



City Council

Regular Meeting

~ Minutes ~

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

Tuesday, January 20, 2015

5:30 PM

Ketchum City Hall

Present: Mayor Nina Jonas
Council President Michael David
Councilor Anne Corrock
Councilor Baird Gourlay
Councilor Jim Slanetz

Also Present: Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Stephanie Bonney
Director of Planning and Building Micah Austin
Ketchum City Treasurer/Clerk Sandra Cady
Ketchum Police Chief Dave Kassner
Ketchum Fire Chief Mike Elle
Director of Parks and Recreation Jen Smith
Street Superintendent Brian Christiansen

1. CALL TO ORDER.

Mayor Nina Jonas called the meeting to order at 5:33 p.m.

CONSENT CALENDAR.

- a. **Approval of Minutes: September 3, 2014 and January 5, 2015.**
- b. **Approval of Current Bills and Payroll Summary**

Motion to approve the consent calendar

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

3. COMMUNICATIONS FROM MAYOR AND COUNCILORS.

Councilor Anne Corrock requested the enforcement officer for the local option tax be discussed on an upcoming agenda.

Councilor Baird Gourlay would like to see sidewalks get de-iced.

Mayor Nina Jonas commented that the Council will be on a town series team.

Mayor Nina Jonas commented that there are changes to the Air Service Board bylaws that she and Mayor Briscoe would like to make. One is that the City of Ketchum always takes care of books, and City

of Sun Valley always takes care of the agenda. The other is that the Treasurer, Vice Chair and Chair positions are not required to rotate. The Council was okay with the changes.

Motion to appoint Mayor Nina Jonas as the city's representative on the Sun Valley Air Service Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

Mayor Nina Jonas updated the council on Representative Michael Simpson, he has asked administration to hold off on the Boulder White Clouds Monument. He is again working on a wilderness bill. The wilderness area is smaller, but still with the idea of preserving the Boulder White Clouds wilderness. Mayor Jonas will send a letter that the City of Ketchum is in support of seeing this land protected.

b. Appointments & Proclamations:

i. Proclamation honoring Mark Eshman for his service on the KURA Board.

Mayor Nina Jonas commended Mark Eshman for his service on the KURA Board.

ii. Proclamation honoring Trish Wilson for her service on the KURA Board.

Mayor Nina Jonas commended Trish Wilson on her service on the KURA Board.

4. COMMUNICATIONS FROM THE PUBLIC.

a. Communications from the public. For items not on the agenda.

Sean Tierney requested support from the city for a conference facility at the Walnut Avenue Mall, which is owned by Chip Fisher. In order to be successful and competitive they would like to get a non-transferable liquor license for the space.

Councilor Baird Gourlay would like to be sure the wording is general enough that it would apply to other facilities as well.

Sean said the definition they are looking at is "Conference Facility;" they are looking to amend Section 23-94 of that law.

Council President Michael David asked if the liquor license has to be a part of this, or can it still go forward.

Sean clarified the liquor license is incredible important in order to have a full service facility.

Councilor Jim Slanetz would like it to be more inclusive of other properties, so that it is not exclusively for the one spot.

Sean Tierney clarified that it needs to be pretty specific. They will also be involving other resort communities.

Councilor Anne Corrock would like to have a broader discussion about the liquor laws.

Sean clarified that this is not about the liquor license it's about a full service facility for Ketchum.

Council President Michael David would like to get more input before a letter is sent out.

Councilor Jim Slanetz said he is in favor of a loose letter of support.

Councilor Baird Gourlay said he does not want something specific, but is in favor of anything that supports the economy, and liquor reform.

Mayor Nina Jonas said they would write a letter about liquor reform or comprehensive review.

Phylis Shafran commented on the hearing notices in the paper, and requested public input be allowed at the budget meetings.

5. PUBLIC HEARINGS.

a. Ordinance 1127 to amend the FY2014-15 Budget – Sandra Cady, City Treasurer/Clerk.

Sandra Cady, City Treasurer/Clerk, introduced Ordinance 1127 amending the budget.

Councilor Baird Gourlay requested ridership information.

Mayor Nina Jonas opened the public hearing.
There was no public comment.

Councilor Anne Corrock commented that consistency is important.

Councilor Jim Slanetz suggested routing it during busy times and during the summer as well. Mayor Nina Jonas asked about the possibility of doing those levels of change. Council President Michael David said it is very difficult to not be consistent.

Motion to waive the three readings of Ordinance Number 1127, and read by title only, pursuant to Idaho Code 50-902.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

Motion to adopt Ordinance Number 1127, and ordinance of the city of Ketchum, Idaho, amending Ordinance Number 1119, the annual appropriation ordinance for the fiscal year beginning October 1, 2014, and ending September 30, 2015: appropriating additional monies to be received by the City of Ketchum, Idaho, in the sum of \$5,000; and, providing an effective date.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

b. Resolution 15-006 setting the fee schedule for the City of Ketchum Fire Department – Mike Elle, Fire Chief.

Mike Elle, Fire Chief introduced the resolution, the fire codes were adopted on December 15th, and new fees need to be adopted accordingly. Mike Elle went over the changes to the fees.

Mayor Nina Jonas opened the public hearing.
There was no public comment.

Motion to approve Resolution 15-006 as the fee schedule for the city of Ketchum Fire Department.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

c. Resolution 15-007 setting the fee schedule for the building permit fees – Micah Austin, Director of Planning and Building.

Micah Austin, Director of Planning and Building, presented Resolution 15-007 updating the building permit fees. Micah Austin went over the fees that are being added or changed.

Mayor Nina Jonas opened the public hearing.
There was no public comment.

Motion to approve Resolution Number 15-007, adopting updated building permit fees.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

6. ORDINANCES AND RESOLUTIONS.

a. Ordinance 1128 amending the idling penalty – Dave Kassner, Police Chief.

Dave Kassner, Police Chief, presented the ordinance and went over the history of enforcement. The proposed ordinance changes the fine to a flat fee.

Councilor Baird Gourlay suggested focusing on the places where the problem locations are.

Council President Michael David wanted to continue the education.

Councilor Anne Corrock clarified that there will be no warning and moving right to the \$10 ticket.

Phyllis Shafran commented on the amount of the fine.

Aimee Christiansen commented on idling laws and fines in other communities.

Mary Jane Conger commented on the amount of the fine.

The council agreed that \$25 would be reasonable.

Motion to approve the first reading of Ordinance 1128 amending Title 8, Chapter 9, Ketchum City Code; which provides penalties for excessive idling of motor vehicles; providing for savings and severability; repealing all ordinances and parts of ordinances in conflict herewith; and providing an effective date hereof, and scheduling a second reading for February 2, 2015. With the change of the penalty being \$25.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Anne Corrock, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

6. COMMUNICATIONS FROM STAFF.

a. Discussion of parking enforcement – Dave Kassner, Police Chief.

Dave Kassner, Police Chief, went over the history of the parking ordinances and enforcement and the current enforcement practices.

Dave Kassner made the following suggestions:

- 1) Extend two hour parking enforcement to eight o'clock p.m.
- 2) Change the two city lots to two hour parking.
- 3) Grade the Dollhouse lot for parking
- 4) Convert the right of way at the end of East Avenue for parking.

Dave Kassner discussed educational efforts and suggested a well written letter to the businesses would be appropriate.

Mayor Nina Jonas opened public comment.

Aimee Christiansen commented on the Washington Avenue lot, the available spots in town, and requested additional signage.

Phyllis Shafran commented on need for more enforcement.

Mary Jane Conger commented on paid parking.

Mayor Nina Jonas commented on the infrastructure needs including lighting; there is a need for a comprehensive plan around parking. There is an option of doing paid lots within the city parking lots as an experiment. Mayor Jonas requested council comments regarding expanding the two hour parking lots.

Councilor Jim Slanetz encouraged incentives to push people out to other parking.

Councilor Baird Gourlay clarified that the objective is to create more spaces for tourists. Councilor Gourlay suggested printing business names in the paper as chronic violators. Councilor Gourlay agreed the city lots be changed to two hour parking, likes the idea of paid parking and suggested a subcommittee.

Council President Michael David suggested a parking management plan, commented on the lot at the Mormon Church that is not used.

Councilor Anne Corrock commented that improving sidewalks and lighting is key to encouraging businesses to use the lot at the Mormon church. Councilor Corrock agreed the two city owned lots should be turned into two hour parking. Councilor Corrock suggested staff look into parking requirements for new buildings that are being built in the core. Councilor Corrock likes the idea of creating more parking where possible. Councilor Anne Corrock suggested making sure there is enough staff to enforce the parking, perhaps look into hiring seasonal help.

Mayor Nina Jonas commented that in the short term they will increase enforcement. Staff will look through the plan and come back with more comprehensive ideas.

b. Ketchum events report – Jen Smith, Director of Parks and Recreation.

Jen Smith, Parks and Recreation Director, presented the annual report for events in Ketchum. Jen Smith went over the history of the events being handled by the City of Ketchum since 2009, events that are scheduled for the 2014-15 fiscal year, emerging events, issues from past years and future improvements.

Councilor Baird Gourlay commented on the filming of the commercial, it was challenging because it shut down town the whole time. Councilor Gourlay suggested the only appropriate time for something like that would be two to six a.m. It is hard to know what the benefits are, it closed the busiest quadrant and businesses were not happy.

Councilor Baird Gourlay commented the Holiday Market stressed the downtown core, and shut down the alley. If it could be moved to Forest Service Park it would be less impactful there. Jen Smith commented that Forest Service Park does not have snow removal. Jen Smith suggested blackout dates for events at the Town Square.

Councilor Anne Corrock feels the blackout dates are appropriate for certain locations. Councilor Corrock suggested that popular events move to other locations once they are established. Councilor Corrock felt the city wasn't prepared for the filming, and the benefits are positive.

Sharon Arms, Event Coordinator, went over the economic impact from the filming crew, but emphasized the need to be more prepared for these kind of opportunities.

Council President Michael David suggested that events like the filming or the Holiday Bazaar go through Council.

Sharon Arms went over the process that goes on for special event applications and can include the council on the email list for feedback and review.

Suzanne Frick clarified that staff will do a better job of keeping the council informed, but will not be running every event by the council.

Sharon Arms commented that Hemingway School is a great location that they are hoping to utilize more.

Mayor Nina Jonas directed staff to identify blackout dates.

c. Chip seal date recommendation – Brian Christiansen, Street Superintendent.

Brian Christiansen, Street Superintendent, is recommending scheduling chip sealing in the west side of the core for the week of July 13, 2015.

Motion to approve the chip seal dates of July 13-July 16, 2015 for the streets identified in the staff report.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

d. Vue Townhomes preliminary plat – Micah Austin, Director of Planning and Building.

Micah Austin, Director of Planning and Building presented the subdivision application.

Morgan Brim, Senior Planner went over the conditions 1-8. Staff is recommending approval of the preliminary plat with conditions 1-8.

Councilor Jim Slanetz requested clarification on the turnaround driveway.

Alex Monge, Infinity Projects, clarified that they are not required to have a turnaround driveway.

Motion to approve the Vue Townhomes preliminary plat for townhouse subdivision of Lot 19A and 19B, Parkwood Subdivision into sublots 1-4, with conditions 1-8.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

e. Discussion of Council travel budget and CAST attendance – Suzanne Frick, City Administrator.

Suzanne Frick, City Administrator presented the travel budget for the council so they can decide what training opportunities they would like to attend.

Mayor Nina Jonas commented there may be an opportunity to attend the Rocky Mountain Institute, ELab Accelerator.

Aimee Christiansen said they are still waiting to see if they will be chosen, and would like to send a team down jointly with Idaho Power. The cost is \$1,300. It is March 23-26, 2015.

Councilor Anne Corrock mentioned the Mountain Town Planning Conference in McCall, SHIFT, and CAST.

Suzanne Frick requested clarification of how Council travel be approved.

Councilor Baird Gourlay suggested each Councilor do one trip a year.

Councilor Baird Gourlay feels it is more valuable when the Council goes together, and suggested saving for bigger trips.

Councilor Anne Corrock said that more going to CAST would be more appropriate.

Council President Michael David said some training would be appropriate for elected officials and staff.

Mayor Nina Jonas suggested identifying when it was more staff appropriate and when it was more elected official appropriate.

Aimee Christiansen said the ELab Accelerator would be more staff appropriate. Councilor Baird Gourlay would be interested in going.

Mayor Nina Jonas suggested that one of the measuring sticks should be more ideas driven conference versus technical conference. Technical Conferences are better attended by staff. Mayor Jonas also likes working together as a group.

Councilor Baird Gourlay suggested Mayor Nina Jonas and Suzanne Frick decide how to spend budget. If Council would like to attend more it can be discussed in the budget process.

Councilor Baird Gourlay offered to attend the meeting in Breckinridge.

Councilor Anne Corrock commented that the networking is very valuable.

7. EXECUTIVE SESSION to discuss:

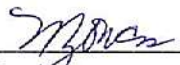
a. Personnel pursuant to Idaho Code §§67-2345 1(b).

Motion to go into executive session at 8:41 p.m. pursuant to Idaho Code §§67-2345 (b).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

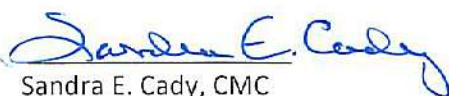
9. ADJOURNMENT.

Council Baird Gourlay motioned to adjourn at 9:18 p.m. Councilor Jim Slanetz seconded, motion passed unanimously.



Nina Jonas
Mayor

ATTEST:


Sandra E. Cady, CMC
City Clerk