



Emergency Streambank Alteration Permitting Process and Information

The City of Ketchum, the Idaho Department of Water Resources, and the U.S. Army Corps of Engineers all issue permits for emergency streambank alteration work. Information on receiving permits from each agency is below.

Emergency work is considered **temporary** in nature; **long term mitigation solutions** may be required in conformance with city, state, and federal regulations.

City of Ketchum

Contact: Brittany Skelton, 208-727-5085 or bskelton@ketchumidaho.org

1. Submit the attached application. Applications may be submitted by property owners or their authorized representatives, such as a contractor or design professional. Applications may be submitted via e-mail or in person at Ketchum City Hall.
 - a. If necessary, describe the scope of work on an attached page or via e-mail. Supplemental information such as photos, site plans, and so forth may be submitted.
2. No application fee is required during the 2017 flood event.
3. City staff will conduct a site visit and will approve the work as proposed, with conditions, and/or with modifications.
 - a. If an emergency arises outside of business hours, work may be conducted. However, a permit application must be submitted the next business day.

Idaho Department of Water Resources (IDWR)

Contact: Aaron Golart, IDWR, 208-287-4941 or aaron.golart@idwr.idaho.gov

1. Contact IDWR for approval for emergency permit.
 - a. E-mail a completed permit application to aaron.golart@idwr.idaho.gov; review of emergency permits is expedited. The short form emergency application is attached. A check in the amount of \$20 for the application fee may be mailed to IDWR, 322 E. Front Street, P.O. Box 83720, Boise, ID 83720 Attn: Aaron Golart. Enclose the first page of the application with the application fee.
2. If an emergency situation arises outside of business hours you may call 208-287-4941 to verbally inform IDWR of the emergency situation and proposed scope of work.
 - a. Speak to a representative or leave a voicemail indicating your name, the address of the property where the work is proposed, the scope of work, and your contact information.
 - b. You must then submit an application, either the short form Emergency Application or the long-form joint IDWR/Army Corps of Engineers application, within 15 days. Filing an application immediately is preferred.

U.S. Army Corps of Engineers

Contact: Rob Brochu, 208-522-1645 or 208-522-2994 or Robert.A.Brochu@usace.army.mil for emergency permitting information or submit the joint IDWR/Army Corps of Engineers long form application.



City of Ketchum
Planning & Building

OFFICIAL USE ONLY
File Number:
Date Received:
By:
Fee Paid:
Approved Date:
Denied Date:
By:

Floodplain Management Overlay Application

OWNER INFORMATION			
Project Name:			
Owner Name:			
Mailing Address:			
Phone:			
Email:			
PROJECT INFORMATION			
Architect/Representative:			
Phone:			
Mailing Address:			
Email:			
Engineer of Record:			
Engineer Email:			
Legal Land Description:			
Project Address:			
Lot Area:			
Zoning District:			
Anticipated Use:			
Value of Construction: \$			
TYPE OF CONSTRUCTION			
<input type="checkbox"/> New	<input type="checkbox"/> Remodel	<input type="checkbox"/> Addition	<input type="checkbox"/> Other, please explain:
<input type="checkbox"/> Waterways Design Review	<input type="checkbox"/> Floodplain Development	<input type="checkbox"/> Stream Alteration	
TOTAL FLOOR AREA			
Proposed		Existing	
Basement:			
1 st Floor:			
2 nd Floor:			
3 rd Floor:			
Decks:			
Mezzanine:			
Total:			
Building Coverage:	SF	%	Curb Cut: SF %
PROPOSED SETBACKS			
Front:	Side:	Side:	Rear:
ADDITIONAL INFORMATION			
Building Height:		Parking Spaces Provided:	
Will Fill or Excavation Be Required?	Yes	No	
If Yes, Amount in Cubic Yards	Fill:	Excavation:	
Will Existing Trees or Vegetation Be Removed?	Yes	No	

Applicant agrees in the event of a dispute concerning the interpretation or enforcement of the Floodplain Management Overlay Application, in which the City of Ketchum is the prevailing party, to pay reasonable attorney fees, including attorney fees on appeal, and expenses of the City of Ketchum. I, the undersigned, certify that all information submitted with and upon this application form is true and accurate to the best of my knowledge and belief.

Signature of Owner/Representative

Date

**STATE OF IDAHO
DEPARTMENT OF WATER RESOURCES (IDWR)
EMERGENCY PERMIT APPLICATION
TO ALTER A STREAM CHANNEL**

1. Name of Applicant: _____ Telephone: (____) _____
Fax: (____) _____

Address: _____
Street or PO Box City State Zip

Email Address: _____

2. Name of Stream: _____ Tributary to: _____

3. Location: ____ 1/4 ____ 1/4 ____ 1/4 of SEC. _____ TWP. _____ RGE. _____ B.M., _____ County

GPS Coordinates: Latitude: _____ Longitude: _____

4. Describe emergency: _____

5. Describe type of work proposed, including volume and type of material to be discharged or removed. Attach a vicinity map and sketch of work, including cross section and plan view diagrams:

GENERAL CONDITIONS OF PERMIT:

1. No equipment shall be operated inside the stream channel unless specifically authorized by this permit. Sediment buildup within 100 feet of a structure (such as bridges, culverts, etc.) may be removed from the channel if it threatens the structure. Excavation is limited to pre-flood contours. Large woody debris shall be left in place when it does not pose a direct threat to structures. All material removed shall be completely removed from the channel and disposed of in an upland location where it cannot re-enter a stream. No disposal in wetlands, waterways, or floodways is permitted.
2. Live trees and shrubs shall not be removed unless it is necessary because of direct threat to life or property.
3. Riprap bank protection shall be limited to a length of 500 feet and 1 cubic yard of rock per running foot. Material shall consist of angular, dense rock, not broken concrete rubble. It shall be large enough to resist displacement during high flows. Gravel shall not be pushed up within the channel to protect or rebuild the bank.
4. Repair of existing dams, riprapped banks, water diversion structures, and roads damaged by flooding is permitted if there is no change from original design.
5. Sandbags may be placed outside the channel or wetlands to protect the perimeter of upland structures.
6. Temporary structures and fills shall be removed from the channel and wetlands immediately after the emergency has passed.
7. A copy of this permit shall be kept at the work site until the work is completed.
8. Emergency work performed under this permit will be reviewed, and if it does not meet IDWR or US Army Corps of Engineers (USACE) standards an additional permit and work may be required after the emergency.

Granting an emergency permit does **NOT** authorize:

- a. An easement or right-of-way to trespass across or work upon property belonging to others;
DO YOU HAVE PERMISSION TO TRESSPASS AND/OR CONDUCT THE WORK? ___YES___NO
- b. Other approval that may be required by Local, State, Federal or Tribal Government;
- c. A waiver of responsibility for damage to property of others due to the work done;
- d. The authority to work in any stream channel beyond the extent necessary to protect life and property during an emergency nor to do any work in the stream channel after the emergency has passed.

The applicant hereby agrees to the terms and conditions of this emergency permit and will minimize the impacts of any emergency actions on the stream channel(s).

Applicant's Name (please print)

Applicant's Signature Title Date

Section 42-3808 of the Idaho Code allows immediate action to be taken in emergency situations to protect life or property provided that the extent of the stream channel alteration shall be limited only to that amount of work deemed necessary by the Director to safeguard life or property during the period of emergency.

Therefore, pursuant to Section 42-3808 of the Idaho Code, the application herein submitted is APPROVED SUBJECT TO THE FOLLOWING EXCEPTIONS AND SPECIAL CONDITIONS:

Contact the USACE for their permit requirements: <http://www.nww.usace.army.mil/BusinessWithUs/RegulatoryDivision.aspx>
USACE offices are located in:

BOISE 208-433-4464 720 Park Blvd, Ste. 245 Boise, ID 83712	COEUR D'ALENE 208-433-4474 1910 Northwest Blvd, Ste. 210 Coeur d'Alene, ID 83814	IDAHO FALLS 208-522-1645 900 N Skyline Dr. #A Idaho Falls, ID 83402	WALLA WALLA 509-527-7156 201 North Third Ave. Walla Walla, WA 99362
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Permit issued this _____ day of _____, 20__

This permit expires the _____ day of _____, 20__

For the Director:

By: _____

IDAHO DEPARTMENT OF WATER RESOURCES

STATE OFFICE 208-287-4800 322 E Front St. PO Box 83720 Boise, ID 83720	WESTERN REGION 208-334-2190 2735 Airport Way Boise, ID 83705	NORTHERN REGION 208-762-2800 7600 Mineral Drive, Ste. 100 Coeur d'Alene, ID 83815	SOUTHERN REGION 208-736-3033 650 Addison Ave W, Ste. 500 Twin Falls, ID 83301	EASTERN REGION 208-525-7161 900 North Skyline Dr., Ste. A Idaho Falls, ID 83402
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