



# City Council

## Regular Meeting

~ Minutes ~

480 East Avenue North  
Ketchum, ID 83340  
<http://ketchumidaho.org/>

Monday, February 6, 2017

5:30 PM

Ketchum City Hall

**Present:**  
Mayor Nina Jonas  
Council President Jim Slanetz  
Councilor Anne Corrock  
Councilor Michael David

**Absent:**  
Councilor Baird Gourlay

**Also Present:**  
Ketchum City Administrator Suzanne Frick  
Ketchum City Attorney Matthew Johnson  
Finance Director/Internal Controls Grant Gager  
Director of Planning & Building Micah Austin  
Director of Public Works/City Engineer Robyn Mattison

1. **CALL TO ORDER: By Mayor Jonas**
2. **ROLL CALL**
3. **APPROVE COUNCIL MEETING AGENDA POSTING: RECEIVE AND APPROVE THE REPORT OF THE CITY CLERK OF THE POSTING OF THIS MEETING'S AGENDA NOTICE.**

Interim City Clerk Robin Crotty advised that the Council Agenda was posted on January 31, 2017 and has met all posting requirements.

4. **COMMUNICATIONS FROM MAYOR AND COUNCILORS**

Mayor Nina Jonas gave Commendation to the Snow Removal Crew. Council President Jim Slanetz thanked the crew as well. Councilor Anne Corrock thanked the crew for their hard work and dedication and thanked everyone who participated in CAST. Councilor Michael David talked about the Traffic Authority meeting and the importance of naming the alleys. Director of Planning & Building Micah Austin and City Administrator Suzanne Frick talked about the work load and the community effort and outreach that would be involved in naming the alleys.

Mayor Nina Jonas advised the public that the State Representatives will be here this Friday. She encouraged all to participate. She also asked council if they would like to explore becoming a Welcoming City. The council was in support.

Mayor Nina Jonas encouraged the public not to feed the wildlife.

5. **COMMUNICATIONS FROM THE PUBLIC on matters not on the agenda**

No public comment.

6. **CONSENT AGENDA:** Note: The Council will be asked to approve all the following listed items by a single vote, except for any items that a member of the Council asks be removed from the Consent Agenda and considered and discussed separately under new business.
- a. Approval of Minutes: Regular Meeting January 17, 2017
  - b. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \$407,362.59, as presented by the Treasurer.
  - c. Authorization and approval of the payroll register.

**Motion to approve the consent agenda.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael David, Councilor
<b>SECONDER:</b>	Jim Slanetz, Council President
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

7. **COMMUNICATIONS FROM STAFF AND OTHER ORGANIZATIONS**

- a. **Discussion and Presentation about scheduling an election to extend the 1% Local Option Tax for AirService, Fly Sun Valley Alliance – Eric Seder Board President/Fly Sun Valley Alliance**

Eric Seder President of Fly Sun Valley Alliance talked about a special election in May for extending the 1% for Air. Eric Seeder showed a power point and talked about the results and success of the 1% for Air up to this point and about better airfare's and flights that have resulted from the marketing efforts. He thanked all the cities for their participation and talked about the process of the election. He outlined what percentage of the taxes come from tourists in each of the cities and about future aircrafts. Councilor Annie Corrock questioned what the Alliance is focusing on. Eric Seeder explained they are putting their effort into the shoulder seasons. Annie Corrock questioned ground transportation efforts. Eric Seeder outlined what they are currently doing as well as what they can and cannot do. Mayor Nina Jonas talked about the Ballot Language and what is possible for the May election. There was a discussion among Mayor and Council in regards to what the 1% for Air is for.

Mayor Nina Jonas asked for public comment. There was none.

City Administrator Suzanne Frick gave the deadline of March 27, 2017 for language to be given to the county for the ballot measure and asked Council for direction.

Attorney Matthew Johnson explained that if this ballot measure passes with the expiration date of 2023, it could be brought back to the voters at an earlier date than 2023 if needed. He explained the process. Councilor Anne Corrock questioned the JPA. Eric Seeder talked about how the JPA could be amended. Matthew Johnson reiterated that the JPA pertains to Air Service and would need to read the JPA before he could interpret any further.

Council President Jim Slanetz questioned the Sun Valley Company's involvement. Tim Silva Sun Valley Resort General Manager said that the Sun Valley Company is 50/50 partners with Fly Sun Valley Alliance on the MRG's.

Councilor Michael David believes we should get this out to the voters in May of 2017. Councilor Anne Corrock and Council President Jim Slanetz are both in support. City Administrator Suzanne Frick will bring this back to the Council on the February 21, 2017 agenda.

Councilor Anne Corrock requested that there be free coffee at the airport and would like the public to be able to access more information on diverted flights in an easier way.

**a. 4th Quarter 2016 Sun Valley Economic Development Update – SVED Executive Director Harry Griffith**

Executive Director Harry Griffith went over the matrix in the packet. He showed a video to the Council that he is working on getting out to the public. It's a year plus campaign and talked about all the places he is reaching out to.

Mayor Nina Jonas asked Council for questions. Councilor Anne Corrock asked about the companies that are currently involved. Harry Griffith talked about the public companies and what they are trying to do. Councilor Michael David asked about the summit on housing and what the follow up plans are. Harry Griffith explained the additional work they have done and advised that he will report on this in his next update.

**b. Planning & Zoning Policy and Direction on Title 17.132: Dark Skies – Director of Planning & Building Micah Austin**

Director of Planning & Building Micah Austin requested direction from council on the Dark Sky Ordinance before staff goes any further with these updates. Micah Austin gave the history of Ketchum's Dark Skies Ordinance and introduced Dr. Dark who is present at today's meeting. He said the comprehensive plan is in alignment with the Ordinance and went over the objectives and talked about a regional application that he is currently working on with other cities in Blaine County. He talked about the proposed amendments and recommendations to consider. Micah Austin talked about the restrictions on color temperatures and gave recommendations. He advised that Councilor Baird Gourlay contacted him regarding parking lot lighting and the possibility of the lights not being able to be retrofitted. Micah Austin explained the research that has been done and advised that the lights can be retrofitted. He talked about standards for holiday lights and the cities Christmas light restrictions and gave suggestions on how to move forward with that. Improving current technology and shielding lights were discussed. Micah Austin will continue to work on updating current figures and diagrams that are outdated.

The Calvin Level was discussed between Council President Jim Slanetz and Director of Planning & Building Micah Austin. Councilor Anne Corrock asked about holiday lighting. Micah Austin explained that it's a policy question that would need to be discussed.

Mayor Nina Jonas asked for public comment.

Harry Griffith talked about the complexities of color and lumens. He encouraged getting comments from the electrical community.

Steve Pauley (Dr. Dark) resident of Sun Valley talked about the history of the current ordinance and what they were concerned about at the time of writing the ordinance. He talked about what they knew then as opposed to the science they know today. He talked about LED's and blue/white light and how it effects your melatonin. He offered to work with Director of Planning & Building Micah Austin on developing the updates to the Dark Sky Ordinance. He expressed that lighting is a quality of life issue and the Ordinance needs to be friendly to the eye.

Mayor Nina Jonas asked council to give direction to Micah Austin and Steve Pauley.

Council President Jim Slanetz suggested trying to keep it simple. He is in support of the direction in which Micah Austin is headed. Councilors Michael David and Annie Corrock are also in support. Mayor Nina Jonas asked for definitions to be included and providing solutions for the Calvin issue and height issues.

Director of Planning & Building Micah Austin will bring a draft ordinance to the P & Z in March. There was a discussion regarding the dates of holiday lights.

**a. Update on YEW Enforcement, City Administrator, Suzanne Frick**

City Administrator Suzanne Frick talked about the City having to regulate the YEW plant enforcement issue. The question being – Does the City of Ketchum make the YEW plants illegal or do we just continue to educate the public? She is asking Council how to move forward. Police Chief Dave Kassner explained that the residents are being educated, however they just thank the city for the education and have not yet removed the plants. Mayor and Council questioned if our list is the same as the counties. Suzanne Frick explained that the cities list is a little different. The County follows the State list and if we have a different list, then we are responsible for the enforcement.

Mayor Nina Jonas asked for comments from the public.

There was a question - Is it hard to add a YEW plant to the state list? City Administrator Suzanne Frick explained how plants get on the list. The YEW Plant does not spread and it is not necessarily a weed. Mayor Nina Jonas asked Council how they would like to move forward. Councilor Michael David is in support of removing the YEW plants. Councilor Anne Corrock agreed. Council President Jim Slanetz was in support of continuing with the education process. Suzanne Frick explained that the City is aware of 3 YEW plants. We currently do not have a tool other than education to do anything with the YEW plants. Police Chief Dave Kassner advised that he is aware of approximately 25 plants. Council President Jim Slanetz was in support of moving forward.

**b. Update on Sun Valley Film Festival – Jen Smith, Director of Parks & Recreation**

Director of Parks & Recreation Jen Smith talked about a proposal of the Sun Valley Film Festival to place a Cinetransformer on Sun Valley Rd. (A mobile movie theater) for the 5 day period in which the Festival is to take place. She outlined the proposed site and talked about the questions and comments from staff, DBS and stakeholders and asked Council for direction.

City Administrator Suzanne Frick explained that all the concerns could be worked out. She explained that she needs to know if council is in support.

Mayor Nina Jonas asked for comments from the public.

Candace Pate, Sun Valley Film Festival went over all the positives this could bring the City of Ketchum. Councilor Anne Corrock talked about previous locations. Candace Pace explained the reasons for the move to Main Street.

Heather LaMonica Deckard explained that they are entirely self-powered. The generator is very quiet. It has a scrubber on it so the pollutants are not put into the environment. Mayor Nina Jonas asked about ADA Access. Heather LaMonica Deckard said this is fully ADA compliant. Councilor Anne Corrock questioned - Why that Street? Candace Pate gave her reasoning for the location. The benefits to the community were discussed. This year's event will be from March 15 - 19th.

Mayor Nina Jonas asked for comments from the public.

Ben Warner speaking on behalf of Mountain Rides. Jason Miller Executive Director had a conflict with another council meeting. Mountain Rides has concerns regarding bus routes that would have to be detoured. 1200 people per day go thru this area. The busses are too large to make the turn. Mountain Rides offered 2 options. First one being to abandon West Ketchum for 5 days. (Red and Silver Route). The other solution would be to put an extra bus on the road and the cost would be \$4,000 for 5 days for a dedicated route. Alternate ideas were discussed.

Tracy Zolens, Zions Bank said the drive thru will be effected but is in support of the Sun Valley Film Festival for 5 days.

Mayor Nina Jonas asked for Council comments. Councilor Michael David expressed his support of the Sun Valley Film Festival but would like to explore alternate locations. He is fine with getting calls but has concerns that people will be upset with the Film Festival. He was appreciative of Mountain Rides suggestions and expressed that Councilor Baird Gourlay concerns were the busses but that has been addressed. Councilor Anne Corrock has concerns regarding the location as well and is also concerned people will be upset with the event holder. Mayor Nina Jonas voiced her support of the location. She likes the idea of events moving around the area to benefit other businesses around town. Councilor Anne Corrock talked about setting a precedent of a five-day event on a major road. Mayor Nina Jonas voiced her support of trying something new. Alternate locations were brain stormed. Candace Pate thanked Councilors Michael David and Anne Corrock for their concerns, however, she talked about bringing the community into the fold. They feel confident that the benefits can outweigh the risks. Council President Jim Slanetz said he has Mountain Rides concerns. He is in support of a 2nd Street location and does not think that 2nd as opposed to Main would be a make or break the situation. Michael David voiced his support of the 2nd Street location.

Candace Pate said she would like to know if 2nd Street is feasible before leaving this meeting today. Fire Chief Mike Elle talked about the 2-ft. fire lane and said it is feasible in both the 2nd Street locations. It was agreed that the 2<sup>nd</sup> St. location could work. The Sushi on Second location would be Sun Valley Film Festivals preference at this time.

The Council was overall in support of the Sushi on Second location. Councilor Michael David said that he is in support of non-signal streets. Council President Jim Slanetz agreed with Michael David.

Teddy Grennan Executive Director of the Sun Valley Film Festival thanked Mountain Rides for the alternate routes. He is grateful for the 2nd Street location. Sharon Arms Event Coordinator for the City of Ketchum will amend the application, Street Superintendent Brian Christiansen will sign off and staff can make this happen.

**c. PUBLIC HEARING – Second Reading - Recommendation to Adopt Ordinance No. 1164 Amending the Title and Text of Title 12 Chapter 8, Excavation of City Streets and City Utility Easements, of Ketchum City Code, Public Works Director/City Engineer Robyn Mattison**

Director of Public Works/City Engineer Robyn Mattison presented the second readings for Ordinance 1164 and 1165. A few changes were made since the first reading as discussed. She went over the changes in Ordinance 1164 in detail as outlined in the Council packet.

Mayor Nina Jonas announced that this is a Public Hearing and both Ordinances are being discussed at this time.

Director of Public Works/City Engineer Robyn Mattison continued by explaining the changes to Ordinance 1165 in detail.

Mayor Nina Jonas asked Council for questions. There were none.

Mayor asked for comments from the public. There were none.

**Motion to waive the third reading and read by title only pursuant to Idaho Code 50-902.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Council President
<b>SECONDER:</b>	Michael David, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

Council President Jim Slanetz then read the title in full, "An ordinance of the city of Ketchum, Blaine county, Idaho, amending the title and text of title 12, chapter 08, excavation of city streets and city utility easements, of the Ketchum city code, so as to update, simplify, and clarify the administrative procedures of such chapter; providing for repeal of conflicting ordinances; providing a savings and severability clause; and providing an effective date".

**Motion to adopt Ordinance Number 1164 amend Title 12 Chapter 8 of Ketchum Municipal Code and providing an effective date.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Council President
<b>SECONDER:</b>	Michael David, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

- d. **PUBLIC HEARING – Second Reading - Recommendation to Adopt Ordinance No. 1165 Amending the Title and Text of Title 12 Chapter 12, Use of Streets, of Ketchum City Code –Public Works Director/City Engineer Robyn Mattison**

**Motion to waive the third reading of Ordinance No. 1165 and read by title only pursuant to Idaho Code 50-902.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael David, Councilor
<b>SECONDER:</b>	Jim Slanetz, Council President
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

Councilor Michael David read the title in full – "An Ordinance of the City of Ketchum, Blaine County, Idaho, amending the title and text of title 12, chapter 12, of the Ketchum city code, so as to update, simplify, and clarify the administrative procedures of such chapter related to temporary use and storage on city rights of way; providing for repeal of conflicting ordinances; providing a savings and severability clause; and providing an effective date."

**Motion to adopt Ordinance Number 1165 Amending Title 12 Chapter of Ketchum City Code and providing an effective date.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael David, Councilor
<b>SECONDER:</b>	Jim Slanetz, Council President
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

**e. Recommendation to Approve Professional Services Agreement for a Transportation Plan with HDR, Inc – Public Works Director/City Engineer Robyn L. Mattison**

Director of Public Works/City Engineer Robyn Mattison presented an HDR application for a \$50,000 Grant as very good, very basic transportation plan. Robyn Mattison also went over a plan she described as a Bells and Whistle Plan. She went over the differences in the two plans and explained that if the Council wanted the more detailed plan she would need direction as to how to pay for it. There are no funds in the budget. The goal is to get to a Capital Improvement Plan, and prioritize projects. Current plan is dated 2004. To get additional funding we need an updated Capital Improvement plan. Robyn Mattison went over all the additional funding that would be required.

Council President Jim Slanetz questioned the Main Street configuration and ITD's level of support. Robyn Mattison explained ITD's involvement and talked about funding choices. City Administrator Suzanne Frick suggested going forward with the \$50,000 basic plan option and decide to supplement at a later date if need be.

Mayor and Council are in support of the \$50,000 basic plan.

**Motion to approve the Professional Service Agreement with HDR, Inc. for a task order to prepare a Transportation Plan for an amount not to exceed \$50,000.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Council President
<b>SECONDER:</b>	Anne Corrock
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

**Motion amended to include to move forward after Attorney Review and approval**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Council President
<b>SECONDER:</b>	Anne Corrock
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

**f. Recommendation to Direct Staff to Prepare Idaho Water Resource Board Ground Water Conservation Grant Application - Public Works Director/City Engineer Robyn L. Mattison**

Director of Public Works Robyn Mattison explained that last year the City applied for and was award this grant. She explained the process in which the IWRB awards grants. Entities requesting funding must

provide \$2 (66%) for \$1 (33%) awarded by the Board. She outlined all the things we did with the grant last year and advised that \$20,000 is budgeted in this year's budget for water conservation upgrades.

Mayor Nina Jonas asked for public comment. There was none.

**Motion to authorize city staff to prepare and submit a \$10,000 grant request for the Idaho Water Resource Board Ground Water Conservation Grant.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Council President
<b>SECONDER:</b>	Michael David, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

**8. EXECUTIVE SESSION to discuss:**

- a. Personnel discussion pursuant to Idaho Code §74-206 1(b).
- b. Litigation discussion pursuant to Idaho Code §74-206 1(f).

**Motion to go into Executive Session at 8:42 pm.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Anne Corrock, Councilor
<b>SECONDER:</b>	Jim Slanetz, Council President
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

**Motion to come out of Executive Session at 9:58 pm.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Council President
<b>SECONDER:</b>	Anne Corrock, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

**Motion to amend the agenda to add the Severance & Settlement Agreement with Marta Thompson.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Council President
<b>SECONDER:</b>	Anne Corrock, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay

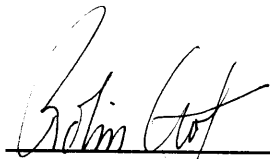
**Motion to approve the Severance & Settlement Agreement with Marta Thompson.**



## 9. ADJOURNMENT

Motion to adjourn at 10:01 pm.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Anne Corrock, Councilor
<b>SECONDER:</b>	Jim Slanetz, Council President
<b>AYES:</b>	Michael David, Anne Corrock, Jim Slanetz
<b>ABSENT:</b>	Baird Gourlay



Robin Crotty, Interim City Clerk



Nina Jonas, Mayor