
OFFICE VALUE	538003-001	Office Supplies	14.72
18-4510-3200 OPERATING SUPPLIES			
CHATEAU DRUG CENTER	1335075	Supplies	46.68
CHATEAU DRUG CENTER	1338960	Supplies	9.01
US BANK	01/26/15	Donation Box	29.99
18-4510-3250 RECREATION SUPPLIES			
F-STOP	883352	Frame	24.95
US BANK	01/26/15	Rec Supplies from the Toy Store	29.10
18-4510-3300 RESALE ITEMS-CONCESSION SUPPLY			
SYSKO	606534908	Concession & Supplies	560.59

Vendor Name	Invoice Number	Description	Net Invoice Amount
SYSCO	606771026	Supplies	233.62
18-4510-3310 STATE SALES TAX-PARK			
STATE TAX COMMISSION	013015	Sales Tax - 01/01/2015-01/31/2015	626.72
18-4510-3500 MOTOR FUELS & LUBRICANTS			
LUTZ RENTALS	44651	Propane	24.56
LUTZ RENTALS	44699	Propane	20.65
LUTZ RENTALS	44747	Propane	27.06
UNITED OIL	788225	ACCT. 37268	210.12
18-4510-4200 PROFESSIONAL SERVICES			
BIG WOOD LANDSCAPE, INC.	2890	Snow Removal	126.00
BIG WOOD LANDSCAPE, INC.	2891	Snow Removal	190.50
BIG WOOD LANDSCAPE, INC.	2892	Snow Removal	126.00
BIG WOOD LANDSCAPE, INC.	2893	Snow Removal	126.00
BIG WOOD LANDSCAPE, INC.	2894	Snow Removal	126.00
BIG WOOD LANDSCAPE, INC.	2895	Snow Removal	126.00
BIG WOOD LANDSCAPE, INC.	2896	Snow Removal	126.00
CLEAR CREEK DISPOSAL	864733	ACCT. 56339	162.50
CLEAR CREEK LAND CO. LLC	11087	acct. 180	70.00
KETCHUM COMPUTERS, INC.	11224	Computer Maintenance	180.00
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	37.84
18-4510-4800 DUES, SUBSCRIPTIONS & MEMBERSH			
BMI	25831039	License Fee	297.00
SESAC	631101016-01/	License Fee	360.00
US BANK	01/26/15	NRPA Membership	165.00
18-4510-4900 PERSONNEL TRAINING/TRAVEL/MTG			
US BANK	01/26/15	Idaho Horticulture Expo Expenses	579.43
18-4510-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1328254680	ACCT. 74754376	3.04
VERIZON WIRELESS, BELLEVUE	9738836290	ACCT. 365459737-00001	41.17-
18-4510-5200 UTILITIES			
IDAHO POWER	2201272487-01	ACCT. 2201272487	254.79
IDAHO POWER	2203538992-01	ACCT. 2203538992	32.66
INTERMOUNTAIN GAS	102495000014-	Meter #429779	58.72
18-4510-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
CAR DOCTOR	7675	Vehicle Repairs	331.00
18-4510-6950 MAINTENANCE & IMPROVEMENTS			
A.C. HOUSTON LUMBER CO.	14-445628	Bathroom Supplies	41.89
A.C. HOUSTON LUMBER CO.	14-450368	Supplies	16.75
PLATT	F877914	Bathrrom Repairs	344.53
US BANK	01/26/15	Control Module for Fire Pit	135.00
WEBB LANDSCAPING	19806	Acct CIT003	201.95
Total PARKS AND RECREATION:			6,173.98
Total PARKS AND RECREATION FUND:			6,173.98

LOCAL OPTION SALES TAX FUND**LOCAL OPTION SALES TAX**

Vendor Name	Invoice Number	Description	Net Invoice Amount
22-4910-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	13.86
22-4910-2505 HEALTH REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	4.77
22-4910-2515 VISION REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP04103	HRA Fees	850.48
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	850.48
22-4910-4200 PROFESSIONAL SERVICES			
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	9.95
22-4910-5000 ADMINISTRATIVE EXPENSE			
EXPRESS PUBLISHING, INC.	2196-01/15	Account 2196	238.80
22-4910-6060 EVENTS/PROMOTIONS			
SYSCO	606534908	Concession & Supplies	331.31
22-4910-6500 CDC FUNDING			
KETCHUM COMMUNITY DEVEL	12/31/14	Monthly Contract Payment	6,636.09
Total LOCAL OPTION SALES TAX :			8,935.74
Total LOCAL OPTION SALES TAX FUND:			8,935.74
LOT-ADDITIONAL1% FUND			
LOT-ADDITIONAL 1%			
25-4910-4220 SUN VALLEY AIR SERVICE BOARD			
SUN VALLEY AIR SERVICE BOA	020415	December 2014 Additional 1%	227,504.21
Total LOT-ADDITIONAL 1%:			227,504.21
Total LOT-ADDITIONAL1% FUND:			227,504.21
WATER FUND			
WATER EXPENDITURES			
63-4340-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	50.13
63-4340-2505 HEALTH REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	1,447.18
63-4340-3100 OFFICE SUPPLIES & POSTAGE			
UNIFIED OFFICE SERVICES	197008	Office Supplies	2.44
UNIFIED OFFICE SERVICES	197163	Office Supplies	46.00
63-4340-3200 OPERATING SUPPLIES			
AMERIPRIDE LINEN	2400389956	ACCT. 241076901	21.41
AMERIPRIDE LINEN	2400389957	ACCT. 241076900	75.85
CHATEAU DRUG CENTER	1332771	Supplies	9.68
CHATEAU DRUG CENTER	1335828	Supplies	34.60
CHATEAU DRUG CENTER	1337967	Supplies	19.36
GO-FER-IT	45527	Shipping Services	13.00
INTEGRATED TECHNOLOGIES	14387	Copier Maintenance & Supplies	16.42

Vendor Name	Invoice Number	Description	Net Invoice Amount
TREASURE VALLEY COFFEE IN	2160:03925425	COFFEE	84.15
UPS STORE #2444	01/05/15	Shipping	5.14
63-4340-3250 LABORATORY/ANALYSIS			
MAGIC VALLEY LABS, INC.	50661	Testing	66.00
63-4340-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	788228	ACCT. 37271	344.77
63-4340-4200 PROFESSIONAL SERVICES			
CASELLE, INC.	63139	CONTRACT SUPPORT	522.00
KETCHUM COMPUTERS, INC.	11226	Computer Maintenance	140.25
KETCHUM COMPUTERS, INC.	11249	Computer Maintenance	148.75
MOORE SMITH BUXTON & TUR	51933	1536-24 Water Rights	424.31
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	38.70
63-4340-4900 PERSONNEL TRAINING/TRAVEL/MTG			
CHATTERTON, KELLEN	012715	Training Expenses - Wastewater Collection Operator Review	60.00
COOLEY, PAT	012715	Idaho Backflow Terster Re-certification Traning Expenses	30.00
IDAHO RURAL WATER ASSOCIA	1637492-77615	Pat Cooley Attendance	230.00
IDAHO RURAL WATER ASSOCIA	3560	Training	200.00
IDEQ STATE FISCAL OFFICE -D	35902	Training for Kellen Chatterton	45.00
RAMBO, DAVE	012715	Training Expenses - Arc Flash & Electrical Safety	30.00
TOGNONI, GIO	012715	Training Expenses - Arc Flash & Electrical Safety	30.00
63-4340-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1328254680	ACCT. 74754376	3.00
CENTURY LINK	2087250715195	ACCT. 208-725-0715 195B	109.07
CENTURY LINK	2087255045103	ACCT. 208-725-5045 103B	48.08
COX COMMUNICATIONS	1240120518800	ACCT. 001 2401 205188001	91.36
VERIZON WIRELESS, BELLEVUE	9737125290	ACCT. 365516521-00001	102.48
VERIZON WIRELESS, BELLEVUE	9738836430	ACCT. 365516521-00001	102.63
63-4340-5200 UTILITIES			
IDAHO POWER	2202458903-01	ACCT. 2202458903	210.84
IDAHO POWER	2203658592-01	ACCT. 2203658592	6,415.10
IDAHO POWER	2206786259-01	ACCT. 2206786259	49.47
INTERMOUNTAIN GAS	102495000014-	Meter #408540	51.60
INTERMOUNTAIN GAS	102495000014-	Meter #428883	232.89
63-4340-6000 REPAIR & MAINT-AUTO EQUIP			
CHATEAU DRUG CENTER	1332882	Supplies	40.84
LUTZ RENTALS	W1474-1	Generator Service	60.00
RIVER RUN AUTO PARTS	6538-82021	Supplies	21.26
SAFETY-KLEEN CORP.	65784992	Solvent	227.60
63-4340-6100 REPAIR & MAINT-MACH & EQUIP			
GRAINGER, INC., W.W.	9646004938	Supplies	206.25
PLATT	F931274	Supplies	9.11
PLATT	G029636	Supplies	14.27
SPARLING INSTRUMENTS, LLC	5618301	Repair at Rotary Park	3,357.00
Total WATER EXPENDITURES:			15,487.99
Total WATER FUND:			15,487.99

WATER CAPITAL IMPROVEMENT FUND

Vendor Name	Invoice Number	Description	Net Invoice Amount
WATER CIP EXPENDITURES			
64-4340-7800 CONSTRUCTION			
BIG WOOD LANDSCAPE, INC.	1618	Sod	36.00
LUNCEFORD EXCAVATION, INC.	5909	Excavation	1,248.00
Total WATER CIP EXPENDITURES:			1,284.00
Total WATER CAPITAL IMPROVEMENT FUND:			1,284.00
WASTEWATER FUND			
WASTEWATER EXPENDITURES			
65-4350-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	446549	Administration & Consulting Fees - March 2015	95.13
65-4350-2505 HEALTH REIMBURSEMENT ACCT(HRA)			
NBS-NATIONAL BENEFIT SERVI	CP104103	HRA Fees	530.56
65-4350-3100 OFFICE SUPPLIES & POSTAGE			
UNIFIED OFFICE SERVICES	197008	Office Supplies	2.45
UNIFIED OFFICE SERVICES	197163	Office Supplies	46.00
65-4350-3200 OPERATING SUPPLIES			
AMERIPRIDE LINEN	2400389955	ACCT. 2400389955	101.81
AMERIPRIDE LINEN	2400389956	ACCT. 241076901	21.40
ATKINSONS' MARKET	1856-01/15	ACCT. 1856	22.09
INTEGRATED TECHNOLOGIES	14387	Copier Maintenance & Supplies	16.42
MERCURY DISPOSAL SYSTEM, I	23901	Recycle Box	124.00
TREASURE VALLEY COFFEE IN	2160:03925452	Supplies	6.20
UPS STORE #2444	01/05/15	Shipping	92.35
UPS STORE #2444	120414	Shipping	44.16
65-4350-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	788227	ACCT. 37270	41.62
65-4350-4200 PROFESSIONAL SERVICES			
CASELLE, INC.	63139	CONTRACT SUPPORT	522.00
KETCHUM COMPUTERS, INC.	11226	Computer Maintenance	140.25
KETCHUM COMPUTERS, INC.	11249	Computer Maintenance	148.75
NBS-NATIONAL BENEFIT SERVI	484945	Admin Fees - January 2015	68.65
ELEMENT MATERIALS TECHNO	8726	Metals	23.00
65-4350-4900 PERSONNEL TRAINING/TRAVEL/MTG			
IDAHO BUREAU OF OCCUPATIO	012715	Exam Application for Jeff Leamon	62.00
65-4350-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1328254680	ACCT. 74754376	7.51
CENTURY LINK	2087268953402	ACCT. 208-726-8953 402b	48.08
COX COMMUNICATIONS	1240120518800	ACCT. 001 2401 205188001	91.35
65-4350-5200 UTILITIES			
IDAHO POWER	2202703357-01	ACCT. 2202703357	90.53
IDAHO POWER	2206786259-01	ACCT. 2206786259	49.47
INTERMOUNTAIN GAS	102495000014-	Meter #408540	51.60
INTERMOUNTAIN GAS	102495000014-	Meter #311322	288.30
INTERMOUNTAIN GAS	102495000014-	Meter #190060	327.16
INTERMOUNTAIN GAS	102495000014-	Meter #190643	522.94

Vendor Name	Invoice Number	Description	Net Invoice Amount
INTERMOUNTAIN GAS	102495000014-	Meter #497118	212.76
65-4350-6100 REPAIR & MAINT-MACH & EQUIP			
McMASTER-CARR SUPPLY CO.	21678372	Supplies	273.41
PLATT	F958050	Supplies	54.92
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA			
AMERIPRIDE LINEN	2400389955	ACCT. 2400389955	17.97
COX COMMUNICATIONS	1240120518800	ACCT. 001 2401 205188001	32.24
INTEGRATED TECHNOLOGIES	14387	Copier Maintenance & Supplies	5.80
KETCHUM COMPUTERS, INC.	11226	Computer Maintenance	49.50
KETCHUM COMPUTERS, INC.	11249	Computer Maintenance	52.50
UNIFIED OFFICE SERVICES	197163	Office Supplies	16.24
UNITED OIL	788227	ACCT. 37270	96.53
Total WASTEWATER EXPENDITURES:			4,397.65
Total WASTEWATER FUND:			4,397.65
WASTEWATER CAPITAL IMPROVE FND			
WASTEWATER CIP EXPENDITURES			
67-4350-7600 MACHINERY AND EQUIPMENT			
HACH	9216886	Supplies	1,863.39
Total WASTEWATER CIP EXPENDITURES:			1,863.39
Total WASTEWATER CAPITAL IMPROVE FND:			1,863.39
PARKS/REC DEV TRUST FUND			
PARKS/REC TRUST EXPENDITURES			
93-4900-6500 ICE RINK-PRIVATE			
US BANK	01/26/15	E-Z Sharp	13.87
Total PARKS/REC TRUST EXPENDITURES:			13.87
Total PARKS/REC DEV TRUST FUND:			13.87
Grand Totals:			375,435.86

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449008045", "9910000000"- "9911810000"

IN RE:)
)
Vue Subdivision) KETCHUM CITY COUNCIL - FINDINGS
and Townhouse Subdivision) OF FACT, CONCLUSIONS OF LAW
Preliminary Plat) AND DECISION
)
)
File Number: 14-023)

BACKGROUND FACTS

PROJECT: Vue Townhouse Subdivision

FILE NUMBER: #14-023

OWNERS: Thomas Monge and Elmar Graber

REPRESENTATIVE: Bruce Smith, PLS, Alpine Enterprises

REQUEST: Preliminary Plat Townhouse Subdivision of lots 19A and 19B of the Park Wood Subdivision into two (2) sublots on each parent lot, resulting in a four unit residential detached townhouse development

LOCATION: 105 Pinewood Lane (Lot 19A and B, Parkwood Subdivision)

ZONING: General Residential – Low Density (GR-L)

OVERLAY: None

NOTICE: Noticing not required.

REVIEWER: Morgan Brim, Senior Planner

ATTACHMENTS:

- A. Application, dated February 14, 2014
- B. Reduced scale preliminary plat, dated June 4, 2014. (Full sized plat also available.)
- C. Planning and Zoning Commission Findings of Fact, June 26, 2014

Regulatory Taking Notice: Applicant has the right, pursuant to section 67-8003, Idaho Code, to request a regulatory taking analysis.

GENERAL FINDINGS OF FACT

1. The applicant has recently subdivided Lot 19 of Parkwood Subdivision into two lots 19A and 19B and is proposing to further subdivide each parent lot into two townhouse sublots to accommodate a four unit (detached) residential townhouse development. Each unit will be approximately 2,445 square feet in size, including an attached one (1) car garage, and contain a

height of two stories. The proposed development will replace an existing single family structure on the site.

2. This project received Design Review approval from the Planning and Zoning Commission on September 8, 2014.
3. Utility and access easements are depicted on the preliminary plat as follows:
 - Ten (10) foot wide sewer line easement along the northern property boundary benefitting the City of Ketchum and the four townhome lots;
 - Twenty (20) foot wide access and utility easement along the southern property boundary (in private street – Pinevue Lane) This access and utility easement serves the City of Ketchum, the four townhome lots, Lot 17 Parkwood Subdivision, and utility easement only to Parkwood Condominiums;
 - Eight (8) foot wide public utility easement along the north side of the access easement; and
 - Ten (10) foot wide public utility easement along the eastern property boundary.

The preliminary plat describes the access and utility easements and benefactors.

4. The former Planning Administrator, Joyce Allgaier determined that the proposed Pinevue Lane is a private street, resulting in proposed Lot 19B being a corner lot and Lot 19A being served by only Pinevue Lane. Ms. Allgaier also determined that, in accordance with the orientation of other lots in the neighborhood and the location of the private access street, the front lot line should be the southern lot line of the proposed subdivision and the rear should be the opposite northern lot line.

EVALUATION STANDARDS

16.04 Subdivision Criteria

16.04.070 TOWNHOUSES.

B. Townhouse Owner's Documents. The subdivider of the townhouse project shall submit with the preliminary plat application a copy of the proposed party wall agreement and any proposed document(s) creating an association of owners of the proposed townhouse sublots, which shall adequately provide for the control and maintenance of all commonly held facilities, garages, parking and/or open spaces. Prior to final plat approval, the subdivider shall submit to the city a final copy of said documents and shall file said documents prior to recordation of the plat, which shall reflect the recording instrument numbers.

Finding: The applicant has made a complete preliminary plat application including draft CC&R's. The Planning and Zoning Commission has recommended approval of this preliminary plat with nine, one of which has been satisfied. The final documents shall be recorded with the final plat.

Conclusion: This standard has been met.

C. Preliminary Plat Procedure.

1. The subdivider may apply for preliminary plat approval from the commission pursuant to Section 16.04.030.D herein at the time application is made for design review approval

pursuant to Chapter 17.96. The Commission may approve, deny or conditionally approve said preliminary plat upon consideration of the action taken on the application for design review of the project.

2. The preliminary plat, other data, and the commission's findings shall not be transmitted to the council until construction of the project has commenced under a valid building permit issued by the Ketchum building inspector. The council shall act on the preliminary plat pursuant to Section 16.04.030.E.

Finding: The City has issued a building permit for the project and construction has commenced.

Conclusion: This standard has been met.

D. Final Plat Procedure.

1. The final plat procedure contained in Section 16.040.030.F herein shall be followed. However, the final plat shall not be signed by the City Clerk and recorded until the townhouse has received:

- a. An approved life safety inspection for the building shell and all common areas from the Ketchum Building Official; and,
- b. Completion of all design review elements as approved by the Planning and Zoning Administrator.

2. The Council may accept a security agreement for any design review elements not completed on a case by case basis pursuant to Section 17.96.120.

Finding: This application is for preliminary plat.

Conclusion: This standard does not apply to the preliminary plat application.

E. Garage. All garages shall be designated on the preliminary and final plats and on all deeds as part of the particular townhouse units. Detached garages may be platted on separate sublots, provided that the ownership of detached garages is tied to specific townhouse units on the townhouse plat and in any owner's documents and that the detached garage(s) may not be sold and/or owned separate from any dwelling unit(s) within the townhouse development.

Finding: Each unit has an attached garage, and the garages are tied to each unit.

Conclusion: This standard has been met.

F. General Applicability. All other provisions of this chapter and all applicable ordinances, rules and regulations of the city and all other governmental entities having jurisdiction shall be complied with by townhouse subdivisions.

Finding: All other ordinances and regulations shall be followed.

Conclusion: This standard shall be met.

CONCLUSIONS OF LAW

1. The City of Ketchum is a municipal corporation organized under Article XII of the Idaho Constitution and the laws of the State of Idaho, Title 50, Idaho Code.
2. Under Chapter 65, Title 67 of the Idaho Code, the City has passed a land use and subdivision ordinance, Title 16.
3. The City of Ketchum Planning Department provided adequate notice of the time, place and summary of the applicant's proposal to be heard by the City Council for review of this application.

4. The proposed preliminary plat **does** meet the standards of approval under Title 16, Chapter 16.04, subject to conditions of approval.
5. This approval is given for the preliminary plat of Vue Townhomes Subdivision, plans dated June 4, 2014, by Alpine Enterprises, Inc.

DECISION

THEREFORE, the Ketchum City Council **approves** this preliminary plat application this 17th day of February, 2015 subject to the following conditions:

1. The Covenants, Conditions and Restrictions (CC&R's) shall be simultaneously recorded with the final plat, and the City will not now, nor in the future, determine the validity of the CC&R's;
2. This approval is given for the preliminary plat of the subdivision of Lot 19A and 19B into Sublots 1 - 4, Vue Townhomes preliminary plat dated June 4, 2014, by Alpine Enterprises;
3. The failure to obtain final plat approval by the Council of an approved preliminary plat within one (1) year after approval by the Council shall cause all approvals of said preliminary plat to be null and void;
4. The recorded plat shall show a minimum of two Blaine County Survey Control Monuments with ties to the property and an inverse between the two monuments. The Survey Control Monuments shall be clearly identified on the face of the map;
5. An electronic CAD file shall be submitted to the City of Ketchum prior to final plat signature by the City Clerk. The electronic CAD file shall be submitted to the Blaine County Recorder's office concurrent with the recording of the Plat containing the following minimum data:
 - a. Line work delineating all parcels and roadways on a CAD layer/level designated as "parcel";
 - b. Line work delineating all roadway centerlines on a CAD layer/level designated as "road"; and,
 - c. Line work that reflects the ties and inverses for the Survey Control Monuments shown on the face of the Plat shall be shown on a CAD layer/level designated as "control"; and,
6. All information within the electronic file shall be oriented and scaled to Grid per the Idaho State Plane Coordinate System, Central Zone, NAD1983 (1992), U.S. Survey Feet, using the Blaine County Survey Control Network. Electronic CAD files shall be submitted in a ".dwg", ".dgn" or ".shp" format and shall be submitted digitally to the City on a compact disc. When the endpoints of the lines submitted are indicated as coincidental with another line, the CAD line endpoints shall be separated by no greater than 0.0001 drawing units.
7. The final private street name shall gain approval by the City of Ketchum fire chief and such name shall be noted on the preliminary and final plats. Street name and fire lane signs shall be installed on the private road in accordance with City of Ketchum standards.
8. The applicant shall provide a copy of the recorded final plat to the Department of Planning and Building for the official file on the application.

Findings of Fact **adopted** this 17day of February, 2015.

Mayor Nina Jonas

STATE OF IDAHO)
) ss.
County of Blaine)

On this 17th day of February, 2015, before me, the undersigned, a Notary Public in and for said State, personally appeared Nina Jonas, known or identified to me to be the person whose name is subscribed to the within instrument.

WITNESS my hand and seal the day and year in this certificate first above written.

Notary Public for Idaho
Residing at: Blaine County
Commission Expires: November 5, 2019



City of Ketchum
City Hall

February 17, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Recommendation To Discuss City Support of the Proposed County Bridge and Road Levy and Identify Priority Projects for City of Ketchum

Introduction/History

The Blaine County Board of Commissioners is moving forward with placing a Road and Bridge Levy before the voters in May. It is proposed to be a two year temporary levy that will provide funding to both the County and cities within Blaine County. The estimated amount of the levy is \$3 million which equates to approximately \$35.00 per \$100,000 of property valuation. The city of Ketchum has been asked to take a position on the proposed levy. In addition, the County requested cities to identify priority projects that would be funded if the levy was passed.

Current Report

As illustrated in Attachment A, based on current property values, Ketchum is estimated to receive \$443,422 per year, for a total of \$886,844 if the levy passes. Currently, the FY 14-15 budget provides \$238,000 for transportation infrastructure repairs. The funding supports efforts such as chip sealing, curb and gutter work, sidewalk and paver repair and street construction (Attachment B). In addition, the city was awarded a community choices grant in the amount of \$174,479. This is a two year grant for the purpose of sidewalk design and installation within the community core. The work will take place in FY 2016 and FY 2017. In 2016 the design work will commence and construction will occur in 2017.

City staff has identified several priority projects that could be funded if the levy passes. Those projects are identified in Attachment C. Staff is asking for Council approval of the proposed priority projects.

The proposed levy is only one of many infrastructure funding strategies the city should consider. The levy is only a temporary solution to a much larger problem. Efforts should also focus on increasing state funding through implementation of increased gas tax and licensing fees. However, given the critical infrastructure needs facing the County and cities, the levy is a short term solution while longer term funding solutions are implemented.

Financial Requirement/Impact

In the event the levy is approved by the voters, the City of Ketchum stands to receive approximately \$443,422 each year for two years. This is a significant increase to the \$238,000 the city currently spends on transportation infrastructure repairs and enhancements.

Recommendation

Staff recommends the Council support the proposed levy and approves the proposed project priorities.


Recommended Motion

I move to communication to the County Commissioners that the city of Ketchum supports the proposed two year Bridge and Road Levy, and approve the proposed projects for funding if the levy is approved.

Sincerely,



Suzanne Frick
City Administrator



Robyn Mattison
Public Works Director

Attachment A
Attachment B
Attachment C

Levy Estimates and Proposed Blaine County Projects
FY 14-15 Street Department Infrastructure Budget
Proposed Priority Projects

May 2015 Road/Bridge/Street 2 Year Levy

Levy With Cities

Highway Levy 801	ICS 40- Exemption	Property Value with Resident Exemption	Levy Proceeds by Jurisdiction Per Year
2014 Valuation		\$8,567,706,762	\$35.00 Per \$100,000
County		\$2,938,297,186	\$2,013,551
Ketchum		\$2,533,837,485	\$443,422
Sun Valley		\$2,146,548,532	\$375,646
Hailey		\$766,766,366	\$134,184
Bellevue		\$161,986,014	\$28,348
Carey		\$20,271,179	\$3,547
Total Levy			\$2,998,697

Total Levy w/City \$3M

County Levy Share \$2M

Approximate Fuel Tax \$1.5M

BC R&B Annual Budget	Approximate BC R&B Funding with levy & Fuel
Equipment	\$600,000
Facilities	\$150,000
Bridges (54)	\$115,000
Snow Plow	\$450,000
Asphalt (125 mi)	\$1,065,000
Gravel (325 mi)	\$940,000
Fed Match	\$150,000
Flood PDM	\$30,000
Total R&B Budget	\$3,500,000

Blaine County Annual Work Plan With Levy
Funding

Chip Seal	20 Miles
Crack Seal	20 Miles
Potholes	100 Miles
Sweeping	65 Miles
Striping	12 Miles
Sign Retrofit	All
Maintenance	3-5 Miles
Gravel Rebuild	10 Miles
Dust guard	100 Miles
Gravel Rd Mix	5 Miles
RSL 2017 (After Treatment)	6.8

ATTACHMENT A

ATTACHMENT B

Street Department FY14-15



Date: 5/12/2014

Maintenance & Improvements breakdown	\$ 238,000
Chip Seal	\$ 87,000
Overlay	\$ 15,000
Crack seal and seal coat	\$ 14,000
Sand and patching	\$ 10,000
Paint striping	\$ 45,000
Curb and gutter	\$ 25,000
Sidewalk (paver section repair)	\$ 30,000
Street construction	\$ 7,000
(general repair and maintenance, dump fees)	
Misc	\$ 5,000
6950 Total	\$ 238,000
7190 Capital Street improvements	\$ 25,000
Funds may be used for engineering, sidewalk maintenance program, sidewalk evaluation and or sidewalk repair.	

ATTACHMENT C

Project Priorities for Levy Funding

Annual levy funding estimate from County= \$ 443,422
Total levy funding= \$ 886,844

Priority	Project	Cost Opinion	Benefit/Notes	Combined Cost
1	Sidewalk and Lighting Improvements: Downtown Core and West Ketchum business district	\$ 700,000	Improvements would focus on the high pedestrian areas and key pedestrian linkages to business districts and parking. Improvements would include lighting.	\$ 700,000
2	Bike Master Plan projects Improve bike routing in and to downtown	\$ 50,000	Small engineering study & restriping if possible or adding sharrows on 2nd and Leadville, also additional signage for designated bike routes	\$ 750,000
3	Fifth St. Storm Drainage Improvements	\$ 100,000	Improve storm drainage	\$ 850,000
4	Walnut & Sixth St. Drainage Improvements	\$ 50,000	Improve storm drainage	\$ 900,000

Total= \$ 900,000



City of Ketchum
Parks & Recreation

February 11, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Events in Ketchum – Follow Up From January 20, 2015 Report

Introduction/History

An events report was presented to the Ketchum City Council on January 20. This is a follow-up report based on input received from City Council during the January meeting.

Events in the city are permitted and managed by the Parks and Recreation Department's arts and events coordinator. When event applications are submitted, applications are provided to all departments for review and comment. If sponsorship funding is requested, the request is scheduled for review by the Ketchum Events Commission (KEC). The permitting of an event reflects conditions and input from multiple departments and the KEC. It is the arts and event coordinator who ensures events are operating in compliance with the approved conditions.

Current Report

Issues that arose in the past year from events include over concentration in the core, parking impacts, noise complaints, filming, and clarity with the application. Staff recognizes the need to continually evaluate and assess event management.

Business Survey

A survey was recently sent out to all businesses within the boundaries of Main Street to the west, Walnut Ave. to the east, Sun Valley Road to the south and 5th Street to the north. The survey was sent to 58 business and as of February 9th, 13 responses were returned. A copy of the survey and summary of the responses to date is attached to this report (Attachment A). Generally, those businesses closest to town square and the core area experience the greatest impacts with parking, noise and business operations. As highlighted at the January 20th Council meeting, staff will be working with event organizers to minimize event impacts.

Event Application

Recently the event application was revised to provide better clarity for event organizers and city staff. Attached to this report are the DRAFT Special Event License Application (Attachment B). Recent changes for City Council's consideration include:

- A “facility charge” which would be a daily fee of \$100 imposed on an event which takes place in a public park or on the 4th Street Heritage Corridor and utilizes existing infrastructure such as bathrooms (electricity, water, materials, cleaning, etc.) and garbage service.
- A “music licensing charge” is a daily fee of \$10 imposed on an event that plays music publicly and that does not show proof of industry licensure through BMI, SESAC, and/or ASCAP. The city holds these licenses; if an event producer cannot show proof of their own license, the producer must pay a fee of \$10 per event day. This fee also applies to people making park reservations for a private event.

Event Blackout Dates

Due to the City Council’s concern regarding an over-concentration of events in and around the Ketchum Town Square and the impacts events have on surrounding businesses, staff has identified suggested “black-out dates” for events held at the Ketchum Town Square and a surrounding two-block radius. After input from department directors, the following dates are recommended for black-out periods where no events will be permitted in Town Square:

- December and January winter holidays; the last two weeks of December and the first week of January
- Presidents’ Week; the entire week including the Presidents’ Day federal holiday in February
- July 4th weekend (following the busy Ride Sun Valley event, and events are concentrated in the valley in the Sun Valley Village and Hailey over Independence Day holiday)

Event Noise

Currently the decibel level limit for event noise is 100 db according to Ordinance 9.08.040. This level is problematic. Currently, staff adjusts noise level limitations and each event’s operational hours in an effort to mitigate impacts as part of the application process.

Conclusion

Managing events is an evolving process. As conditions change, the city needs to adapt event rules and conditions to address issues and minimize impacts. Staff will continually monitor events and develop new standards in response to changing conditions.

Staff is developing a filming permit and procedures regarding management and execution of filming in the city, a commercial use permit for private enterprises who utilize public spaces for income-earning ventures such as exercise classes and children’s day camps.

Financial Requirement/Impact

No financial requirement or impact is anticipated outside of the existing budget.

Recommendation

Staff recommends that the Council receive this report and provide staff with direction on the proposed event black-out dates, additional fees for facility use and music licensure, and input on management, operations, and execution of events and filming in Ketchum.

Recommended Motion

“I move to approve black-out dates for events at the Ketchum Town Square and a surrounding two-block radius; the addition of a ‘facility fee’ of \$100 per day for events that take place in public parks and use existing city infrastructure; and an additional ‘public music licensing fee’ of \$10 for events

that play music publicly and who do not have BMI/SESAC/ASCAP licensure as proposed by staff be implemented for events beginning this summer.”

Sincerely,



Jennifer L. Smith
Director of Parks & Recreation



Sharon Arms
Arts & Events Coordinator

Attachment A
Attachment B

Summary of Survey Results
Revised Event Application

Questions:

1. Do events that take place in the downtown core impact your business in a positive or negative way?

Very positive	5
Somewhat positive	4
Can't Tell	
Somewhat Negative	2
Very negative	2

Comments: Adds vitality, gives people opportunity to mingle residents and visitors. I wish the answer would accept somewhere between somewhat and very negative.

The beer festival and music in the park with young people does not generate sales for me

With the events being so town square centric, those not in a 150 foot radius are not only left out but there is no parking. I find people heading to Hailey rather than putting up with the hassle. Night time is fine.

The only negative effective is when an event does not provide adequate clean-up, like Marley in the Mountains two years ago. It is the exception that there are cleanup issues but that is the only negative impact we see. A thriving town center is an attraction for visitors and locals alike.

Kills parking. My sales drop 20-25% during farmers market and my customers are angry they can't get to us. Move event to west side of town where it will help business attract new customers.

Wagon days is huge of course. Other events like Nordic ski week do little. I can't think of much besides jazz fest and sheep days that do much for business. Town square events don't do much.

2. Does it matter to you when events occur in the downtown core?

	Yes	No	DC
Do you support events taking place during off-peak periods	11	2	
Do you support events taking place during peak summer periods	8	3	1
Do you support events taking place during peak winter periods	8	3	2
No events should take place in downtown core at any time	1	11	

Comments: Generally best on weekends or late afternoon/evenings.

I'm supportive of events happening in the square; however, I wish the alley was kept clear. My door and parking space are always blocked by other cars. Also, when music is playing, it can be heard inside my store. I would love to see events happen after business hours with the parking/alley being regulated.

Just put the events elsewhere. Forest Service Park, Walnut Ave Mall, 2nd Ave. Give other areas, not a ground zero, a chance to benefit too.

Just have to deal with parking issues. Occasional events are fine, just not the weekly ones. And don't do during the day when businesses are open.

3. Is parking availability a problem for your business during events?

	Yes	No	DK
During off-peak periods	4	8	1
During peak summer periods	10	2	1
During peak winter periods	10	2	1

Comments: Yes—if the event is during business hours on weekdays
 We need additional parking for the town
 No short term solutions to our parking availability issues in the downtown core.
 No parking for my customers. Should move events to the west side of the highway. I believe it will help businesses over there by increasing customer traffic and awareness.

4. Is access to your business a problem during events?

	Yes	No	DK
During off-peak periods	1	10	1
During peak summer periods	6	6	1
During peak winter periods	5	7	1

Comments: Just parking access
 From the alley it is, the front of the store is not affected
 Parking, parking
 Same as other comments. Drives locals away and that is our bread and butter.

5. Are street closures a problem for your business during events?

	Yes	No	DK
During off-peak periods	1	11	1
During peak summer periods	5	7	1
During peak winter periods	4	8	1

Comments: Parking access for clients make street closures problematic, especially during weekday during business hours.
 If the street closure is due to a bike race or something else that is bringing people into town core than that is useful.
 Yes, always a problem and even worse when we don't even know they are coming.

6. Is noise associated with events (amplified music, public address systems, etc.) a problem for your business?

Yes	2
No	10
Sometimes	2
Don't know	

Comments: It seems to have quieted to a more acceptable level. In the past, Zumba classes were extremely loud. I think the Thursday summer music events are appropriate noise level.
Sometimes the Farmers Market music is too loud
I wish events happened after hours
Keep music in town square

7. Do you receive adequate notification of events happening in the downtown core?

Yes	2
No	5
Sometimes	5
Don't know	1

Comments: Not always, but I also have gone to see what event is going on and nobody knows. Would be good to have some signage prior to the and during event to announce what is happening

8. What advice would you give the City of Ketchum to help manage events in the downtown core?

Control noise, provide parking, family events
Same comments as Number 2
Spread wealth around. Don't keep events so centric
Keep Ketchum vibrant, appeal to young people.
Notifications to all businesses in the area.
Just stop them or permit at night when most of us are closed.
Email advanced notice
Schedule events during the daytime



City of Ketchum
Parks & Recreation

OFFICIAL USE ONLY

Event Name

Event Date

Date Received

Fees Paid

SPECIAL EVENT LICENSE APPLICATION

IS YOUR EVENT LOCATED IN THE FESTIVAL AREA? ☐ Yes ☐ No

If the answer is yes, the event is subject to the rules and regulations of the "Festival Area" which include additional fees, submittal and approval timelines, and revised noticing requirements. If the answer is no, the event is subject to the standard regulations and applicable fees.

*Festival area maps can be viewed at:

http://sterlingcodifiers.com/codebook/index.php?book_id=344&chapter_id=8994

FOR ALL EVENTS PLEASE CHECK ONE		
<input type="checkbox"/> Category A	Special events that do not require a street closure and have an anticipated attendance under 300 people.	\$100.00
<input type="checkbox"/> Category B	Special events that require a street closure of one (1) day or less; special events that have an anticipated attendance of 300 or more people; weekly events that take place up to but not more than four (4) consecutive weeks.	\$200.00
<input type="checkbox"/> Category C	Special events requiring a street closure of more than one (1) day; or weekly events that take place more than four (4) consecutive weeks.	\$600.00
CONTACT INFORMATION (License Holder)		SECONDARY CONTACT
Name:		Name:
Address:		Address:
Phone:		Phone:
Email:		Email:
EVENT COORDINATION		
Have you checked existing event schedules for possible event conflicts?		
<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list the other events:		

NAME OF EVENT
Description (DESCRIPTION & PURPOSE):
Location of Event (ADDRESS AND LEGAL DESCRIPTION OF PROPERTY):
Expected number of participants:
Admission charge per person:
Who benefits from admission charge?
EVENT SCHEDULE
Start Setup (Date & Time):
Event Time (Beginning - End):
Cleanup Complete (Time):
POLICE SERVICES
Law enforcement services request for: <input type="checkbox"/> Security <input type="checkbox"/> Traffic Control <input type="checkbox"/> Parking Control <input type="checkbox"/> (Other)
Indicate number of officers requested and the dates and times needed:
*NOTE: The chief of police has the right to place officers and to staff events in the best interest of public safety. All officers remain employees of the city even when working at private events. Fees are charged for services according to the policies of the Police Department and the city of Ketchum.
FIRE AND AMBULANCE
If using or storing flammable materials, including fireworks, describe materials and location of use:
*NOTE: Approval from the Fire Department is required if using or storing flammable materials.
Are you requesting ambulance service at your event? <input type="checkbox"/> Yes <input type="checkbox"/> No
*NOTE: Availability and approval of request is determined by the Fire Department.
CITY PARKS, BUILDINGS AND PUBLIC RIGHTS-OF-WAY
List city property, public rights-of-way, and/or buildings you would like to use for your event:
Will your event use existing city infrastructure such as bathrooms and/or garbage service? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, a daily fee of \$100 will be added.
*NOTE: Some city facilities have user fees that may apply to your event. A reservation must be made with the Parks & Recreation Department for use of city parks. Please contact Sharon Arms at the Ketchum parks department for reservations (208) 726-7820 x 106
USE OF STREETS AND STREET CLOSURES
Does the event require a street closure? <input type="checkbox"/> Yes <input type="checkbox"/> No
List any street use and/or closure requests (DATES, TIMES, LOCATION):
*NOTE: The State of Idaho adopted the Manual for Uniform Traffic Control Devices (MUTCD) as a minimum standard for traffic control. The city is legally obligated to require a temporary traffic control plan (TTC) pursuant to MUTCD standards for anyone using the rights-of-way for any purpose including special events. A TTC must be submitted for Street Department review. Contact the Street Division at (208) 726-7831 for a list of resources such as Road Work Ahead (208) 734-4444. <i>Applications will not be accepted without a TTC.</i>

RESTROOM FACILITIES
Company name to be used:
Describe type, number and location of restroom facilities to be used:
TEMPORARY STRUCTURES
Describe type of temporary structures (including 10' x 10' pop-up tents), what they will be used for, who will erect and disassemble the structures, etc.
*NOTE: All temporary structures are subject to inspection by the city to assure compliance with building and fire codes.
TRANSPORTATION AND PARKING
Describe parking facilities for bicycles and vehicles related to the event.
ELECTRICITY, NOISE, MUSIC LICENSURE & WI-FI
Describe ALL electrical equipment being used. Check the amperage needed and indicate how many outlets you will need. <input type="checkbox"/> 50amp x ____ number of outlets <input type="checkbox"/> 20amp x ____ number of outlets
Please bring your own extension cords and power strips. A vendor utility fee may be assessed to cover the cost of electricity, sewer and water.
Will your event use sound equipment to amplify noise? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please fill out an amplified sound permit and review the approved noise levels stated in section 9.08.040 in the city code. *The city code can be reviewed at: http://sterlingcodifiers.com/codebook/index.php?book_id=344&section_id=406118
Wi-Fi is only available at Atkinson Park. Will your event need Wi-Fi? <input type="checkbox"/> Yes <input type="checkbox"/> No
The city of Ketchum is licensed with the three major performing rights organizations; ASCAP, BMI and SESAC. Anyone playing live or prerecorded music on Ketchum's public property is required to pay a license fee of \$10.00 in order to be covered under Ketchum's license. The fee may be waived for applicants showing proof of license with the appropriate organization or by certifying that any and all music played or performed is original and free of licensing requirements. <input type="checkbox"/> Fee is applicable, add \$10.00 to license fee <input type="checkbox"/> Fee waived, proof of license provided (staff initial ____)
CONCESSIONS
If information on vendors is not currently available, please submit the following information ten (10) days prior to event.
Describe concessions to be sold at your event; what will be sold, who is selling and where sales will take place.
Describe location of alcohol sales, hours of operation, control of sales to minors and type of containers.
Attach a list of each vendor selling concessions. Include the following information for each vendor: Catering Permit number, Sales Tax number, and Tax-Exempt number (if applicable).
WASTE DISPOSAL AND RECYCLING
Please coordinate with the Environmental Resource Center for recycling at your event. Call Clear Creek Disposal or Independent Rubbish Service for waste disposal.
Describe your trash management procedures.
SIGNAGE
Complete separate sign permit application for temporary signs related to your event. Has a sign permit been obtained? <input type="checkbox"/> Yes <input type="checkbox"/> No

INSURANCE REQUIREMENTS

Attach a certificate of public liability insurance pursuant to the following requirements of Title 12, Chapter 12.32 of the Ketchum Municipal Code. Every applicant, at its sole cost and expense, shall obtain and maintain in full force and effect throughout the entire term of the licensed special event public liability insurance in the amount of one million dollars (\$1,000,000.00) per person and one million dollars (\$1,000,000.00) per accident. In addition, every applicant, at its sole cost and expense, shall obtain and maintain public liability insurance for property damage in the amount of one million dollars (\$1,000,000.00). Certificates of such insurance shall be filed concurrently with the application for the special event and will include an endorsement stating that the City of Ketchum is named as an additional insured and that said insurance will not be canceled or altered by the insurance company or applicant without ten (10) days prior written notice of such intended alteration or cancellation to the City. Current certificates of such insurance shall be kept on file at all times during the term of the special event. (Ord. 669 § 7, 1995)

Have you done the following?

- ☐ City of Ketchum named as an additional insured
- ☐ General liability policy with a minimum \$1 million per person and \$1 million per accident.
- ☐ Public liability insurance for property damage in the amount of \$1 million.
- ☐ Copy provided to special event staff.

OUTSIDE AGENCIES

It is the applicant's responsibility to contact agencies outside of Ketchum that may be involved in the permit, inspection, sales, convenience, or assistance process connected with your event. Those agencies may include, but are not be limited to the following. Check the agencies you have contacted.

- | | |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Health Department | <input type="checkbox"/> Idaho Highway Patrol |
| <input type="checkbox"/> Idaho Power | <input type="checkbox"/> Blaine County Recreation District (A separate permit is required for BCRD for use of any portion of the Wood River Trail System) |
| <input type="checkbox"/> Intermountain Gas | <input type="checkbox"/> Other |
| <input type="checkbox"/> Idaho Department of Transportation | |
| <input type="checkbox"/> Idaho State Tax Commission | |
| <input type="checkbox"/> Idaho Alcohol Beverage Control Board | |

AUTHORIZATION OF APPLICANT

I have reviewed the completed application and know the contents thereof to be true. I represent and warrant that I have the lawful authority and authorization to execute this application and attached indemnity agreement, for and on behalf of the entity applying for the special event license. I have reviewed the conditions of the Ketchum Municipal Code, Title 12, Chapter 12.32 and do hereby agree to the terms set forth therein. Furthermore, I acknowledge that if I fail to so comply with the criteria and conditions set forth in Title 12, Chapter 12.32, my special event license will be revoked.

Pursuant to Resolution No. 08-123, any direct costs incurred by the city of Ketchum to review this application will be the responsibility of the applicant. Costs include but are not limited to engineer review, noticing and copying costs associated with the application. The city will require a retainer to be paid by the applicant at the time of application submittal to cover said associated costs. Following a decision or other closure of an application, the applicant will either be reimbursed for unexpended funds or billed for additional costs incurred by the city.

Signature of Applicant: _____ Date: _____

INDEMNIFICATION AGREEMENT

In connection with sponsoring the event described in the attached application, a "Special Event" to be held in Ketchum, and as a condition of obtaining a license therefore, _____, (hereafter referred to as "Applicant"), agrees that Applicant shall indemnify and save and hold harmless the City of Ketchum, (hereafter referred to as "City"), City officials, agents and employees from and for any and all losses, claims, actions, judgments for damages, or injury to persons or property and losses and expenses caused or incurred by Applicant, its servants, agents, employees, guests, and business invitees and not caused by or arising out of the tortious conduct of City or its officials, agents or employees. In addition, Applicant shall maintain and specifically agrees that it will maintain, throughout the course of the "Special Event" liability insurance in which City shall be named insured in the minimum amount as specified in Title 12, Chapter 12.32. The limits of insurance shall not be deemed a limitation of the covenants to indemnify and save and hold harmless City from and for all such losses claims, actions, or judgments for damages or liability to persons or property. Applicant shall provide City with a Certificate of Insurance evidencing Applicant's compliance with the requirements of this paragraph and file such proof of insurance with the special events coordinator.

DATED this _____ day of _____, 20 _____.

Signature of Applicant: _____

STATE OF IDAHO

County of Blaine

On this _____ day of _____, 20 _____, before me, a Notary Public in and for the State of Idaho, personally appeared _____, known to me or proved to me upon satisfactory evidence to be the person whose name is subscribed to the within instrument, and acknowledged to me that he/she executed the same.

WITNESS my hand and official seal.

Notary Public

Residing at: _____

Commission expires: _____



City of Ketchum
Planning & Building

February 17, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Comprehensive Zoning Code Revision and Interim Zoning Ordinance

Introduction/History

The Ketchum Zoning Ordinance, Title 17, is due for a rewrite that would bring it into compliance with the newly adopted Comprehensive Plan and address a number of issues that have been raised by staff, the Planning and Zoning Commission, the City Council, and by the community. Taking on a project this large requires significant resources and consideration, however staff has been busy with this task for several weeks and is confident with the current direction. This rewrite process has been organized into three phases to address the amendments in a balanced and thoughtful approach. Phase 1 addresses multiple issues that can be fixed in the short term, resulting in an ordinance that is more user-friendly and concise while adhering to Idaho State Statute (§§67-65). The Interim Zoning Ordinance will be the result of Phase 1 and is discussed in more detail below. Phase 2 addresses a number of significant issues in the Land Use Ordinance that will require research, time, and outreach efforts to the public over a period of several months. Phase 3 addresses how the zoning amendments will impact all other city ordinances and regulations and brings all land use standards into compliance with the newly adopted comprehensive plan. It is anticipated that the entire rewrite process will require more than a year to complete all three phases. For this reason, it is important to address an Interim Ordinance as quickly as possible so that the community will not be hindered by any known concerns in our currently adopted ordinance.

Current Report

Since the adoption of the Comprehensive Plan in early 2014, several errors and inconsistencies have been identified in the current Land Use Ordinance that create challenges for staff and the community in planning successful projects. In total, staff has identified more than 130 concerning issues in our current ordinance that should be addressed as soon as possible. In addition, recently adopted state statutes that regulate local zoning ordinances will have effects on revising sections of our ordinance that reference guidelines, instead of standards. When researching our current ordinance, staff also found that only 25% of all uses were defined and the current structure of the ordinance is outdated and difficult to navigate. All of these issues can be addressed in an interim ordinance without necessitating a comprehensive rewrite. The Interim Ordinance will accomplish the following:

1. Improve accessibility and streamline ease of navigation by consolidating all uses into a district use matrix.

2. Update and add definitions as necessary so that all uses are defined. (Currently, only 25% of uses are defined).
3. Eliminate all unenforceable guidelines according to §§67-6511, which requires, “clear and objective standards.”
4. Eliminate any “legacy” sections of the ordinance that have not been enforced or used for a number of years. For example, the Apartment Housing Overlay District was supposed to be deleted but the ordinance was never fully taken through the required legislative process.
5. Address a number of inconsistencies in our ordinance, such as the difference between the developable square footage under an allowed FAR calculation and the allowed maximum build out under currently adopted dimensional requirements (setbacks, height, lot coverage, etc.).

Adopting an interim ordinance to address these immediate issues will allow staff and the Planning and Zoning Commission to focus efforts on Phase 2 of the project, which will require significant public outreach, research, and time. The known inconsistencies in the current ordinance create conflict which should be addressed immediately and not wait for the full rewrite of the Land Use Ordinance. According to a phased plan that staff has developed, the Interim Ordinance should be ready in draft form by April 1. Shortly thereafter, the ordinance will be noticed for public hearings before the Planning and Zoning Commission and the City Council, as required by state statute.

Financial Requirement/Impact

Up to this point, all efforts devoted to this project have been by completed by the Planning and Building staff. Specific issues, particularly in Phase 2 of the rewrite project, may require outside assistance from professional consultants that represent expert opinions on the issues. These issues may include amendments to our Community Housing requirements, parking requirements, and other city standards.

Recommendation

Tonight’s discussion is to inform the City Council of the Interim Zoning Ordinance. No action is necessary for the City Council.

Recommended Motion

No applicable

Sincerely,



Micah Austin
Planning and Building Director



City of Ketchum

P.O. Box 2315 | 480 East Ave. N. | Ketchum, ID 83340

February 17, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

Recommendation to execute CBI's Public Agency Collection Services Agreement

Introduction/History

Collections Bureau Incorporated (CBI) has been in business since 1993, and is headquartered in Nampa Idaho. CBI specializes in a professional approach to debt recovery and collections. Debt recovery can be a sensitive process and it is important for the City of Ketchum to partner with a firm that has a proven record of results and a commitment to preserving the City's reputation through the process. CBI incorporates the latest technology and an innovative approach to managing delinquent accounts and payment plans. CBI serves a range of industries and they have full-time attorneys on-site.

Current Report

The city of Ketchum has used CBI since 2009 for dishonored check collection and since 2011 for delinquent parking fines collection. CBI has asked the city of Ketchum to sign a new and updated Public Agency Collection Services Agreement.

Financial Requirement/Impact

The city of Ketchum will not be responsible for any cost or fee for the collection of the account, except as specifically outlined in the attached agreement (See Collection Fees: #8 - #15).

Recommendation

I respectfully recommend the City Council authorize the Mayor to sign the Public Agency Collection Services Agreement.

Recommended Motion

"I move to authorize the Mayor to sign the Public Agency Collection Services Agreement with CBI."

Sincerely,

Sandra E. Cady, CMC
City Treasurer/Clerk



COLLECTION BUREAU
INCORPORATED

PUBLIC AGENCY COLLECTION SERVICES AGREEMENT

Collection Bureau Incorporated (CBI) is a professional debt collection agency duly licensed and operating in accordance with all applicable federal, state and local laws.

The undersigned Client is a Public Agency, as defined in Section 67-2327, Idaho Code, and desires to retain the services of CBI for the purpose of providing professional debt collection services.

CBI and Client agree as follows:

Assignment of Accounts

1. Creditor assigns and transfers to CBI the right to collect on Client's behalf certain public debts owed, selected by Creditor and assigned to CBI during the term of this Agreement in accordance with Section 67-2358, Idaho Code.
2. Assignment of any debts for collection shall become effective upon sending by CBI to Client of an acknowledgement of receipt. An acknowledgement of receipt will clearly identify the debts assigned by date and may be provided to Client by mail, electronic access, or any other means acceptable to Client and CBI. Such assignment shall then become as effective as though a separate written assignment document had been executed and delivered at that time.
3. Client acknowledges that debts assigned to CBI for collection services have not been assigned to any other collection agency and/or attorney. CBI has sole and complete authority to collect any assigned debt.

Collection Services

4. CBI agrees to provide debt collection services in a professional and ethical manner, in accordance with applicable federal, state and local laws. In performing collection services, CBI will make every effort to maintain Client's good reputation in the community served by Client.
5. CBI is an independent contractor and is not to be considered an employee or agent of Client.
6. Client acknowledges that the services provided by CBI may include reporting assigned debts to national credit reporting agencies.
7. Client further acknowledges that CBI, in its sole discretion, may choose to initiate legal proceedings in CBI's name in an effort to recover the debt. In any such legal proceeding, CBI will be represented by its own legal counsel.

Collection Fees

8. CBI will not be entitled to any cost of collection or reimbursement until payment on the debt is recovered. Client will not be responsible for any cost or fee for the collection of the account, except as specifically provided below.
9. CBI will add a statutory fee of up to 33% to the assigned balance to be collected as the cost of collection and in accordance with Section 67-2358, Idaho Code provided Client has met the statutory requirements for adding such fee. In the event CBI takes legal action to obtain a civil judgment, CBI will add appropriate court costs and attorney fees as awarded by the court.
10. If, on any account assigned by Client, CBI is unable to add the statutory fee to the assigned balance, whether because Client does not meet the statutory requirements of Section 67-2358 or for any other reason, CBI's standard commission of 25% will be applied to recovered principal amounts.
11. CBI will accept the assignment of insufficient funds checks and will pursue recovery consistent with Idaho Code 28-22-105. No commission will apply to the recovery of these accounts, instead, any recovered fees, costs, interest or damages allowed by statute will be retained by CBI.
12. CBI will not accrue interest on any public debt assigned unless Client has ordered that interest be paid on all or a portion of sums due on the debt, or unless CBI has been awarded post-judgment interest as the

result of legal action taken by CBI. In either case, CBI will charge interest at either the ordered rate or at the applicable judgment rate as required by Section 28-22-104, Idaho Code.

13. CBI will apply first funds recovered to reimburse any court costs incurred by CBI. Following recovery of any court costs, payments received will be allocated between Client and CBI until CBI's cost of collection (inclusive of the statutory fee plus any accrued interest, and any attorney fees) has been paid in full.
14. In the event Client receives a direct payment from the debtor, Client will instruct the debtor of the costs of collection still owing and will promptly notify CBI of any such direct payment. The receipt of any direct payment does not affect the cost of collection or the right of CBI to pursue recovery of such costs.
15. In the event CBI becomes convinced that the consumer resides outside of the geographic area in which CBI is duly licensed, CBI may refer the assigned account or judgment to another agency duly licensed in such area. Any such forward must be made without adjustment to the cost of collection.

Remittance

16. Remittance of recovered amounts less amounts retained by CBI shall be paid to the Client at least monthly for all payments received. Remittance to Client may be transmitted by check, electronic transfer or as otherwise agreed by the parties. CBI is authorized to retain from Client any commissions, fees and/or costs due to CBI. Statements itemizing the remittances will be provided at the same time as the remittance and may be provided in electronic format.
17. Costs of collection and court costs, attorney fees and post-judgment interest as described above, will be retained by CBI. Payments of interest as ordered by the Client on the assigned debt will be included in the remittance to the Client in accordance with the terms of this Agreement. Payments of post-judgment interest as the result of legal action by CBI will be retained by CBI.
18. CBI will post and allocate payments received according to its internal policies unless a debtor identifies a specific debt and requests the payment be applied to that debt. Funds will then be applied according to the request of the debtor.

Duties of Client

19. Client agrees to promptly report to CBI all payments made to the Client by the debtor, any adjustment to the assigned debt, the receipt of bankruptcy or related notices, and any and all communications received from the debtor or other third party in connection with or on behalf of the debtor or related to the debt.
20. Client will promptly notify CBI of any change in Client or consumer contact information.
21. Client agrees that CBI is authorized to endorse Client's name for deposit on any payments received.

Representations and Warranties

22. Pursuant to the requirements of Section 67-2358(2), Idaho Code, Client represents and warrants that there has been a reasonable attempt to advise the debtor of the debt and at least thirty (30) days have elapsed from the time such notice was attempted. Client will maintain a record of all attempts to notify the debtor of the existence of the debts and will provide such record of attempts to CBI upon request.
23. Client represents and warrants that debts have been reviewed prior to assignment that each is currently and validly due and owing, that Client has not taken an action which would impair the ability of CBI to collect the debt, and that the assigned debts are not currently being collected by another collection agency and/or attorney.
24. Client represents and warrants that the customer identification and contact information is the most current information in Client's possession and that the Client has the right to fully utilize the customer's contact information for the purpose of collecting the debt.
25. Client represents and warrants that Client will provide CBI truthful and accurate information regarding assigned debts including any supporting documentation that will verify the debt, if requested by the debtor, CBI or CBI's legal counsel. Client acknowledges that CBI will rely exclusively on the information provided to it by Client without any obligation to conduct additional verification or investigation.
26. Client represents and warrants that the undersigned has full and necessary authority to enter into this Agreement on its behalf and to assign public debts for collection services.

Effective Date, Term and Termination

27. This Agreement is effective and its term will extend from the date Client first transfers delinquent account information to CBI and will remain effective for as long as CBI is providing collection services to Client.
28. Client may request closing an account at any time, provided that CBI is not in the process of negotiating a settlement, pay-off or payment arrangements, or when Client or CBI is receiving payment from or on behalf of the debtor on the assigned account. In addition, an account may not be closed if CBI has initiated legal action to collect the assigned account.

In the event of a dispute and/or disagreement between Client and CBI, the parties agree to act in good faith to find a mutually satisfactory solution. Any disputes relating to this Agreement and the subject matter hereof shall be interpreted in accordance with Idaho law.

Thank you for choosing Collection Bureau Incorporated. Please acknowledge your agreement by signing below.

Agreed and Accepted:

Date: _____

Client:

Public Agency: _____

Sign: _____

Print: _____

Title: _____

Collection Bureau Incorporated

By: _____

Madelina Carbajal

Additional Authorization (if required):

Sign: _____

Print: _____

Title: _____

Public Agency Client Information:

Agency Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Tax Identification Number: _____

Phone: _____

Alt. Phone: _____

Fax: _____

Email: _____

Alt. Email: _____

Collection Bureau Incorporated Contact Information:

Customer Support for you is available at 208-463-2324

Please Refer Debtor Inquiries to us at 208-463-4600



City of Ketchum

P.O. Box 2315 | 480 East Ave. N. | Ketchum, ID 83340

February 11, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Amendment to Idling Penalty

Introduction/History

When the Idling Ordinance was introduced in 2009, the penalty was \$300.00 per violation. The penalty was changed about a year after that and made similar to the fee structure of our 2 hour parking violations. The first offense is a warning, the second offense is \$25.00 and the third and subsequent offense is \$52.00. In 2010 it came to my attention the software we use for our parking enforcement would not allow us to have a second city ordinance that has a graduated offense. At the time, the technicians at Park-Trak felt it would be possible to rework the software to allow this second ordinance and later told us any “fix” would affect our “Scofflaw” list and mailings. After public comment at the last meeting of council on January 20th, the council made a motion to approve the first reading of this change to the ordinance and set the proposed civil penalty at twenty five dollars (\$25.00). On February 2nd, 2015, the council approved the second reading.

Current Report

Currently we are unable to issue second and subsequent administrative citations for a violation of this city ordinance. We have worked at educating the public about this ordinance since it was first signed into law in 2009 by distributing almost 500 flyers the first year of the ordinance and about 250 flyers per year since then. This year the city installed signage in the areas people have been most likely to idle. Additionally, all first offense citations written to date have been accompanied with a copy of our flyer explaining the ordinance and the environmental benefits of not idling a vehicle.

Financial Requirement/Impact

There is no financial impact as we are covered under an annual maintenance agreement with Park-Trak.

Recommendation

I respectfully recommend the fee be changed to a fixed penalty and a person that violates this chapter be issued a civil penalty of twenty five dollars (\$25.00).

Recommended Motion

“I motion to approve the third reading of Ordinance 1128 amending Title 8, Chapter 9, Ketchum City Code; which provides penalties for excessive idling of motor vehicles; providing for savings and severability; repealing all ordinances and parts or ordinances in conflict herewith; and providing an effective date hereof”.

Respectfully Submitted,
Dave Kassner
Chief of Police
Ketchum Police Department

ORDINANCE NUMBER 1128

AN ORDINANCE OF THE CITY OF KETCHUM IN BLAINE COUNTY, IDAHO, AMENDING TITLE 8, CHAPTER 9, KETCHUM CITY CODE; WHICH PROVIDES PENALTIES FOR EXCESSIVE IDLING OF MOTOR VEHICLES; PROVIDING FOR SAVINGS AND SEVERABILITY; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE HEREOF.

WHEREAS, the Ketchum City Council has determined that it is in the public's best interest to minimize and/or prevent excessive idling of motor vehicles; and,

WHEREAS, the City Council has determined that the penalties for such excessive idling shall be amended; and,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Ketchum, Idaho:

SECTION 1. That the following revisions be made to a Title 8, Chapter 9 of the Ketchum Municipal Code, to read as follows:

8.09.060 Penalties: A person who violates this chapter ~~will be issued a written warning for the first violation; a person who violates this chapter a second time~~ will be issued a civil penalty of ~~twenty five dollars (\$25.00). twenty five dollars (\$25.00); and a person who violates this chapter a third and subsequent time will be issued a civil penalty of fifty two dollars (\$52.00).~~

SECTION 2. SAVINGS AND SEVERABILITY CLAUSE. It is hereby declared to be the legislative intent that the provisions and parts of this Ordinance shall be severable. If any paragraph, part, section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid for any reason by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 3. REPEALER CLAUSE. All City of Ketchum ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and APPROVED by the Mayor of Ketchum this ____ day of February, 2015.

CITY OF KETCHUM, IDAHO

Nina Jonas, Mayor

ATTEST:

Sandra E. Cady, CMC
Clerk/Treasurer