CITY OF KETCHUM, IDAHO TRAFFIC AUTHORITY SPECIAL MEETING
Wednesday, October 28, 2020 10:00AM
Ketchum City Hall Council Chambers
480 East Avenue North
Ketchum, Idaho

Due to safety and COVID-19 physical distancing requirements, there will be limited public attendance at Ketchum Traffic Authority meetings. Members of the public may observe the meeting live on the City’s website at https://www.ketchumidaho.org/meetings or observe the meeting live outside of the building.

If you would like to comment on a PUBLIC HEARING item, please submit your comment to participate@ketchumidaho.org by noon the day before the meeting. Comments will be provided to the Traffic Authority. If you would like to phone in and provide comment on a PUBLIC HEARING item on the agenda, please dial the number below. You will be called upon for comment during that agenda item.

If you would like to provide comment on a PUBLIC HEARING item on the agenda in person, you may speak to the Traffic Authority when called upon but must leave the room after speaking and observe the meeting outside City Hall.

Dial-in: +1 253 215 8782
Meeting ID: 970 6529 4299

AGENDA

1. OPENING OF MEETING, CALL TO ORDER: By City Administrator Jade Riley

PUBLIC COMMENT – Communications from the public on agenda items

ACTION ITEMS

2. ACTION ITEM: Discussion on winter parking and potential changes to parking ordinance

3. ACTION ITEM: Discussion on curbside pickup spots and potentially placing more spots on appropriate block faces
Members of the Traffic Authority  
City of Ketchum  
Ketchum, Idaho

Discussion and Action on Expansion of Winter Parking Pilot Effort & Curbside Pickup Spots

Recommendation and Summary
Staff is requesting direction regarding the expansion of last year’s winter overnight parking pilot program as well as the expansion of curbside pickup spots.

The reasons for the request are as follows:

- Enable residents and visitors additional parking options to decrease instances of Driving Under the Influence.
- Decrease the financial impact to those who get towed and make it more convenient to retrieve their vehicle.
- With increased positive COVID rates and potential further indoor gathering regulations, it is important to aid businesses with additional curbside pickup locations.

Introduction and History
Winter Parking Regulations
City code currently prohibits overnight parking in the downtown core to allow for safe and efficient removal of snow. Historically, those who violated this law, had their vehicles towed to an impound lot. The average annual total number of tows has been between 50-60. The owner of the vehicle would be charged $250 and then coordinate with tow operator to retrieve vehicle from secured tow lot. There was an additional $50 daily charge for storage.

Last year the city started a pilot effort to be more user friendly to both residents and visitors. Specifically, the Washington Avenue parking lot was designated even/odd nights for overnight parking. In addition, First Avenue between River Street and First Street was designated as the tow lot for vehicles parked on the wrong side in the Washington Avenue parking lot. Since it was the first year of the pilot and new to residents and visitors, the city felt it was important to keep the towing fee as low as possible, the location of the vehicle close to the lot, and easily accessible.

This year, staff is proposing to maintain those elements and the following expansion components:
- Discontinue the practice of towing to a lot and instead relocate cars to Fifth Street between East Avenue and Walnut Avenue. Individuals would still need to pay $90 tow fee and $40 parking ticket. It is also important to remember the historical city impound lot is currently being used for construction parking associated with the new Fire Station.
- Designation of Second Avenue between Fourth and Fifth streets as even/odd night parking. Staff analyzed several blocks to offer an option on the north end of town. Based on topography, parking demands and construction projects, staff is recommending Second Avenue.

**Curbside Pickup Spots**
Several of these spots were designated this past spring during the early COVID re-opening stages. As the Council considers potential indoor group size limits due to increased positive rates in the county, staff felt it was important for the city to be proactive in designating additional spots to support our business community. City code enforcement staff is currently conducting a quick block by block assessment to determine the proper number of spots.

**Analysis/Next Steps**
A neighborhood meeting was held on October 21st at the corner of First Ave. and First Street to answer questions and address concerns regarding the original proposal to locate towed cars in that location. Based on that feedback, staff is recommending the in-street tow receiver site to be Fifth Street between East Avenue and Walnut Avenue.

A-Frame signs were placed adjacent to the Post Office to inform the public of the potential odd-even day snow removal pilot area.

The Traffic Authority will receive formal public testimony (email, Zoom, or in person) on the winter parking pilot and make a recommendation. During the November 2nd Council meeting, staff would present an amendment to the city’s parking code. Staff would then implement a multi-faceted public education effort to inform residents/visitors, businesses and workers regarding these options.

Should the expanded winter parking pilot move forward, staff would track the following metrics to help gauge the success of the project:
- Number of DUI citations
- Level of satisfaction from residents/adjacent businesses
- Impact to snow removal operations and safety
- Financial impact to city